

Agenda

Administrative Services Committee

**April 17, 2023, 5:00 p.m., Legislative Chambers**

**Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (3/13/23)
- C. Privilege of the Floor
  - 1. Local Law Intro 4-23 – A Local Law Adopting the Volunteer Firefighter and Volunteer Ambulance Worker Exemption for County Real Property Taxes
  - 2. Local Law Intro 5-23 – A Local Law Extending the Volunteer Firefighter and Volunteer Ambulance Worker Exemption for County Real Property Taxes to Certain Eligible Unremarried Spouse
  - 3. Proposed Resolution – Confirm Appointment- Chautauqua County Ethics Board
  - 4. Proposed Resolution – Quit Claim Deeds
  - 5. Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Health Insurance
  - 6. Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Various Departments
  - 7. Other –

LOCAL LAW  
INTRODUCTORY NO. 4-23  
CHAUTAUQUA COUNTY

A LOCAL LAW ADOPTING THE VOLUNTEER FIREFIGHTER AND VOLUNTEER  
AMBULANCE WORKER EXEMPTION  
FOR COUNTY REAL PROPERTY TAXES

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York as follows:

Section 1. Purpose. Pursuant to New York State Real Property Tax Law, certain enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or spouses are eligible for a partial exemption for real property taxes. The Chautauqua County Legislature, recognizing the important contributions of these volunteers, as well as the recruiting crisis currently affecting local departments, adopts the tax exemption as set out in Real Property Tax Law 466-a.

Section 2. Adoption of Exemption for Volunteer Firefighters and Ambulance Workers.

A) Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse meeting eligibility criteria as set out in Real Property Tax Law 466-a(2) residing in Chautauqua County shall be exempt from taxation to the extent of ten (10) percent of the assessed value of such property for County purposes, exclusive of special assessments, upon the enactment of this Local Law.

B) Such exemption shall be granted to certified volunteer members who have at least two (2) years of continuous and ongoing service and are certified by the company, department or service on such certification forms as promulgated by New York State and timely filed with the local assessor's office.

C) Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten (10) percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within Chautauqua County.

Section 3. Effective Date. This Local Law shall take effect upon filing with the Secretary of State.

Sponsor: Legislator Niebel

LOCAL LAW  
INTRODUCTORY NO. 5-23  
CHAUTAUQUA COUNTY

A LOCAL LAW EXTENDING THE VOLUNTEER FIREFIGHTER AND VOLUNTEER  
AMBULANCE WORKER EXEMPTION FOR COUNTY REAL PROPERTY TAXES  
TO CERTAIN ELIGIBLE UNREMARIED SPOUSE

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York as follows:

Section 1. Purpose. Pursuant to New York State Real Property Tax Law, Chautauqua County adopted a local law granting a ten (10) percent real property tax exemption to certain volunteers of incorporated volunteer fire companies, fire departments or incorporated volunteer ambulance services, recognizing the important contributions of these volunteers, as well as the recruiting crisis currently affecting local departments. State law authorizes extension of this exemption, by separate local law, to unremarried spouses of certain volunteers eligible for the exemption.

Section 2. Adoption of Exemption for Certain Unremarried Spouses.

(a) Where any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, is killed in the line of duty, the un-remarried spouse of the deceased member shall be granted the ten (10) percent exemption as authorized by this section pursuant to certification by the local department, provided that such deceased volunteer had been an enrolled member for at least five (5) years and such deceased volunteer had been receiving the exemption prior to his or her death.

(b) Where any volunteer eligible for the lifetime 10% exemption granted after twenty years of service should predecease a spouse, such un-remarried spouse of a deceased enrolled member is eligible to continue the exemption from real property taxation as authorized by local law pursuant to the certification of the local department, provided that such deceased volunteer had been receiving the exemption prior to his or her death.

Section 3. Effective Date. This Local Law shall take effect upon filing with the Secretary of State.

Sponsor: Legislator Niebel

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Appointment- Chautauqua County Ethics Board

**BY:** Administrative Services Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following appointment for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointment to the Chautauqua County Ethics Board.

Darlene Nygren  
1205 Shadyside Rd.  
Jamestown, NY 14701  
Term Expires: 1/31/26  
(New-Appointment)

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Quit Claim Deeds

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the County Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

Offer Number	Municipality	S/B/L	Purchaser	Foreclosed Owner	Offer Amount	Taxes Owing
QC-154-2022	City of Jamestown	060800-371.09-6-16.2	Elizabeth Phillips	Edward & Elizabeth Phillips	\$176.42	\$176.42
QC-155-2022	City of Jamestown	060800-371.09-6-17.3	Elizabeth Phillips	Edward & Elizabeth Phillips	\$166.93	\$166.93
QC-156-2022	City of Jamestown	060800-371.09-6-18.3	Elizabeth Phillips	Edward & Elizabeth Phillips	\$203.14	\$203.14
*PA-9-2022	City of Dunkirk	060300-79.11-5-64	Colby Garza	Estate of Rosetta Thomas	\$1,500.00	\$20,648.49
*PA-9-2022	City of Dunkirk	060300-79.11-5-64	Oscar W. Santos Jr.	Estate of Rosetta Thomas	\$1,000.00	\$20,648.49
*PA-9-2022	City of Dunkirk	060300-79.11-5-64	Ernest L. Torres	Estate of Rosetta Thomas	\$1,000.00	\$20,648.49
				Total Amount:	\$4,046.49	\$62,491.96
* Denotes multiple bids						

**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2022 Budget for Year End Reconciliations – Health Insurance

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, some revenues received are in excess of budget; now therefore be it

RESOLVED, That ESN Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

ESN,-----924.0000	Unassigned Fund Balance—Nets Assets- Unrestricted (Deficit)	\$8,137
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1170.----.8	Employee Benefits - PUBLIC DEFENDER	\$14,446
A.1185.----.8	Employee Benefits - MED EXAMINERS & CORONERS	\$1,601
A.1430.COEM.8	Employee Benefits - HUMAN RESOURCES- COUNTYWIDE EMPLOYEE EXPS	\$464
A.1450.----.8	Employee Benefits - BOARD OF ELECTIONS	\$5,699
A.1460.----.8	Employee Benefits - RECORDS MANAGEMENT	\$283
A.1610.----.8	Employee Benefits - OFFICE SERVICES	\$2,113
A.1620.----.8	Employee Benefits - BUILDINGS & GROUNDS	\$17,516
A.3010.----.8	Employee Benefits - EMERGENCY SERVICES	\$1,173
A.3020.DISP.8	Employee Benefits - PUBL SAFETY COMM- CONSOLIDATED DISPATCHING	\$24,628
A.3020.PSCN.8	Employee Benefits - PUBL SAFETY COMM-PUB SFTY COMM NETWORK	\$313
A.3020.TECH.8	Employee Benefits - PUBL SAFETY COMM- TECHNICAL SERVICES	\$4,818
A.3110.----.8	Employee Benefits - SHERIFF	\$60,950
A.3110.3114.8	Employee Benefits - SHERIFF-PISTOL PERMIT	\$591
A.3150.----.8	Employee Benefits - JAIL	\$101,025
A.3315.----.8	Employee Benefits - STOP DWI	\$1,328
A.3989.----.8	Employee Benefits - EMERGENCY MEDICAL SERVICE	\$901
A.3989.CME.8	Employee Benefits - EMS-CONTINUING MEDICAL EDUCATION	\$52
A.3989.EMS.8	Employee Benefits - EMS-FLY CAR & AMBULANCE SERVICES	\$12,826
A.3989.EMT.8	Employee Benefits - EMS-EMT/CPR TRAINING	\$80

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

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County Executive

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Date

A.4310.----.8	Employee Benefits - MENTAL HYGIENE ADMIN	\$1,519
A.5630.5625.8	Employee Benefits - BUS OPERATIONS-CARTS	\$24,018
A.6420.----.8	Employee Benefits - PROMOTION OF INDUSTRY	\$209
A.6510.----.8	Employee Benefits - VETERANS SERVICE AGENCY	\$2,044
A.6610.----.8	Employee Benefits - WEIGHTS & MEASURES	\$1,352
A.7110.----.8	Employee Benefits - PARKS	\$1,239
A.7310.----.8	Employee Benefits - YOUTH PROGRAMS	\$162
A.8020.WTRS.8	Employee Benefits - PLANNING-WATERSHED ADMINISTRATION	\$570
A.9901.9100.9	Interfund Transfers - TRANSFER TO OTHER FUNDS-TRANSFER (A-DM)	\$14,176
DM.5130.----.8	Employee Benefits - Road Machinery Fund-ROAD MACHINERY	\$14,176
EL.8160.1000.8	Employee Benefits - ENVIRONMENT-LANDFILL	\$89,167
EL.8160.7000.8	Employee Benefits - ENVIRONMENT-RECYCLING	\$7,302
EL.8189.----.8	Employee Benefits - OTH ENV - HOUSE HAZ WASTE	\$138
ESN.8110.8112.8	Employee Benefits - ADMINISTRATION-ADMINISTRATION	\$2,062
ESN.8120.8122.8	Employee Benefits - SANITARY SEWERS-SANITARY SEWERS	\$2,068
ESN.8130.8132.8	Employee Benefits - SEWAGE TREATMENT-SEWAGE TREATMENT	\$4,007
ESP.8110.8114.8	Employee Benefits - ADMINISTRATION-ADMINISTRATION	\$567
ESS.8110.----.8	Employee Benefits - ADMINISTRATION	\$9,521
ESS.8120.----.8	Employee Benefits - SANITARY SEWERS	\$11,198
ESS.8130.----.8	Employee Benefits - SEWAGE TREATMENT	\$23,034
EW.8310.----.8	Employee Benefits - Water District	\$707
EWN.8310.----.8	Employee Benefits - Water District	<u>\$23</u>
	<b>Total</b>	<b>\$460,066</b>

DECREASE APPROPRIATION ACCOUNTS:

EL.8160.1000.1	Personal Services - ENVIRONMENT-LANDFILL	\$96,607
ESP.8120.8124.8	Employee Benefits - SANITARY SEWERS-SANITARY SEWERS	\$567
ESS.8120.----.2	Equipment - SANITARY SEWERS	
ESS.9089.----.4	Contractual - Undistributed Benefits	\$35,427
EW.8310.----.4	Contractual - Water District	\$707
EWN.8310.----.4	Contractual - Water District	<u>\$23</u>
	<b>Total</b>	<b>\$141,657</b>

INCREASE REVENUE ACCOUNTS:

A.1310.9999.R111.0000	Non Property Tax Items-SALES TAX	\$296,096
DM.9901.9100.R503.1000	Interfund Transfers-INTERFUND TRANSFER	<u>\$14,176</u>
	<b>Total</b>	<b>\$310,272</b>

**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2022 Budget for Year End Reconciliations – Various Departments

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, some departments received revenues in excess of budget; now therefore be it

RESOLVED, That CS and ESN Fund Balances are appropriated and follows:

INCREASE THE USE OF FUND BALANCE:

CS.----.----.863.0000	Reserved Fund Balance--Insurance Reserve	\$52,693
	Unassigned Fund Balance--Nets Assets-	
ESN.----.----.924.0000	Unrestricted	<u>\$21,934</u>
	Total	\$74,627

; and be it further

RESOLVED, The Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1985.----.4	Contractual - Municipal Sales Tax	\$3,112,830
A.3110.----.4	Contractual - Sheriff	\$8,196
CS.1931.----.4	Contractual - Property Loss	\$52,693
ESN.8120.8122.4	Contractual - Sanitary Sewers-Sanitary Sewers	\$21,934
ESS.8130.----.4	Contractual - Sewage Treatment	\$12,656
M.1930.----.4	Contractual - Judgments & Claims	\$2,484,408
	Contractual - Undistributed Benefits-	
M.9089.8000.4	Benefits Surcharge	<u>\$196,193</u>
	Total	\$5,888,910

DECREASE APPROPRIATION ACCOUNTS:

A.3150.----.4	Contractual - Jail	\$8,196
ESS.8130.----.2	Equipment - Sanitary Sewers	\$12,656
M.1910.----.4	Contractual - Administration	\$1,982
	Employee Benefits - Undistributed Benefits-	
M.9089.8000.8	Benefits Surcharge	<u>\$10,815</u>
	Total	\$33,649

INCREASE REVENUE ACCOUNTS:

	Non Property Tax Items-Sales Tax-	
A.1985.----.R111.0MUN	Muni Make Whole	\$3,112,830
M.1932.----.R268.0000	Sale of Property/Compensa-Insurance Recoveries	\$775,462
M.9060.9999.R270.9001	Departmental Income-Employer Pd Prem-County	\$944,046
M.9060.9999.R270.9003	Departmental Income-Employee Contributions	\$7,029
M.9060.9999.R270.9005	Departmental Income-COBRA Contributions	\$12,528

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

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County Executive

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Date



M.9060.9999.R270.9HRA	Departmental Income-Employer HRA Contribution	\$79,438
M.9060.9999.R270.9HSA	Departmental Income-Employer HSA Contributions	\$20,818
M.9060.9999.R270.1000	Miscellaneous-Refunds: Prior Yr Exp	\$506,199
M.9089.8000.R270.9002	Departmental Income-Employer Pd Prem-Retiree	\$281,322
M.9089.8000.R270.9004	Departmental Income-Retiree Contributions	<u>\$40,962</u>
	Total	\$5,780,634

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

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County Executive

\_\_\_\_\_  
Date