

Agenda

Public Facilities Committee

December 12, 2022, 4:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (11/7/22)
- C. Privilege of the Floor
1. Proposed Resolution – Amend 2022 Adopted Budget – Department of Public Facilities Airports
2. Proposed Resolution – Amend 2022 Adopted Budget – SCCLSD
3. Proposed Resolution – Amend 2022 Adopted Budget – Environment-Landfill
4. Proposed Resolution – Authorizing Lease of Office Space in the City of Dunkirk
5. Proposed Resolution – Acceptance of the Federal Transit Administration COVID Relief Funds for Operating Assistance
6. Proposed Resolution – CARTS – Section 5311 Consolidation Operating and Capital Grant Application Request
7. Proposed Resolution – Amend 2022 Capital Project Account (DPF Large Equipment)
8. Proposed Resolution – Amend 2022 Budget for Public Facilities Engineering Division
9. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2022 Adopted Budget – Department of Public Facilities - Airports

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the 2022 Adopted Operating Budget for both airports has been exceeded and will continue to exceed the budget with the anticipated costs to finish out 2022 at both DKK and JHW Airports; and

WHEREAS, due to personnel changes, actual personal services and employee benefits have been affected; and

WHEREAS, due to unanticipated equipment failure and maintenance, unanticipated tenant upgrades, training new employees, and utility rates increasing in 2022, expenditures are expected to be more than the corresponding appropriations; now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.917.0000	Unassigned Fund Balance—Unassigned Fund Balance	\$106,925
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;and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.5610.5610.1	Personal Services - Chautauqua County Airport, Jamestown Airport	\$4,954
A.5610.5610.4	Contractual - Chautauqua County Airport, Jamestown Airport	\$75,697
A.5610.5610.8	Employee Benefits - Chautauqua County Airport, Jamestown Airport	\$19,935
A.5610.5612.4	Contractual - Chautauqua County Airport, Dunkirk Airport	\$33,786
A.5610.5612.8	Employee Benefits - Chautauqua County Airport, Dunkirk Airport	<u>\$5,541</u>
	Total	139,913

DECREASE APPROPRIATION ACCOUNTS:

A.5610.5610.2	Equipment - Chautauqua County Airport, Jamestown Airport	\$11,359
A.5610.5612.1	Personal Services - Chautauqua County Airport, Dunkirk Airport	<u>\$3,243</u>
	Total	\$14,602

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

INCREASE REVENUE ACCOUNTS:

A.5610.5610.R177.0000	Departmental Income-Fees & Rental: Airport	\$11,466
A.5610.5610.R266.5000	Sale of Property/Compensa-Sale of Equipment	\$510
	Sale of Property/Compensa-	
A.5610.5610.R268.0000	Insurance Recoveries	\$2,500
A.5610.5612.R177.0000	Departmental Income-Fees & Rental: Airport	\$967
A.5610.5612.R266.5000	Sale of Property/Compensa-Sale of Equipment	\$2,725
A.5610.5612.R270.1000	Miscellaneous-Refunds: Prior Yr Exp	<u>\$218</u>
	Total	\$18,386

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2022 Adopted Budget – SCCLSD

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul J. Wendel, Jr.:

WHEREAS, one employee currently working in Department ESS.8120 is budgeted in Department ESS.8130; and

WHEREAS, expenses for this employee will cause expenditures in Department ESS.8120 to exceed budget and expenditures in Department ESS.8130 to be less than budget; now therefore be it

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

ESS.8120.1	Personal Services—Sanitary Sewers	\$34,000
ESS.8120.8	Employee Benefits—Sanitary Sewers	<u>\$34,000</u>
	Total	\$68,000

DECREASE APPROPRIATION ACCOUNTS:

ESS.8130.1	Personal Services—Sewage Treatment	\$34,000
ESS.8130.8	Employee Benefits—Sewage Treatment	<u>\$34,000</u>
	Total	\$68,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2022 Adopted Budget – Environment-Landfill

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Environment-Landfill departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, the Landfill has received revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

EL.8160.1000.2	Equipment - Environment - Landfill	\$2,369
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INCREASE REVENUE ACCOUNT:

EL.8160.7000.R265.1000	Sale of Property/Compensa- Sale of Recyclables	\$2,369
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorizing Lease of Office Space in the City of Dunkirk

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County desires to lease from Agricultural Land Holdings, LLC approximately 10,500 square feet of office space located at 15 West Lucas Avenue, in the City of Dunkirk, for use by the Chautauqua County Department of Social Services; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with Agricultural Land Holdings, LLC, upon substantially the following terms and conditions:

1. Premises. Approximately 10,500 square feet of office space in the property located at 15 West Lucas Avenue in the City of Dunkirk.
2. Term. January 1, 2023 through December 31, 2032.
3. Base Rent. Annual rate of \$15.05 per square foot, to be increased by 3.5% per year.
4. Build-Outs. New flooring, ceiling tiles, painting, and upgraded LED office lighting (not to exceed \$75,000) and generator repair (not to exceed \$5,000) will be provided by Landlord as part of the annual square foot rate.
5. Snowplowing, Shoveling, and Salting. Included in annual rate per square foot.
6. Cleaning Services. Daily office cleaning included in annual rate per square foot.
7. Parking Lot Sealing and Striping. Included in annual rate per square foot and performed every two (2) years.
8. Taxes and Utilities. Landlord is responsible for all taxes and utilities attributable to the leased premises, including water, sewer, gas, and electricity. County is responsible for the cost of its phone and internet services, including installation fees.
9. Other. As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Acceptance of the Federal Transit Administration COVID Relief Funds for Operating Assistance

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel Jr.:

WHEREAS, Chautauqua County has been recommended as eligible to receive supplemental funding under the COVID Relief Funds for Operating Assistance, from the programs and in the amounts shown below:

- | | |
|--|-------------|
| 1. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA): | \$ 970,000 |
| 2. American Rescue Plan Act (ARPA): | \$1,300,000 |

; and

WHEREAS, supplemental CRRSAA and ARPA funding may be used at up to a federal share of 100 percent and may be used for any eligible activity authorized under the Formula Rural Area Program; and

WHEREAS, CRRSAA and ARPA funding may also be used for all operating expenses (net of fare revenues) necessary to operate, maintain, and manage a public transportation system, including such costs as drivers, salaries, fuel and items having a useful life of less than one year, including personal protective equipment and cleaning supplies; now therefore be it

RESOLVED, That the County Executive is authorized to sign all necessary documents and agreements with the State of New York to receive funding for all projects.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: CARTS – Section 5311 Consolidation Operating and Capital Grant Application Request

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to a Federal Transit Operation Assistance Agreement between Chautauqua County and New York State Department of Transportation (NYSDOT), valid through 12/31/2022 (C004063 /19-25-17), the County may apply to NYSDOT for federal and operating assistance for the provision of mass transportation services pursuant to 49 USC 5311; and

WHEREAS, the County is submitting such an application to NYSDOT covering State fiscal years 2022 and 2023; and

WHEREAS, the grant application has three components, including (i) funding for replacement vehicles and equipment, and a mobility manager; (ii) operating funds; and (iii) Appalachian funds; and

WHEREAS, the estimated costs of the first component of the grant application is estimated to be \$2,362,229 to be borne at the ratio of 80% Federal (\$1,889,783.20), 10% New York State (\$236,222.90), and 10% County (\$236,222.90); and

WHEREAS, the Federal share for the second component of the grant application (operating funds) is expected to be \$389,500 for grant fiscal years 2022 and \$397,500 for fiscal year 2023, with a required 100% funding match from the County; and

WHEREAS, the thirds component of the grant application (Appalachian Funds) includes \$35,000 per year to support a city bus route, with a required 100% funding match from the County; now therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute the 2022-2023 grant application and all other documents necessary to apply for, progress and receive such grant funds.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2022 Capital Project Account (DPF Large Equipment)

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, funds realized from the sale of surplus equipment will generate a surplus in the DPF Large Equipment revenue account; and

WHEREAS, additional funds are needed to complete large equipment purchases; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

H.5130.626.4 Contractual--Road Machinery, DPF Large Equipment (Annual) \$296,616

INCREASE REVENUE ACCOUNT:

H.5130.626.R266.5000 Sale of Property/Compensa--Sale of Equipment \$296,616

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2022 Budget for Public Facilities Engineering Division

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Public Facilities Engineering Division (D Fund) departmental expenditures have exceeded initial budgetary estimates, and some Public Facilities Maintenance of Roads (D Fund) departmental expenditures have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

D.5020.----.1	Personal Services-Engineering	\$20,000
D.5020.----.8	Employee Benefits-Engineering	<u>\$32,500</u>
	Total	\$52,500

DECREASE APPROPRIATION ACCOUNT:

D.5110.----.1	Personal Services—Maintenance of Roads	\$52,500
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