

Minutes  
Audit & Control Committee  
December 12, 2024, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder - *Quorum not met*

Members Absent: Niebel, Johnson, Dickey

Others: Lee, Chagnon, Walsh, Abdella, Wilson, Card, Sharp, Zafuto, Songer, Ihrig, Fischer, Rothwell, Guttman, Taylor, Crow, Wendel, J. Quattrone, J. Anderson, Makowski

***Complete video of meeting can be viewed on YouTube***

Approval of Minutes (11/14/24) – Not Approved due to lack of quorum

Privilege of the Floor

No one chose to speak.

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Proposed Resolution – Authorize the use of South and Center Chautauqua Lake Sewer District Contingency Funds for a District Extension Map & Plan –  
*Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Amend 2024 Budget to Purchase an Additional Asphalt Hot Box Trailer, Using Funding from the American Rescue Plan Act (ARPA) –  
*Presented by Tim Card, DPF Director*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Health Department – *Presented by Josh Rothwell, Assistant Deputy Director of Public Facilities*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Public Hearing for Lease Agreement of office Suite 46 at Chautauqua County Jamestown Airport Terminal Building – *Presented by*

*Shannon Fischer, Manager of Airports*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Public Hearing for Commercial 5 Year Lease Agreement for the Jamestown Airport with the New York State Department of Motor Vehicles, for purpose of CDL testing on a daily basis Monday through Friday – *Presented by Shannon Fischer, Manager of Airports*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029 – *Presented by Shannon Fischer, Manager of Airports*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029 – *Presented by Shannon Fischer, Manager of Airports*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Distribution of Mortgage Taxes – *Presented by Pierre Chagnon, Chairman of the Legislature*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Reallocating Salary Grade for Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer – *Presented by Gilbert Taylor, Director of Probation*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Amend 2024 Budget– District Attorney – *Presented by Sam Zafuto, Deputy Director of Finance*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Acceptance of FY2024 Emergency Management Performance Grant (EMPG24) – Presented by Noel Guttman, Director of Emergency Services

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Acceptance of FY2024 State Homeland Security Program (SHSP24) – Presented by Noel Guttman, Director of Emergency Services

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Execution of BJA FY24 Comprehensive Opioid, Stimulant and Substance Use Site-based Program (COSSUP) – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Execution of NYS Office of Homeland Security Funding Grant Operation Stonegarden FY 24 – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Execution of NYS Office of Homeland Security State Law Enforcement Terrorism Prevention Program Grant FY24 – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Execution of Agreement with New York State Unified Court System Eighth Judicial District for Court Security – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Execution of New York State Governor’s Traffic Safety Committee Grant for the Police Traffic Services Program FY 25 – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Agreement with Chautauqua Lake Central School for a Trial Program with Regular Police Presence at the School District Buildings FY 25 – Presented by Jim Quattrone, Chautauqua County Sheriff

*No Action Taken- Discussion Item Only*

Proposed Resolution – Authorize Agreement with Chautauqua Lake Central School for Enhanced Police Protection Services FY 25 – *Presented by Jim Quattrone, Chautauqua County Sheriff*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Safety Net Costs – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance, Diana Songer, Deputy Director of Finance for Human Services and John Anderson, Deputy Commissioner of Social Services*

*No Action Taken- Discussion Item Only*

Proposed Resolution – Amend 2025 Budget for Snowmobile Trail Development and Maintenance Grant – *Presented by Lauren Sharp, Junior Planner with the Department of Planning & Development*

*No Action Taken- Discussion Item Only*

Discussion – Review of Rules and Regulations, Charter and Obsolete Resolutions – Scudder, Pavlock, Pierre and Abdella all speak to this. This discussion will get added to the January agenda as well since there was no quorum

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi Zink, Deputy Clerk of the Legislature