

Minutes
Audit & Control Committee
February 16, 2023, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Niebel, Harmon, Scudder, Wilfong

Others: Lee, Zink, Chagnon, Slagle, Makowski, Guttman, Rogers, Dennison, Crow, Peters, Telford, Blevins, A. Gustafson, Martin, McCoy, Zafuto, DeAngelo, Wendel, Wurster, Abele, D. Gregory, Geise, Meleen, Oehlbeck, Pinkoski, Quattrone, Meyers, Leenders, Sanderson, DiBlasio

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:35 a.m.

Approval of Minutes (1/19/23)

MOVED by Legislator Niebel, SECONDED by Legislator Harmon.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Local Law Intro 3-23 – A Local Law Amending Local Law 10-22 Establishing a County Legislature for the County of Chautauqua Reapportioned on the Basis of the 2020 Federal Census – *Presented by Patrick Slagle, County Attorney*

Tabled Resolution – Amend 2023 Budget to Implement the Overland Trail Phase III Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Drew Rogers, Engineer with DPF, Sam Zafuto, DPF Accounting Supervisor*

Unanimously Carried

Tabled Resolution – Amend 2023 Budget to Implement the Waterways Master Plan Project, Using Funding from the American Rescue Plan Act (ARPA) – Presented by Drew Rogers, Engineer with DPF, Sam Zafuto, DPF Accounting Supervisor and Twan Leenders, Director of Chautauqua Watershed Conservancy

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Sherman Shop Fuel System Upgrade Project, Using Funding from the American Rescue Plan Act (ARPA) – Presented by Drew Rogers, Engineer with DPF and Sam Zafuto, DPF Accounting Supervisor

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – South & Center Sewer Districts – Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts, Kitty Crow, Finance Director and Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Authorizing Application to the NYS Office of the State Comptroller in Relation to the Extension of the South Chautauqua Lake Sewer District on the West Side of Chautauqua Lake from the Hamlet of Stow to the Southern Bounds of the North Chautauqua Lake Sewer District – Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Environment – Landfill – Presented by Aaron Gustafson, Manager of the Chautauqua County Landfill

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Landfill Trailer Purchases Project, Using Funding from the American Rescue Plan Act (ARPA) – Presented by Aaron Gustafson, Manager of the Chautauqua County Landfill

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – North Chautauqua Lake Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – North County Industrial Water District #1 – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Portland, Pomfret, Dunkirk Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Authorize Supplemental Agreement No. 2 with NYSDOT for PIN 5761.83 – *Presented by Drew Rogers, Engineer with DPF and Sam Zafuto, DPF Accounting Supervisor*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Public Facilities Road Machinery Division – *Presented by Drew Rogers, Engineer with DPF and Sam Zafuto, DPF Accounting Supervisor*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Public Facilities Admin and Snow Removal: Co Roads (D Fund) – *Presented by Drew Rogers, Engineer with DPF and Sam Zafuto, DPF Accounting Supervisor*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Public Facilities (A Fund) – *Presented by Drew Rogers, Engineer with DPF and Sam Zafuto, DPF Accounting Supervisor*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Unified Courts
Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliation – Information
Technology – *Presented by Jon DeAngelo, Chief Information Officer*

Unanimously Carried

Proposed Resolution – Transfer of Foreclosed Properties to Chautauqua County Land Bank
Corporation – *Presented by Legislator Bob Scudder*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Board of
Elections – *Presented by Donna Sanderson, Board of Elections and
Momina Di Blasio, Elections Administrator*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Real Property Tax
Director*

Unanimously Carried

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets
from 2022 to 2023 – *Presented by Kathleen Dennison, Budget Director*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2022 Budget for Chautauqua County
Projects funded by the American Rescue Plan Act (ARPA) – *Presented
by Kathleen Dennison, Budget Director*

Unanimously Carried

Proposed Resolution – Setting Salary for Motor Vehicles Administrator – *Presented by Emily
Blevins, Deputy County Clerk*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – COUNTY
CLERK – *Presented by Emily Blevins, Deputy County Clerk*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – CS Fund Liability Insurance – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Finance and Miscellaneous – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – EE Energy Fund – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Emergency Services – *Presented by Bonnie Peters, Emergency Services Account Clerk*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Increase Funding for the Emergency Services EMS Gear Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Bonnie Peters, Emergency Services Account Clerk*

Unanimously Carried

Proposed Resolution – Authorize Renewal of Lease Agreement with Celebration Hall, LLC for office space for the Public Defender’s Office – Family Court Division – *Presented by Derick Gregory, Assistant Public Defender*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Public Defender – *Presented by Derick Gregory, Assistant Public Defender*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Office of the Sheriff – *Presented by Jim Quattrone, Sheriff*

Unanimously Carried

~~Proposed Resolution – Authorize MOU with Federal Bureau of Investigation for Task Force Officer~~

Resolution Withdrawn by Sponsor

Proposed Resolution – Amend 2023 Budget to Implement the Tyler Civil Serve License Project, Using Funding from the American Rescue Plan Act (ARPA) –
Presented by Jim Quattrone, Sheriff

Unanimously Carried

Proposed Resolution – Amend 2023 Budget for Office of the Sheriff – *Presented by Jim Quattrone, Sheriff*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Veterans Service Agency – *Presented by Kathleen Dennison, Budget Director*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Chautauqua County Department of Mental Hygiene – *Presented by Paul Meyers, Fiscal Supervisor for Mental Hygiene*

Unanimously Carried

Proposed Resolution – Authorize Extension of Lease Agreement with Town of Chautauqua for Office Space for Chautauqua County Department of Mental Hygiene – *Presented by Paul Meyers, Fiscal Supervisor for Mental Hygiene*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Health Department – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services*

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Year End Reconciliations – Social Services – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services*

Unanimously Carried

Late Proposed Resolution – To Accept New York State Department of Health Award to Support Nurse Family Partnership – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Wright Park Drive Project, Using Funding from the 2% Occupancy Tax Program Reserve – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Cassandra Pinkoski, Grant Specialist for the Soil and Water Conservation District*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Pilot Rapid-Response Emergency Fund for Erosion and Pollution Control Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator, Twan Leenders, Director of Chautauqua Watershed Conservancy and Cassandra Pinkoski, Grant Specialist for the Soil and Water Conservation District*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Shovel Ready Sites Phase II Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget for NYSDOS Local Government Efficiency Grant – Chautauqua County Consolidated Code Enforcement Study – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Greenway Development – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Asset Development and Placemaking Programming – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget for NYS Housing Trust Fund Corporation Community Development Block Grant Award – Microenterprise Assistance Program – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Appalachian Regional Initiative for Stronger Economies Matching Funds for Multi-State Collaboration Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Mark Geise, Deputy County Executive for Economic Development and Rebecca Wurster, Planning Coordinator*

Unanimously Carried

Proposed Resolution – Close Capital Projects – 2022 Year End Reconciliation – *Presented by Kathleen Dennison, Budget Director*

Discussion - Calling on the State of New York to Continue to Pass-Thru Federal Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds – *Presented by Paul M. Wendel, Jr., County Executive*

Late Proposed Resolution – Authorize Transfer of Tax Foreclosure Property to Village of Celoron – *Presented by Patrick Slagle, County Attorney*

Unanimously Carried

Late Proposed Resolution – Amend 2022 & 2023 Budgets for Capital Projects—Promotion of Industry Department – *Presented by Kathleen Dennison, Budget Director*

Unanimously Carried

Discussion – Year End 2022 Budget Results – *Presented by Kathleen Dennison, Budget Director*

MOVED by Legislator Harmon, SECONDED by Legislator Niebel to adjourn.

Unanimously Carried (11:54 a.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk