

Minutes  
Audit & Control Committee  
August 17, 2023, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Scudder, Harmon, Wilfong

Members Absent: Pavlock, Niebel

Others: Lee, Zink, Chagnon, Swan, Slagle, Makowski, Gregory, Wendel, Fisher, Card, Schmitt, Crow, Ihrig, Button, McCoy, Meleen, Spann, Guttman, Barone, Faulk, Quattrone, Enlow, Storms

**Complete video of meeting can be viewed on YouTube**

Legislator Scudder called the meeting to order at 8:35 a.m.

Approval of Minutes (7/20/23)

MOVED by Legislator Harmon, SECONDED by Legislator Wilfong.

*Unanimously Carried*

Privilege of the Floor

Kitty Crow: *(Inaudible)* – Introduction of Jennifer Swan, Budget Director and Blake Ihrig, Director of Administrative Services

---

Local Law Intro 8-23 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Attorney Positions) – *Presented by Derick Gregory, Assistant Public Defender, Debbie Makowski, Director of Human Resources, Patrick Slagle, County Attorney and Jason Schmitt, District Attorney*

Local Law Intro 9-23 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Clerk of the Legislature and Secretary to the Legislature) – *Presented by Debbie Makowski, Director of Human Resources and Patrick Slagle, County Attorney*

Proposed Resolution – Modification of Membership of North Chautauqua County Water District Administrative Board – *Presented by Pierre Chagnon, Chairman of the Legislature*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for CARTS Bus Tablets (2019) Project – *Presented By Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with NY State DOT for Performance of Federal Aid Project PIN 5764.60 – *Presented by Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Accept FAA and NYSDOT Funds for the Aviation Capital Project Rehabilitate Airport Perimeter Fence Phase 2 – Construction – *Presented by Tim Card, DPF Director and Shannon Fisher, Manager of Airports*

*Unanimously Carried*

Proposed Resolution – Authorize Settlement of Insurance Coverage Claim – *Presented by Patrick Slagle, County Attorney*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the IT Upgrades for Public Health Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County/Interim Public Health Director*

*Unanimously Carried*

Proposed Resolution – Resolution of the County Legislature of the County of Chautauqua extending the additional rate of taxes on sales and uses of tangible personal property and of certain services, on occupancy of hotel rooms and on amusement charges pursuant to Article 29 of the Tax Law of the State of New York – *Presented by Patrick Slagle, County Attorney*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Law Department – *Presented by Patrick Slagle, County Attorney*

*Unanimously Carried*

Proposed Resolution – Adjust Law Department Account – *Presented by Patrick Slagle, County Attorney*

*Unanimously Carried*

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Director of Real Property Taxes*

*MOVED by Legislator Harmon, SECONDED by Legislator Wilfong to Amend by strikethrough and new totals– Unanimously Carried to Amend*

| <b>PA-137-2023</b> | <b>Westfield</b> | <b>067201-192.20-2-4</b> | <b>Michael Scritchfield</b> | <b>Leon Reardon</b>  | <b><del>-\$ 18,100.00</del></b>  | <b><del>-\$ 1,906.43</del></b>   |
|--------------------|------------------|--------------------------|-----------------------------|----------------------|----------------------------------|----------------------------------|
| PA-139-2023        | Westfield        | 067201-210.05-1-6        | BDS Sales & Marketing LLC   | Laurel Leighy-Barker | \$ 50,300.00                     | \$ 15,532.27                     |
| PA-142-2023        | Westfield        | 067289-225.00-2-2.2      | James Simpson III           | Suzanne Rammelt      | \$ 55.00                         | \$ 161.80                        |
|                    |                  |                          |                             |                      |                                  |                                  |
|                    |                  |                          |                             | <b>Total</b>         | <b><del>-\$ 635,790.00</del></b> | <b><del>-\$ 139,012.24</del></b> |
|                    |                  |                          |                             |                      | <b>\$617,690.00</b>              | <b>\$137,105.81</b>              |

*Unanimously Carried as Amended*

Proposed Resolution – Setting Salary for Chaplain – *Presented by Jim Quattrone, Sheriff*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff – *Presented by Jim Quattrone, Sheriff*

*Unanimously Carried*

Proposed Resolution – Authorize Execution of Lease Renewal with Federal Bureau of Investigation for Tower Space 10/1/2023- 9/30/2033 – *Presented by Jim Quattrone, Sheriff*

*Unanimously Carried*

Proposed Resolution – FY2022 Hazardous Materials Emergency Preparedness (HMEP) Grant Program – *Presented by Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the PPE Replenishment Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County/Interim Public Health Director*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the Lead Hazard Reduction Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County/Interim Public Health Director*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Chautauqua Lake Collaborative Lake Maintenance Services, Using Funding from the 2% Occupancy Tax Program Reserve – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

~~Proposed Resolution – Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011 Funds for removal of Steel Piles from Dunkirk Harbor – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*~~

*Withdrawn by Sponsor*

Proposed Resolution – Amend 2023 Budget to Implement Chadakoin River Streambank Stabilization at Deming Drive, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator, Brian Storms, Corporate Environmental Health and Safety Manager for Jamestown Container Corporation, Dan Becker, Jamestown Container’s Plant Superintendent and Dave Spann, District Field Manager of Soil and Water Conservation*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Feasibility Study for Proposed Chautauqua County Water District, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator, Robert Yates, Supervisor for the Town of North Harmony and Don Emhardt, Town of Chautauqua Supervisor*

*Unanimously Carried*

Proposed Resolution – Amend Spending Plan and 2023 Budget for Chautauqua County Projects funded by the American Rescue Plan Act (ARPA) – *Presented by Blake Ihrig, Director of Administrative Services*

*Unanimously Carried*

Other –

Late Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the period of July 1, 2020 to June 30, 2023 – *Presented by Derick Gregory, Assistant Public Defender*

*Unanimously Carried*

Presentation – Draft of Financial Statements – County Auditors – Presented by Luke Malecki, Engagement Partner on this year’s External Audit on the County of Chautauqua

MOVED by Legislator Harmon, SECONDED by Legislator Wilfong to adjourn.  
*Unanimously Carried (10:58 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk