

Minutes  
Audit & Control Committee  
October 20, 2022, 8:35 a.m., Legislative Chambers  
Livestreamed on Facebook  
Gerace Office Building, Mayville, NY

Members Present: Gould, Wilfong, Harmon, Niebel, Pavlock

Others: Lee, Zink, Chagnon, Abdella, Slagle, Dennison, Wendel, Walsh, Meleen, Guttman, Barnhardt, Zafuto, Crow, Card, Quattrone, Lis, Dando, Telford, Swan, Barmore, Henry, Blevins, Gregory, McClennan

**Complete video of meeting can be viewed on the County's Facebook Page**

Chairman Gould called the meeting to order at 8:36 a.m.

Approval of Minutes (09/22/22)

MOVED by Legislator Harmon, SECONDED by Legislator Pavlock.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Tabled Resolution – Use of 2022 2% Occupancy Tax Funds for Acquisition of Near-shore Cleanup Equipment – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

*Left on Table to Die*

Proposed Resolution – Amend Resolution 266-19 – Confirming User Charges: South and Center Chautauqua Lake Sewer Districts – *Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts*

*Unanimously Carried*

Proposed Resolution – Authorize Supplemental Agreement No. 1 with NYSDOT for PIN 5761.83 – *Presented by Tim Card, DPF Director and Samuel Zafuto, DPF Accounting Supervisor*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Environmental Monitoring and Treatment of County-owned Property – *Presented by Tim Card, DPF Director and Samuel Zafuto, DPF Accounting Supervisor*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Public Facilities Road Machinery Division – *Presented by Tim Card, DPF Director and Samuel Zafuto, DPF Accounting Supervisor*

*Unanimously Carried*

Proposed Resolution – Adjust Capital Project Accounts-Road Machinery – *Presented by Tim Card, DPF Director and Samuel Zafuto, DPF Accounting Supervisor*

*Unanimously Carried*

Proposed Resolution – Transfer of Tax Foreclosure Property to the Village of Westfield *Presented by Steve Abdella, County Attorney*

*Unanimously Carried*

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Real Property Tax Director*

*Unanimously Carried*

Proposed Resolution – Authorize Renewal of Lease Agreement with the City of Dunkirk for Office Space for the Public Defender’s Office – *Presented by Derek Gregory, Assistant Public Defender*

*Unanimously Carried*

Proposed Resolution – Authorize Renewal of Lease Agreement with the City of Dunkirk for Office Space for the Public Defender’s Office – *Noel Guttman, Director of Emergency Services*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Various Towns for Enhanced Police Protection Services FY23 – *Presented by Richard Telford, Undersheriff and Jennifer Swan, Fiscal Supervisor for Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Various Towns for Court Security Services FY23 – *Presented by Richard Telford, Undersheriff and Jennifer Swan, Fiscal Supervisor for Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Authorize Contracts and Agreements with Local Police Departments for 2023-2024 STOP-DWI Enforcement Efforts – *Presented by Richard Telford, Undersheriff and Jennifer Swan, Fiscal Supervisor for Sheriff’s Department*

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget Appropriations to include Substance Abuse and Mental Health Services Administration (SAMHSA) Grant-Certified Community Behavioral Health Clinics, Improvement & Advancement (CCBHC, IA) Project Allocation – *Presented by Trish McClennan, Deputy Director of Department of Mental Hygiene*

*Unanimously Carried*

Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for the Department of Mental Hygiene – *Presented by Trish McClennan, Deputy Director of Department of Mental Hygiene*

*Unanimously Carried*

Proposed Resolution – Authorize Lease Agreement with Town of Chautauqua for Office Space for the Chautauqua County Department of Mental Hygiene – *Presented by Trish McClennan, Deputy Director of Department of Mental Hygiene*

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Second Round of Pandemic Emergency Program (PEAF) Family Pandemic Payments – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services*

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Home Energy Assistance Personal Services and Employee Benefits Costs – *Presented by Valerie Lis, Director of Administrative Services for Health and Human Services*

*Unanimously Carried*

Proposed Resolution – Close Capital Projects – *Presented by Kathleen Dennison, Budget Director*

*Unanimously Carried*

Proposed Resolution – Consider 2023 Tentative Budget, with the Changes Listed Below, and Present Same to the County Executive for His Consideration and Action – *Presented by Kathleen Dennison, Budget Director*

*Unanimously Carried*

Other –

Discussion – Potential 2023 Budget Amendments (Coroners) - *Dr. Mike Faulk, County Coroner Physician, Doug Sanderson, Lead County Coroner and Desiree Vara, County Coroner*

Discussion – Potential 2023 Budget Amendments (County Clerk) – *Larry Barmore, County Clerk, Michelle Henry, Records Administrator and Emily Blevins, Deputy County Clerk*

Discussion - Potential 2023 Budget Amendments (Sheriff) – *Jim Quattrone, Sheriff and Kitty Crow, Finance Director*

MOVED by Legislator Wilfong, SECONDED by Legislator Pavlock to adjourn.

*Unanimously Carried (11:37 a.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk