

Minutes
Audit & Control Committee
December 14, 2023, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Niebel, Wilfong and Scudder

Members Absent: Harmon

Others: Lee, McClennan, Card, Swan, Slagle, Crow, Gregory, Telford, Enlow, Guttman, Ihrig, Faulk, Zafuto, Makowski

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:30 a.m.

Approval of Minutes (11/9/23)

MOVED by Legislator Scudder, SECONDED by Legislator Niebel

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Authorize Renewal of Lease Agreement for 2024 with City of Jamestown for Office Space for the Department of Mental Hygiene – Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Critical Incident Stress Management (CISM) Team Project, Using Funding from the American Rescue Plan Act (ARPA) – Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services

Unanimously Carried

Proposed Resolution – Acceptance of CARTS Public Transportation 2023 Accelerated Transit Capital Grant – Presented by Tim Card, DPF Director

Unanimously Carried

Proposed Resolution – Amend Capital Project Accounts—Jamestown Community College –
Presented by Jennifer Swan, Budget Director

*MOVED by Legislator Niebel, SECONDED by Legislator Wilfong to Amend by
striketthrough and additional text shown below*

Unanimously Carried to Amend

WHEREAS, *some projects will not utilize their full project funding while* the funding needs for other projects exceed original estimates and an increase of funding is needed for outstanding invoices; now therefore be it

~~RESOLVED, that the A Fund Balance be appropriated as follows:~~

~~INCREASE THE USE OF FUND BALANCE:~~

~~A. .917.0000 Unassigned Fund Balance Unassigned Fund Balance \$78,231~~

~~; and be it further~~

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2023 ~~Operating and~~ Capital Budgets:

~~INCREASE APPROPRIATION ACCOUNT:~~

~~A.9950.9000.0000 Interfund Transfers Interfund Transfers \$78,231~~

~~DECREASE CAPITAL APPROPRIATION ACCOUNTS:~~

H.2490.00005.4 Contractual-Community College Tuition-		
	IT Security (2020)	\$30,000
H.2490.00011.4 Contractual-Community College Tuition-		
	Infrastructure Repairs (2021)	\$48,231
	Total:	\$78,231

~~DECREASE REVENUE ACCOUNTS:~~

H.2490.00005.R503.1000 Interfund Transfers-Interfund Transfer	\$30,000
H.2490.00011.R503.1000 Interfund Transfers-Interfund Transfer	\$48,231
	Total: \$78,231

Unanimously Carried as Amended

Proposed Resolution – Amend 2023 Budget for Equipment Purchases – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Distribution of Mortgage Taxes – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds – *Presented by Legislator Bob Scudder, District 3*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant Distribution #14 for the period of January 1, 2024 to December 31, 2026 – *Presented by Derick Gregory, Assistant Public Defender*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff Navigation/Snowmobile Department – *Presented by Rich Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Execution of NYS Office of Homeland Security State Law Enforcement Terrorism Prevention Program Grant FY23 – *Presented by Rich Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Town of Hanover for Enhanced Police Protection Services FY24 & FY25 – *Presented by Rich Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Amend 2023 OES Budget for FY2020 SHSP Grant – *Presented by Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2023 OES Budget for FY2022 SHSP Grant – *Presented by Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Village of Fredonia and Amend OES 2023 Budget – *Presented by Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – FY2023 Emergency Management Performance Grant (EMPG) –
Presented by Noel Guttman, Director of Emergency Services

Unanimously Carried

Proposed Resolution – FY2023 State Homeland Security Program (SHSP) – *Presented by Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County and Sam Zafuto, Fiscal Supervisor for the Department of Finance assigned to Social Services and Public Health*

MOVED by Legislator Niebel, SECONDED by Legislator Wilfong to Table

Unanimously Carried to Table

Proposed Resolution – Amend Chautauqua County Department of Public Health 2023 Budget for Increased Education: Handicapped Children Administrative Costs – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County and Sam Zafuto, Fiscal Supervisor for the Department of Finance assigned to Social Services and Public Health*

Unanimously Carried

Proposed Resolution – Authorize Revised Lease Agreement with Warwick Plaza, LLC –
Presented by Jennifer Swan, Budget Director

Unanimously Carried

Proposed Resolution – Authorizing the Submittal of a New York State Community Development Block Grant Application for Microenterprise Assistance – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Use of 3% Occupancy Tax Reserve and Amend 2024 Budget to Enhance Programing for the Chautauqua County Visitors Bureau – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Use of 3% Reserve Funding and Authorize Agreement With Chautauqua Region Economic Development Corporation to Initiate a Public Art Program – *Presented by Mark Geise, Deputy County Executive for Economic Development*

MOVED by Legislator Niebel/Did not have a SECOND – Motion to amend by reducing funding to \$50,000 fails

Carried with Legislator Niebel voting “No”

Proposed Resolution – Authorize Use of 3% Occupancy Tax Reserve and Establish Capital Account for Waterway Trail Hazard Removal – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance, and Promotion – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attraction and Development of Tourism Related Businesses – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget to Implement the Chautauqua County Strategic Infrastructure Project Identification and Development Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

MOVED by Legislator Scudder, SECONDED by Legislator Wilfong to adjourn.
Unanimously Carried (11:02 a.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk