

Minutes  
Audit & Control Committee  
December 15, 2022, 8:35 a.m., Legislative Chambers  
Livestreamed on YouTube  
Gerace Office Building, Mayville, NY

Members Present: Gould, Niebel, Harmon, Pavlock, Wilfong

Others: Lee, Zink, Blevins, Guttman, Zafuto, Gustafson, Card, Wendel, Abdella, Slagle, Rogers, Hernandez, Dennison, Chagnon, Makowski, Barnhart, Gates, Thomas, Crow, Faulk, Spanos, Lis, Barmore, J. Anderson, Westphal, Haskin, Taylor, Wurster, Douglas, McClennan

**Complete video of meeting can be viewed on YouTube**

Chairman Gould called the meeting to order at 8:35 a.m.

Approval of Minutes (11/10/22)

MOVED by Legislator Harmon, SECONDED by Legislator Pavlock.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Discussion – Human Services Reorganization – *Presented by Paul M. Wendel, Jr., County Executive and Steve Abdella, County Attorney*

Local Law Intro 15-22 – A Local Law Providing for a Management Salary Plan for County Officers and Employees – *Presented by Debbie Makowski, Director of Human Resources and MaryAnn Spanos, Director of Office for the Aging*

Local Law Intro 16-22 – A Local Law Providing for a Management Salary Plan for County Officers and Employees: Director of Real Property Tax Services III and Director of Human Resources – *Presented by Debbie Makowski, Director of Human Resource*

Proposed Resolution – Amend 2022 Adopted Budget – Department of Public Facilities – Airports – *Presented by Shannon Barnhart, Manager of Airports*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Adopted Budget – SCCLSD – *Presented by Kathleen Dennison, Budget Director*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Adopted Budget – Environment-Landfill – *Presented by Aaron Gustafson, Manager of the Chautauqua County Landfill*

*Unanimously Carried*

Proposed Resolution – Authorizing Lease of Office Space in the City of Dunkirk – *Presented by Drew Rogers, Engineer with DPF and Steve Abdella, County Attorney*

*Unanimously Carried*

Proposed Resolution – Authorize Extension of Lease Agreement with G. H. Graf Building, LLC for Office Space in Dunkirk, New York – *Presented by Drew Rogers, Engineer with DPF and Steve Abdella, County Attorney*

*Unanimously Carried*

Proposed Resolution – Acceptance of the Federal Transit Administration COVID Relief Funds for Operating Assistance – *Presented by Michelle Westphal, Representative from CARTS Department*

*Unanimously Carried*

Proposed Resolution – CARTS – Section 5311 Consolidation Operating and Capital Grant Application Request – *Presented by Michelle Westphal, Representative from CARTS Department*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Capital Project Account (DPF Large Equipment) – *Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Public Facilities Engineering Division – *Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF*

*Unanimously Carried*

Proposed Resolution – Authorize Transfer of Tax Foreclosure Property to Jamestown Urban Renewal Agency – *Presented by Steve Abdella, County Attorney and Benjamin Haskin, Associate Corporation Council for the City of Jamestown and Council for the Jamestown Urban Renewal Agency*

*MOVED by Legislator Wilfong, SECONDED by Legislator Pavlock to Amend by adding a RESOLVED Clause – Unanimously Carried to Amend*

**RESOLVED, JURA shall pay to the County one dollar (\$1) and all recording costs for each property listed below at closing, and for those properties renovated and resold in the “19A program”, all County tax liens will be satisfied at the time of resale, and after payment of the tax liens, an additional 5% of the gross proceeds shall be paid to the County and an additional 5% of the gross proceeds shall be paid to the Chautauqua County Land Bank, and be it further**

*Unanimously Carried As Amended*

Proposed Resolution – Authorizing Increase in County Clerk Fees – Mortgage Tax – *Presented by Larry Barmore, County Clerk, Steve Abdella, County Attorney and Kitty Crow, Finance Director*

*Unanimously Carried*

Proposed Resolution – Setting Salary for Grant Specialist – *Presented by Debbie Makowski, Director of Human Resources and Derick Gregory, Assistant Public Defender*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for 2023 Employment Focused Grant Award – *Presented by Gilbert Taylor, Director of Probation*

*Unanimously Carried*

Proposed Resolution – Authorize Agreements between Chautauqua County EMS (CCEMS) and Any Village, Fire District or Independent Fire Department within Chautauqua County for ALS-BLS Joint Prehospital Service Agreements – *Presented by Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget to Implement the OES Dive Boat Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – FY2020 Technical Rescue and Urban Search and Rescue Grant  
*Presented by Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the period of January 1, 2023 to December 31, 2025 – *Presented by Derick Gregory, Assistant Public Defender*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget Appropriations to Mental Hygiene for MH Law §43.03 – *Presented by Carmelo Hernandez, Director of Community Mental Hygiene*

*Unanimously Carried*

Proposed Resolution – To Modify Acceptance of Chautauqua Water & Wastewater Cooperative Grant – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services and Jessica Wuerstle, Director of Environmental Health*

*Unanimously Carried*

Proposed Resolution – To Amend 2022 Budget to Reopen the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services and John Anderson, Deputy Commissioner of DDS*

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Increased Preschool Costs – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services and Wendy Douglas, Director of Patient Services*

*Unanimously Carried*

Proposed Resolution – Amend 2023 Budget for Snowmobile Trail Development and Maintenance Grant – *Presented by Rebecca Wurster, Planning Coordinator*

*Unanimously Carried*

Other –

Late Proposed Resolution – Amend 2022 Adopted Budget – Department of Public Facilities Airports – *Presented by Shannon Barnhart, Manager of Airports and Brian Bates, Assistant Manager of Airports*

*Unanimously Carried*

MOVED by Legislator Niebel, SECONDED by Legislator Pavlock to adjourn.

*Unanimously Carried (10:45 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk