

Minutes  
Audit & Control Committee  
October 19, 2023, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Niebel, Wilfong, Harmon and Scudder

Others: Lee, Swan, Chagnon, McCoy, Crow, Ihrig, DeAngelo, Makowski, Slagle, Wright, Ryan, Blevins, Enlow, Telford, Reynolds, Rodgers, Guttman, Gregory, Thomas, Contiguglia, Myers, Ludwig

**Complete video of meeting can be viewed on YouTube**

Chairman Pavlock called the meeting to order at 8:36 a.m.

Approval of Minutes (9/21/23)

MOVED by Legislator Harmon, SECONDED by Legislator Niebel

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Proposed Resolution – Authorize the Purchase of Lands in the Town of Arkwright for Park Property – *Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering and Jamie Reynolds, Engineer 1 Land Surveyor for Department of Public Facilities*

*Unanimously Carried*

Local Law Intro 10-23 – A Local Law Amending the Chautauqua County Code of Ethics – *Presented by Kristen Wright, First Assistant County Attorney and Debbie Makowski, Director of Human Resources*

*Unanimously Carried*

Proposed Resolution – Amend Landfill and Transfer Station User Fees – *Presented by Chad Marx, Fiscal Supervisor for DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the Training Lab Renovations Project, Using Funding from the American Rescue Plan Act (ARPA) – Presented by Jon DeAngelo, Chief Information Officer

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Amend and Increase Funding for the Digitize Records Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk

*Unanimously Carried*

Proposed Resolution – Digitization of Archival Records – Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk

*Unanimously Carried*

Proposed Resolution – Approving Benefits and Wages for Confidential Employees and Unrepresented Employees – Presented by Patrick Slagle, County Attorney

*Unanimously Carried*

Proposed Resolution – Authorize Sale of Tax Foreclosure Property in Village of Silver Creek – Presented by Patrick Slagle, County Attorney and Todd Thomas, Assistant County Attorney

*Unanimously Carried*

Proposed Resolution – Authorize Execution of New York State Governor’s Traffic Safety Committee Grant for the Police Traffic Services Program FY24 – Presented by Richard Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff – Presented by Richard Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff Dispatch – *Presented by Richard Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff for School Resource Officer Contract with Panama Central School – *Presented by Richard Telford, Undersheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of 2023-2024 Aid to Prosecution Funds – *Presented by Madeline Contiguglia, Assistant to District Attorney*

*Unanimously Carried*

Proposed Resolution – Emergency Services 2023 Budget Amendment – *Presented by Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2023 Budget for Increased Day Care Costs – *Presented by Sam Zafuto, Fiscal Supervisor for the Department of Finance assigned to Social Services and Public Health*

*Unanimously Carried*

Proposed Resolution – Department of Mental Hygiene and Social Services 2023 Budget Amendment to Accept the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant – Chautauqua Tapestry – *Presented by Paul Myers, Fiscal Supervisor for Mental Hygiene and Rachel Ludwig, Project Director for the SAMHSA Grant*

*Unanimously Carried*

Proposed Resolution – Authorize Use of Chautauqua County 3% Occupancy Tax Reserve Funding for Merritt Winery's America's Grape Country Craft Beverage Festival – *Presented by Patrick Slagle, County Attorney and Lauren Ryan, Secretary to the County Executive*

*Tabled in Planning & Economic Development Committee Meeting on 10-18-23*

Proposed Resolution – Amend 2023 Budget for Near-shore Cleanup Equipment Improvements, Using funding from the 2% Occupancy Tax Program Reserve – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

Proposed Resolution – Consider 2024 Tentative Budget, with the Changes Listed Below, and Present Same to the County Executive for His Consideration and Action – *Presented by Jennifer Swan, Budget Director*

*MOVED by Legislator Niebel, SECONDED by Legislator Harmon to Amend by Substitution*

*Unanimously Carried to Amend by Substitution*

*Unanimously Carried as Amended*

Proposed Resolution – Authorize Acceptance of the Indigent Legal Services Fourth Upstate Quality Improvement and Caseload Reduction Grant for the period of July 1, 2023 to June 30, 2026 – *Presented by Derick Gregory, Assistant Public Defender*

*Unanimously Carried*

Discussion – Family Court – *Presented by Patrick Slagle, County Attorney*

*MOVED by Legislator Scudder, SECONDED by Legislator Harmon to adjourn. Unanimously Carried (10:45 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk