

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, August 10, 2023, 4:00 p.m.

Dunkirk Town Hall, 4737 Willow Road, Dunkirk, NY 14048

Vice-Chairman Pacos called the meeting to order at 4:02 p.m.

Pledge of Allegiance

The roll was called and a quorum was present.

Members Present: Dave Hazelton, Rich Lewis, Dan Pacos, Craig Miller, Juan Pagan, Richard Lascola, Terry Neibel, Tom Wik

Members Absent: Brian Purol

Others: Randy Woodbury, Priscila Penfold, Alex Zentz, Kathy Tampio, , Kate Wdowiasz, Mitch Magierski, Jim Crowell

MOVED by Miller, SECONDED by Pagan, the minutes of 6/8/2023 were approved as presented by unanimous vote.

Privilege of the Floor – No one spoke

Communications

1. Letter – to all parties of Water Purchase/Supply Agreement with City of Dunkirk, re: 2023 water rate amendment
2. Notice – National Fuel – re: service connection for new Pump Station
3. Email – Municipal Solutions request for ESD Grant Documents required

Unfinished Business

- CBI Water Works Assessment & Emergency Response Plans – still in process.

New Business

1. MOVED by Miller, SECONDED by Pagan, to approve payment of City of Dunkirk water bill for 6423-23-20 Arrowhead Drive master meter in the amount of \$7,345.92 pursuant to contract # 18-39-04.

Unanimously Adopted

2. MOVED by Miller, SECONDED by Lewis, to approve payment of City of Dunkirk Water Bills listed pursuant to Contract #18-39-04;
 - 2964-23-21 Willow Road Master Meter in the amount of \$105,403.20
 - 2965-23-22 Lake Shore Dr W Master Meter in the amount of \$42,270.72

- 2971-23-23 181 Stegelski Ave Master Meter in the amount of \$0.00
- 2972-23-24 Stegelski Ave Master Meter in the amount of \$3.84
- 2973-23-25 Lake Shore Dr E Master Meter in the amount of \$28,128.00
- 2974-23-26 Brigham Rd Master Meter in the amount of \$46.08
- 2975-23-27 Vineyard Dr Master Meter in the amount of \$1,240.32

Unanimously Adopted

3. MOVED by Niebel, SECONDED by Miller, to approve payment of CPL Invoice 92266 in the amount of \$5,355.00 for Professional Services pursuant to Contract #16-01-01.

Unanimously Adopted

4. MOVED by Pagan, SECONDED by Wik, to approve payment of CBI Water Works Invoices pursuant to Contract #19-39-02 as listed:

- a. Invoice # 7-23 for National Grid electric in the amount of \$3,392.49
- b. Invoice # 8-23 for Village of Brocton electric in the amount of \$79.78
- c. Invoice # 9-23 for Lakeside Lawn in the amount of \$160.00
- d. Invoice # 10-23 for Enviroteknix in the amount of \$2,225.00
- e. Invoice # 11-23 for Chautauqua Metal in the amount of \$877.00
- f. Invoice # 12-23 for USA Bluebook in the amount of \$854.46

Unanimously Adopted

5. MOVED by Lewis, SECONDED by Niebel, to approve pay application No. 1 from BECC Electric for Phase 2 Pump Station electrical contract # 21-39-05 in the amount of \$17,177.00 less retainage of \$858.85.

Unanimously Adopted

Reports

- **Chairman's Report & CBI Water Works Update** – Dan Pacos
Efforts ongoing to appoint a working supervisor, replacement vehicles and weekly P&L reports.
- **Financial Report and Administrative Update** –Financial Report prepared by Kathy Tampio (Hard copy Capital Report and 2023 Budget to date provided to Board members and placed on file)
 - **Grants Update** –
 - DOCCS –letter and documentation sent from Village of Brocton to amend contract with DOCCS. Awaiting DOCCS response.
 - ESD – 1st grant disbursement still in process pending MWBE waiver approval
 - EFC – draw #14 submitted to EFC in the amount of \$16,318.15
- **Capital Project Update** – Eric Wies/Seth Krull by email.

The main updates are related to St George:

- After unsuccessful attempts by the contractor and John Walker to secure the easement needed for the NYS Thruway bore, we have had to shift gears and obtained permitted for a different alignment. The permit is in hand and working with St George to get

the drill completed. Once this is done, the system can be tested and placed into service.

- St George has the draft chlorine fed system design and we are waiting on budget number from them.. We intend to present a change order at the next meeting to complete that work.
- The County has awarded contract for rehabbing the industrial tank. Work is to be done this fall. Brian Purol is aware of this. Preconstruction meeting will be held in near future.

Discussion/Other

- K. Tampo – Chautauqua County Legislature has prefiled a resolution to increase NCCWD Board membership by two legislators.
- Board – re: DOCCS – Still no payment from Brocton Prison for past due water bills. Suggest contact with NYS Senator Borrello and Assemblyman Goodell and Congressman Langworthy for assistance with this matter.
- R. Woodbury – thanks expressed for good working relationship between City of Dunkirk and NCCWD.

MOVED to Adjourn by Lewis, SECONDED by Pagan and Unanimously Carried, the meeting ended at 4:50 p.m.

Respectfully Submitted,

Kathy Tampo, Financial Analyst - Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – September 14, 2023, 4:00 pm, Dunkirk Town Hall

Approved 9/14/2023