

Minutes  
Audit & Control Committee  
June 20, 2024, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Niebel, Scudder, Johnson

Members Absent: Pavlock, Wilfong

Others: Lee, Chagnon, Swan, Oehlbeck, Martin, Wendel, Walsh, Geise, Wilson, Wuerstle, Fischer, Card, Spanos, Rodgers, Guttman, Ihrig, Zafuto, Dando, Corwin, Crow, Contiguglia, McCoy, Pickard, Kerr

**Complete video of meeting can be viewed on YouTube**

Legislator Niebel called the meeting to order at 8:30 a.m.

Approval of Minutes (05/16/24)

MOVED by Legislator Scudder, SECONDED by Legislator Johnson

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Renew and Amend Resolution 61-24 – Amend 2024 Budget to Implement the Women’s Shelter Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Jenn Swan, Budget Director*

Local Law Intro 14-24 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Administrative Director, North Chautauqua County Water and Sewer Districts for the Legislative Department) – *Presented by Pierre Chagnon, Chairman of the Legislature*

Proposed Resolution – Amend 2024 Budget–North Chautauqua Lake Sewer District – *Presented by Matt Oehlbeck, Director of North Chautauqua Lake Sewer District*

*Unanimously Carried*

Proposed Resolution – Authorize Purchase of Real Property in the Town of Chautauqua –  
*Presented by Tom Walsh, Director of South & Center Chautauqua Lake  
Sewer Districts*

*Unanimously Carried*

Proposed Resolution – Accept NYSDOT funds for Aviation Capital Project DKK Hangar 1  
& 2 Door Rehabilitation – *Presented by Shannon Fisher, Manager of  
Airports*

*Unanimously Carried*

Proposed Resolution – Accept NYSDOT funds for JHW Terminal & Hangar Facility  
Improvements (renovations to leasable space & hangar heating system) –  
*Presented by Shannon Fisher, Manager of Airports*

*Unanimously Carried*

Proposed Resolution – Authorize Lease of Dunkirk Office Space for the Chautauqua County  
Office For Aging Services – *Presented by MaryAnn Spanos, Director of  
Chautauqua County Office for Aging Services and Steve Dando, County  
Supervisor for Office for Aging Services*

*Unanimously Carried*

Proposed Resolution – Adjust Budget for Sheridan Salt Shed Replacement Costs – *Presented by  
Tim Card, DPF Director and Drew Rodgers, Deputy Director of Public  
Facilities Engineering*

*Unanimously Carried*

Proposed Resolution – Adjust D.5112-Capital Improvement Accounts – *Presented by Tim Card,  
DPF Director and Drew Rodgers, Deputy Director of Public Facilities  
Engineering*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with NY State DOT for Performance of  
Federal-Aid Project PIN 5764.85 – *Presented by Tim Card, DPF Director  
and Drew Rodgers, Deputy Director of Public Facilities Engineering*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with NY State DOT for Performance of Federal-Aid Project PIN 5764.86 – *Presented by Tim Card, DPF Director and Drew Rodgers, Deputy Director of Public Facilities Engineering*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with NY State DOT for Performance of Project PIN 5764.99 – *Presented by Tim Card, DPF Director and Drew Rodgers, Deputy Director of Public Facilities Engineering*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Year End Reconciliations – Various Departments – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of 2024 Crimes Against Revenue Program (“CARP”) Funds – *Presented by Madeline Contiguglia, Assistant to District Attorney*

*Unanimously Carried*

Proposed Resolution – Authorize Lease Agreement with Sygnet Communications, Inc. at Cherry Creek Cell Tower – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES for Culinary Arts Instruction 2024-2025 – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of New York State’s Law Enforcement Technology (LETECH) Program for FY 2024-2025 – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Emergency Services 2024 Budget Amendment: FY2020 Technical Rescue and Urban Search and Rescue Grant – *Presented by Noel Guttman, Director of Emergency Services and Sam Zafuto, Fiscal Supervisor for the Department of Finance assigned to Social Services*

*Unanimously Carried*

Proposed Resolution – Accept FY2021 HazMat Grant (FY21HM) and Amend OES 2024 Budget – *Presented by Noel Guttman, Director of Emergency Services and Sam Zafuto, Fiscal Supervisor for the Department of Finance Assigned to Social Services*

*Unanimously Carried*

Proposed Resolution – Accept FY2022 HazMat Grant (FY22HM) and Amend OES 2024 Budget – *Presented by Noel Guttman, Director of Emergency Services and Sam Zafuto, Fiscal Supervisor for the Department of Finance Assigned to Social Services*

*Unanimously Carried*

Proposed Resolution – Acceptance of Tobacco Enforcement Program Grant Funding (ATUPA – Adolescent Tobacco Use Prevention Act) – *Presented by Jessica Wuerstle, Director of Environmental Health Services and Lacey Wilson, Public Health Director*

*Unanimously Carried*

Proposed Resolution – To Accept New York State Department of Health Lead Rental Registry Program Award and Amend 2024 Budget – *Presented by Jessica Wuerstle, Director of Environmental Health Services and Lacey Wilson, Public Health Director*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of NYS Homes and Community Renewal and Housing Trust Fund Corporation “Leading in Lead Prevention Pilot Program” and Amend 2024 Budget – *Presented by Jessica Wuerstle, Director of Environmental Health Services and Lacey Wilson, Public Health Director*

*Unanimously Carried*

Proposed Resolution – Amend 2024 Capital Budget for Mason Industrial Park Shovel-Ready Improvements and Authorize Entry in Agreement with County of Chautauqua Industrial Development Agency – *Presented by Mark Geise, Deputy County Executive for Economic Development*

*Unanimously Carried*

Proposed Resolution – Authorize Inter-Municipal Agreement with Town of Mina – *Presented by Mark Geise, Deputy County Executive for Economic Development and Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

Proposed Resolution – Amend Budgets and Authorize Use of Chautauqua County 2% and 3% Occupancy Tax Reserve Funds for Lawson Boating Heritage Center Structural Repairs – *Presented by Mark Geise, Deputy County Executive for Economic Development, Dave McCoy, Chautauqua County Watershed Coordinator, George Kerr, President of the Lawson Center and Max Pickard, Secretary for the Lawson Boating Heritage Center*

*Unanimously Carried*

Proposed Resolution – Authorizing SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2025 – *Presented by Mark Geise, Deputy County Executive for Economic Development and Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

Proposed Resolution – Authorizing SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2025 – *Presented by Mark Geise, Deputy County Executive for Economic Development and Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

Discussion – Various Updates with the Health Department & New State Level Mandated Services – *Presented by Lacey Wilson, Public Health Director*

MOVED by Legislator Johnson, SECONDED by Legislator Scudder to adjourn.  
*Unanimously Carried (10:49 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk