

Minutes  
Audit & Control Committee  
April 20, 2023, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Niebel, Wilfong, Scudder, Harmon

Others: Lee, Chagnon, Slagle, Crow, Martin, Guttman, Peters, Meleen, Barnhart, McCoy, Wendel, Zafuto, J. Anderson, Aldrich, Card, Perry

**Complete video of meeting can be viewed on YouTube**

Chairman Pavlock called the meeting to order at 8:36 a.m.

Approval of Minutes (3/16/23)

MOVED by Legislator Niebel, SECONDED by Legislator Scudder.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak.

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Local Law Intro 4-23 – A Local Law Adopting the Volunteer Firefighter and Volunteer Ambulance Worker Exemption for County Real Property Taxes – *Presented by Terry Niebel, Legislator and Patrick Slagle, County Attorney*

Local Law Intro 5-23 – A Local Law Extending the Volunteer Firefighter and Volunteer Ambulance Worker Exemption for County Real Property Taxes to Certain Eligible Unremarried Spouse – *Presented by Terry Niebel, Legislator and Patrick Slagle, County Attorney*

Proposed Resolution – Authorize Acceptance of Donated Land at Eggleston Road in the Township of North Harmony for the Development of a Parking Area along the Westside Overland Trail – *Presented by Sam Zafuto, DPF Accounting Supervisor and Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Amend Capital Appropriations for the Sherman Shop Generator (2021) Project – *Presented by Sam Zafuto, DPF Accounting Supervisor and Tim Card, DPF Director*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the Air Service Development Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Shannon Barnhart, Manager of Airports and Tim Card, DPF Director*

*Carried with Legislator Niebel voting “No”*

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Real Property Tax Director*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Health Insurance – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Various Departments – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the Turn Out Gear Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk*

*Unanimously Carried*

Proposed Resolution – To Consolidate the Home Energy Assistance Program (HEAP) Department A-6141 2023 Budget Into the Social Services Administration A-6010 2023 Budget – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Accept Grant Funding from the New York State Department of State for Phase III of the Northern Chautauqua Local Waterfront Revitalization Program and Amend Capital Budget Fund – *Presented by Nate Aldrich, Economic Planning Coordinator*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Contribute Local Share for the Northern Chautauqua County Local Waterfront Revitalization Plans, Using Funding from the 2% Occupancy Tax Program Reserve – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget to Implement the Acquisition of Lake Maintenance Equipment, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Randall Perry, Executive Director of the Chautauqua Lake and Watershed Management Alliance*

*Carried with Legislator Niebel voting “No”*

Proposed Resolution – Amend Spending Plan and 2023 Budget for Chautauqua County Projects funded by the American Rescue Plan Act (ARPA) – *Presented by Kitty Crow, Finance Director and Paul M. Wendel, Jr., County Executive*

*Unanimously Carried*

Proposed Resolution – Close Capital Projects – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Amend 2022 & 2023 Budgets due to 2022 Year End Reconciliations – Capital Projects – *Presented by Kitty Crow, Finance Director*

*Unanimously Carried*

Presentation – Chautauqua Jefferson Project – Dr. John Kelly, Michael Hill and Paul M. Wendel, Jr., County Executive

Proposed Resolution – Amend 2023 Budget to Increase Funding for the Jefferson Project County Contribution within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Paul M. Wendel, Jr., County Executive*

*Unanimously Carried*

MOVED by Legislator Harmon, SECONDED by Legislator Niebel to adjourn.  
*Unanimously Carried (11:45 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk