

Minutes  
Public Facilities Committee  
**February 18, 2025, 4:00 p.m., Legislative Chambers**  
**Livestreamed on YouTube**  
**Gerace Office Building, Mayville, NY**

Members Present: Heiser, Anthony, Scudder, Nelson, Buchanan

Others: Chagnon, Lee, N. Quattrone, Vanstrom, Swan, Crow, Zafuto, Vento, Marx, Card, Rodgers, Corwin, Westphal, Makowski, Blevins, Ellis, Oehlbeck, Walsh, Morgan

**Complete video of meeting can be viewed on YouTube**

Chairman Heiser called the meeting to order at 4:00 p.m.

Approval of Minutes (1/13/25)

MOVED by Legislator Anthony, SECONDED by Legislator Nelson to approve the minutes.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak.

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Renew and Amend Resolution 177-24 – Authorize Agreement with NY State DOT for Performance of Federal-Aid Project PIN 5764.85 –  
*Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering and Tim Card, DPF Director*

Renew and Amend Resolution 178-24 – Authorize Agreement with NY State DOT for Performance of Federal-Aid Project PIN 5764.86 –  
*Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering and Tim Card, DPF Director*

Renew and Amend Resolution 179-24 – Authorize Agreement with NY State DOT for Performance of Project PIN 5764.99 - *Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering and Tim Card, DPF Director*

Proposed Resolution – Confirm Re-Appointment – Parks Commission – *Presented by Bob Scudder, Legislator and Tim Card DPF Director*

*Unanimously Carried*

Proposed Resolution – Confirm Appointment – Chautauqua County Landfill Commission –  
*Presented by Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Confirm Appointment – Chautauqua County Airport Commission –  
*Presented by Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Authorize Lease Agreement of Restaurant Facilities at Chautauqua  
County Airport – JHW to Basil & Bones, Inc. – *Presented by Tim Card,  
DPF Director*

*Unanimously Carried*

Proposed Resolution – Authorizing Lease Agreement with the Village of Mayville for office  
space for the Office of the Sheriff - *Presented by Jim Quattrone,  
Chautauqua County Sheriff*

*Unanimously Carried*

Proposed Resolution – Authorize Amendment of Lease Agreement with the City of Dunkirk  
to Increase Office Space for the Office of the Chautauqua County  
Public Defender

*No Action Taken*

Proposed Resolution – Authorize Lease Agreement with Jamestown’s Rental Properties, LLC –

*MOVED by Legislator Scudder, SECONDED by Legislator Buchanan to Table –  
Unanimously Carried to Table*

Proposed Resolution – Amend 2024 Budget for Year-End Reconciliations – South  
Chautauqua Lake Sewer District – *Presented by Thomas Walsh, Director  
of South & Center Chautauqua Lake Sewer Districts*

*MOVED by Legislator Anthony, SECONDED by Legislator Scudder to Amend by  
Substitution – Unanimously Carried to Amend (as shown below)*

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget for Year-End Reconciliations – South Chautauqua Lake Sewer District

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some South Chautauqua Lake Sewer District expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

ESS.8120,---.1		\$6,600
<b>ESS.8120,---.1</b>	Personal Services - Sanitary Sewers	<b>\$2,280</b>
ESS.8120,---.4		
<b>ESS.8120,---.4</b>	Contractual - Sanitary Sewers	\$229,740
ESS.8120,---.8		\$6,946
<b>ESS.8120,---.8</b>	Employee Benefits - Sanitary Sewers	<b>\$6,035</b>
		<u>\$243,286</u>
	Total	<b>\$238,055</b>

DECREASE APPROPRIATION ACCOUNTS:

ESS.8130,---.4		\$243,286
<b>ESS.8130,---.4</b>	Contractual - Sewage Treatment	<b>\$238,055</b>

*Unanimously Carried as Amended*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – North Chautauqua Lake Sewer District - *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

*MOVED by Legislator Nelson, SECONDED by Legislator Buchanan to Amend by Substitution – Unanimously Carried to Amend (as shown below)*

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget for Year End Reconciliations – North Chautauqua Lake Sewer District

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some North Chautauqua Lake Sewer District departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

ESN.8120,----.1	Personal Services – Sanitary Sewers	\$3,506
		<b>\$5,982</b>
ESN.8120,----.8	Employee Benefits – Sanitary Sewers	\$1,168
		<b>\$1,083</b>
	Total	<u>\$4,674</u>
		<b>\$7,065</b>

DECREASE APPROPRIATION ACCOUNTS:

ESN.8120,----.4	Contractual - Sanitary Sewers	\$4,674
		<b>\$7,065</b>

*Unanimously Carried as Amended*

Proposed Resolution – Calling a Public Hearing Pursuant to County Law §254 Upon a Proposal to Extend the Center Chautauqua Lake Sewer District from Midway State Park through Point Chautauqua on the East Side of Chautauqua Lake - *Presented by Pierre Chagnon, Chairman of the Legislature*

*Unanimously Carried*

Proposed Resolution – Amend 2025 Budget for NCCWD to Assist the Village of Fredonia, Using Interest Earnings from American Rescue Plan Act (ARPA) - *Presented by Allison Vento, Administrative Director for NCW&SD and Pierre Chagnon, Chairman of the Legislature*

*Unanimously Carried*

Proposed Resolution – Renew Authorization for Grant Applications and Agreements with New York State for Household Hazardous Waste Program

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year-End Reconciliations – Environment – Landfill - *Presented by Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Portland Pomfret-Dunkirk Sewer District - *Presented by Chad Marx, Deputy Director of Finance for DPF and Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

*MOVED by Legislator Scudder, SECONDED by Legislator Anthony to Amend by Substitution – Unanimously Carried to Amend (as shown below)*

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget for Year End Reconciliations – Portland, Pomfret, Dunkirk Sewer District

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some Portland, Pomfret, Dunkirk Sewer District departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

		\$10,931
ESP.8130.----.8	Employee Benefits - Sewage Treatment	<b>\$10,905</b>

DECREASE APPROPRIATION ACCOUNTS:

		\$10,931
ESP.8130.----.4	Contractual – Sewage Treatment	<b>\$10,905</b>

*Unanimously Carried as Amended*

Proposed Resolution – Amend 2025 Budget for Portland-Pomfret-Dunkirk Sewer District –  
*Presented by Allison Vento, Administrative Director for NCW&SD and  
Pierre Chagnon, Chairman of the Legislature*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – North  
Chautauqua County Water District - *Presented by Chad Marx, Deputy  
Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – North County  
Industrial Sewer District #1 - *Presented by Chad Marx, Deputy  
Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – CARTS – Section 5311 Consolidation Operating and Capital Grant  
Application Request - *Presented by Michele Westphal, Senior Projects  
Coordinator at CARTS*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year-End Reconciliations Department of  
Public Facilities – A Fund - *Presented by Drew Rodgers, Deputy Director  
of Public Facilities Engineering*

*No Action Taken*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Public Facilities – D  
Fund - *Presented by Drew Rodgers, Deputy Director of Public Facilities  
Engineering*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Public Facilities –  
DM Fund – *Presented by Drew Rodgers, Deputy Director of Public  
Facilities Engineering*

*MOVED by Legislator Anthony, SECONDED by Legislator Nelson to Amend by  
Substitution – Unanimously Carried to Amend (as shown below)*

**TITLE:** Amend 2024 Budget for Year End Reconciliations –  
Public Facilities – DM Fund

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some Public Facilities – DM Fund departmental expenditures have exceeded initial budgetary estimates; and

WHEREAS, the Public Facilities – DM Fund has received revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

DM.5130.----.1	Personal Services - Road Machinery	\$34,985
DM.5130.----.2	Equipment - Road Machinery	\$1,520
DM.5130.----.4	Contractual - Road Machinery	\$127,424
DM.5130.----.8	Employee Benefits - Road Machinery	\$3,194
DM.9730.----.7	Interest - Debt Service	\$1
	<b>Total</b>	\$167,124

INCREASE REVENUE ACCOUNTS:

		\$74,475
DM.5130.----.R240.1000	Use of Money & Property-Interest & Earnings	<b>\$73,047</b>
	Sale of <u>Prope+rty/Compensa</u> – Insurance Recoveries	\$70,550
DM.5130.----.R268.0000		\$12,464
DM.5130.----.R280.1DIE	Miscellaneous – Interfund Rev: Diesel	<b>\$12,936</b>
		\$9,636
DM.5130.----.R265.0000	Sale of Property/ <u>Compensa</u> – Sale of Scrap	<b>\$10,591</b>
	<b>Total</b>	\$167,124

*Unanimously Carried as Amended*

MOVED by Legislator Buchanan, SECONDED by Legislator Nelson to adjourn.  
*Unanimously Carried (5:05 p.m.)*

Respectfully submitted and transcribed,  
Kristi R. Zink, Deputy Clerk of the Legislature/Nancy Quattrone, Committee Secretary