

Minutes
Administrative Services Committee
February 13, 2023, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Vanstrom, Davis

Members Absent: Parker, Muldowney

Others: Lee, Slagle, Dennison, Crow, DeAngelo, Sanderson, DeBlasio, Makowski, Meleen,
Blevins, Barmore

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:02 p.m.

Approval of Minutes (1/17/23)

MOVED by Legislator Vanstrom, SECONDED by Legislator Davis.

Unanimously Carried

Privilege of the Floor

No one chose to speak

Local Law Intro 3-23 – A Local Law Amending Local Law 10-22 Establishing a County Legislature for the County of Chautauqua Reapportioned on the Basis of the 2020 Federal Census – *Presented by Patrick Slagle, County Attorney*

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Unified Courts
Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliation – Information Technology – *Presented by Jon DeAngelo, Chief Information Officer*

Unanimously Carried

Proposed Resolution – Transfer of Foreclosed Properties to Chautauqua County Land Bank Corporation – *Presented by Legislator Bob Scudder*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Board of Elections – *Presented by Donna Sanderson, Board of Elections and Momina Di Blasio, Elections Administrator*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Real Property Tax Director*

MOVED by Legislator Vanstrom, SECONDED by Legislator Davis to Amend by accepting highest offer – Unanimously Carried to Amend

Unanimously Carried as Amended

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2022 to 2023 – *Presented by Kathleen Dennison, Budget Director*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2022 Budget for Chautauqua County Projects funded by the American Rescue Plan Act (ARPA) – *Presented by Kathleen Dennison, Budget Director*

Unanimously Carried

Proposed Resolution – Standard Workday and Reporting Resolution – *Presented by Debbie Makowski, Director of Human Resources*

Unanimously Carried

Proposed Resolution – Setting Salary for Motor Vehicles Administrator – *Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – COUNTY CLERK – *Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – CS Fund
Liability Insurance – *Presented by Kitty Crow, Finance Director*

*MOVED by Legislator Vanstrom, SECONDED by Legislator Davis to Amend by
Substitution – Unanimously Carried to Amend*

Unanimously Carried as Amended

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Finance and
Miscellaneous – *Presented by Kitty Crow, Finance Director*

*MOVED by Legislator Vanstrom, SECONDED by Legislator Davis to Amend by
Substitution – Unanimously Carried to Amend*

Unanimously Carried as Amended

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – EE Energy
Fund – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

MOVED by Legislator Davis, SECONDED by Legislator Vanstrom to adjourn

Unanimously Carried (5:56p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk