

Minutes  
Audit & Control Committee  
November 14, 2024, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Dickey

Members Absent: Niebel, Johnson

Others: Lee, Chagnon, Crow, Ihrig, Zafuto, McCoy, Marx, Fischer, McClennan, A. Gustafson, Dennison, DeMarte, Barber, Sisson, Oehlbeck, Walsh, Wilson, Gregory, Abele, Obrien, Makowski, Wendel, Peterson, Enlow, J. Quattrone

**Complete video of meeting can be viewed on YouTube**

Chairman Pavlock called the meeting to order at 8:37 a.m.

Approval of Minutes (10/17/24) & (10/4/24 – Budget Review)

MOVED by Legislator Scudder, SECONDED by Legislator Dickey

*Unanimously Carried*

Privilege of the Floor

No one chose to speak.

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Renew and Amend Resolution 220-24 – Acceptance of FAA Funds to purchase ARFF Testing Equipment at the Chautauqua County/Jamestown Airport – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports*

Renew and Amend Resolution 221-24 – Accept FAA and NYSDOT Funds to Rehabilitate Runway 13/31 Pavement and Reconstruct Runway 13/31 Lighting and Signage – Design – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports*

Renew and Amend Resolution 223-24 – Accept FAA and NYSDOT Funds to Reconstruct Terminal Building – Design – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports*

Proposed Resolution – Amend 2024 Budget to Implement the Chautauqua County Jamestown Airport Restaurant Equipment Upgrade Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for Liability Insurance, Property Loss for Jamestown Airport Claim and Expense – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports* – *Presented by Chad Marx, Deputy Director of Finance for DPF and Shannon Fischer, Manager of Airports*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Adopted Budget – North County Industrial Water District No. 1 – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District and Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget – North County Industrial Sewer District No. 1 – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District and Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of ESD Grant for North Chautauqua County Water District – *Presented by Kitty Crow, Finance Director and Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Adopted Budget – SCCLSD – Sanitary Sewers – *Presented by Tom Walsh, Director of South & Center Chautauqua Lake Sewer Districts and Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Adopted Budget – Oth Env – House Haz Waste – *Presented by Aaron Gustafson, Manager of the Chautauqua County Landfill and Chad Marx, Deputy Director of Finance for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget to Implement the Digitization of Naturalization Records Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Emily Blevins, Deputy County Clerk*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget for the Department of the Public Defender for the New York State Division of Criminal Justice Services (DCJS) Aid to Defense Supplemental and Discovery Grants – *Presented by Derick Gregory, Assistant Public Defender and Candice Peterson, Grant Specialist for the Public Defender's Office*

*Unanimously Carried*

Proposed Resolution – Authorize Contracts and Agreements with Local Police Departments for 2024-2025 STOP-DWI Enforcement Efforts – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

*Unanimously Carried*

Proposed Resolution – Authorize Execution of NYS Office of Homeland Security and Emergency Services Funding Grant for Domestic Terrorism Prevention FY23 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget to Implement the Taylor Training Center Air Conditioning Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Sam Zafuto, Deputy Director of Finance*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget to Implement the Fire Fighter Gear Washer Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Sam Zafuto, Deputy Director of Finance*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget to Implement the Fire Extinguisher Training System Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Sam Zafuto, Deputy Director of Finance*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Budget to Increase Personal Services – Early Intervention – *Presented by Lacey Wilson, Public Health Director*

*Unanimously Carried*

Proposed Resolution – Authorize Lease Renewal with City of Jamestown for Office Space for the Department of Mental Hygiene – *Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services*

*Unanimously Carried*

Proposed Resolution – Evaluation and Prioritization of 2% Occupancy Tax Grant Program Applications – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Proposed Resolution – Request Inclusion of Proposed New JCC Athletic Complex in SUNY’s Capital Request for the 2025-2026 Executive Budget – *Presented by Daniel DeMarte, President of JCC and John Barber, Interim CEO of the Jamestown YMCA*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College – *Presented by Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attractions and Development of Tourism-Related Businesses – *Presented by Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance, and Promotion – *Presented by Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development – *Presented by Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking – *Presented by Nate Aldrich, Economic Development Coordinator*

*Unanimously Carried*

Discussion – Compliance Report – *Presented by Debbie Makowski, Director of Human Resources*

Discussion – 2024 Q3 ARPA Report – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

MOVED by Legislator Dickey, SECONDED by Legislator Scudder to adjourn.  
*Unanimously Carried (10:40 p.m.)*

Other –

*Chairman Pavlock requested a discussion for December and asked all committee members to review the Rules and Regulations and the County Charter*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi Zink, Deputy Clerk of the Legislature