

MINUTES  
SOUTH & CENTER CHAUTAUQUA LAKE SEWER DISTRICTS  
ADMINISTRATIVE BOARD MEETING  
SEPTEMBER 6, 2022

PRESENT

Karen Rine – Chair  
William Chandler  
Thomas Erlandson  
Robert Yates  
Pierre Chagnon  
Andrea McLean  
Thomas Walsh  
Bryan Wilson

PRESENT VIA VIDEO CONFERENCE

Kristen Wright  
Paul McGarvey – GHD  
William Ortman joined via Zoom @ 12:20 pm

Chair Karen Rine called the meeting to order @ 12 noon.

**Pierre Chagnon moved to approve the August 9, 2022 Board Meeting Minutes as written and distributed. William Chandler seconded the motion and the motion carried unanimously.**

Next Mr. Paul McGarvey of GHD provided a brief update related to the Phase 1 Sewer Extension. Contractor J D Northrup continues work on Route 394 with a focus on installing grinders and making the connection to the 10” main the past couple of weeks. Additionally, they have been pressure testing the installed 10” main and that is going well.

Installation of the grinders (from the North, heading South) will continue over the next weeks and they are still installing some of the 10” main through drilling efforts in the southern part of the Project. Also for September, there will be efforts geared towards site restoration on 394 prior to the arrival of the winter months.

Mr. Chagnon asked Mr. McGarvey if there was anything he was concerned about (that the Board should be aware of). Mr. McGarvey mentioned only that while not a *true concern* at this point, they want to keep “pressure” on the Contractor so that they get everything wrapped up on Route 394 before the end of the construction season. Further, before the NYS Department of Transportation asks us to stop working because plowing is necessary.

Mr. McGarvey noted that there were no specific updates related to the Phase 2 efforts, other than they were busy working on a qualification package for the Districts. Mr. Chagnon interjected that we are on track to submit the WIIA Grant Application this week.

A Sewer District Extension, Phase 1 update meeting was scheduled for September 20, 2022 @ 9:30 am at the Districts.

With no further business to conduct for the good of the Districts, **Mr. Chagnon moved to adjourn the meeting @ 12:26 pm. Mr. Erlandson seconded the motion and the motion carried unanimously.**

Respectfully submitted,

Lou Ann Peterson  
Recording Secretary

c: Thomas Walsh, Director SCCLSD  
Steve Abdella, Chautauqua County and Districts' Director  
Board  
File