

Agenda

Human Services Committee

July 20, 2022, 5:00 p.m., Legislative Chambers

Livestreamed on Facebook

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (6/15/22)
- C. Privilege of the Floor
- 1. Proposed Resolution – Confirm Reappointments – Chautauqua Opportunities Board of Directors
- 2. Proposed Resolution – Close Mental Hygiene Petty Cash Funds
- 3. Proposed Resolution – To Amend 2022 Budget to Close the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan
- 4. Proposed Resolution – To Amend Chautauqua County Health & Human Services 2022 Adopted Budget for HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022–Healthy Homes Production Grant
- 5. Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Pandemic Emergency Program (PEAF) Family Pandemic Payments
- 6. Discussion – Office of Mental Hygiene - Carmelo Hernandez
- 7. Other -

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Reappointments – Chautauqua Opportunities Board of Directors.

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointments to the Chautauqua County Legislature for action; now therefore be it

RESOLVED, That the Chautauqua County Legislature hereby confirms the following reappointments to the Chautauqua Opportunities Board of Directors.

Marie Carrubba
19 Widrig Avenue
Jamestown N.Y. 14701
Term Expires: 6/30/23
Reappointment

Rebecca Brumagin
P.O. Box 300
10606 Route 430
Findley Lake, NY 14736
Term Expires: 6/30/23
Reappointment

Kevin Whitaker
197 Martin Road
Jamestown N.Y. 14701
Term Expires: 6/30/23
Reappointment

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 07/11/2022
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Confirm Reappointments – Chautauqua Opportunities Board of Directors.

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Co. Executives Office

CONTACT PERSON: Co. Exec. TEL: 4211

PURPOSE OF LEGISLATION: Same as Above

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO

ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

IS TRANSFER FROM .8 ACCOUNT? YES NO

ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 07/11/22
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 07/20/22

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING _____

TIME AND LOCATION OF COMMITTEE MEETING _____

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Close Mental Hygiene Petty Cash Funds

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Resolution No. 65-01 established a revolving petty cash fund in the amount of \$1,000.00 to be used by the Chautauqua County Department of Mental Hygiene; and

WHEREAS, Resolution No. 95-09 established a revolving petty cash fund in the amount of \$1,500.00 to be used by the Chautauqua County Department of Mental Hygiene; and

WHEREAS, the petty cash funds established by Resolution Nos. 65-01 and 95-09 are no longer necessary; now therefore be it

RESOLVED, That the petty cash funds established by Resolution Nos. 65-01 and 95-09 are hereby abolished; and be it further

RESOLVED, That the Director of Finance is hereby directed to make any and all necessary accounting adjustments to implement this change.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 06/28/22 MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Close Mental Hygiene Petty Cash Funds

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Finance

CONTACT PERSON: Todd Button TEL: 4995

PURPOSE OF LEGISLATION: Close Mental Hygiene Petty Cash Funds

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Resolutions 65-01 and 95-09

OFFICE USE ONLY COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 07/07/22 FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 07/20/22

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 07/21/22

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: To Amend 2022 Budget to Close the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 29-22, the 2022 Adopted Budget was amended to authorize spending and utilize ARPA funds for the Address Isolation/Quarantine Housing project, identified as one of the priority projects recommended in the ARPA spending plan adopted pursuant to Resolution 202-21; and

WHEREAS, the scope and expenditures for said project are expected to be less than originally anticipated; and

WHEREAS, ARPA funds not needed for said project can be used to fund other projects that meet the ARPA criteria; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

DECREASE REVENUE ACCOUNT:

A.6010.-----R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	\$ 99,962
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DECREASE APPROPRIATION ACCOUNT:

A.6010.-----4	Contractual- Social Services Admin	\$ 99,962
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 06/21/22
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend 2022 Budget to Close the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Health & Human Services

CONTACT PERSON: Christie Schuyler, Director/Commissioner TEL: 753-4590

PURPOSE OF LEGISLATION: Amend 2022 Budget to Close the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan (project number 7). There were no responses to the RFP issued for this project, the only expense incurred was to advertise the RFP in the local papers.

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Res No. 202-21, Res 29-22

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 07/07/22
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 07/20/22

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 07/21/22

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: To Amend Chautauqua County Health & Human Services 2022 Adopted Budget for HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022–Healthy Homes Production Grant

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County was awarded U.S. Department of Housing and Urban Development (HUD) grant funding in the amount of \$2,000,000 for the Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022–Healthy Homes Production Grant for the period of April 15, 2022 through August 30, 2025, and said award was accepted by the Chautauqua County Legislature pursuant to Resolution 69-22, which was adopted on February 23, 2022; and

WHEREAS, 2022 revenue for the OLHCHH Fiscal Year 2022–Healthy Homes Production Grant is now projected to be higher than the budgeted amount; and

WHEREAS, 2022 expenditures for the OLHCHH Fiscal Year 2022–Healthy Homes Production Grant are now projected to be in excess of the budgeted amount; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$ 54,963

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.4090.---- R448.9HUD Federal Aid — Oth Publ Hlth: HUD Grants \$317,296

DECREASE REVENUE ACCOUNT:

A.4010.---- R340.1000 State Aid — Public Health Grant \$ 15,948

INCREASE APPROPRIATION ACCOUNT:

A.4090.----.4 Contractual— Environmental Health \$246,385

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE June 21, 2022
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: To Amend Chautauqua County Health & Human Services 2022 Adopted Budget for HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022-Healthy Homes Production Grant

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Health & Human Services

CONTACT PERSON: Christine Schuyler, Director/Commissioner TEL: 753-4590

PURPOSE OF LEGISLATION: To amend the 2022 County budget for the 2022 portion of revenue and spending related to the OLHCHH Healthy Homes grant. This grant was not included in the original 2022 budget. A resolution to accept the OLHCHH Healthy Homes grant was adopted in February 2022. At that point in time, the grant budget was not available so budget amending information was not included in that resolution.

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Resolution 69-22 to accept award

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 07/07/22
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 07/20/22

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 07/21/22

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Pandemic Emergency Program (PEAF) Family Pandemic Payments

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Family Pandemic Payments were issued by the New York State Office of Temporary and Disability Assistance (OTDA) from the Pandemic Emergency Assistance Fund (PEAF) allocation allotted to New York State (NYS) through the American Rescue Plan Act of 2021(ARPA); and

WHEREAS, OTDA issued the PEAF Family Pandemic Payments directly to the Electronic Benefit Transfer (EBT) cash accounts of the payee Temporary Assistance cases, and those EBT accounts are funded by local social services districts; and

WHEREAS, expenditures for PEAF Family Pandemic Payments were reimbursed at 100% federal share; and

WHEREAS, revenues and appropriations associated with PEAF Family Pandemic Payments were not included in the 2022 Adopted budget; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.6109.---- R460.9000	Federal Aid—EAF Foster Care	\$547,200
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INCREASE APPROPRIATION ACCOUNTS:

A.6109.----.4	Contractual— Family Assistance	\$547,200
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE June 21, 2022
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: To amend Chautauqua County Health & Human Services 2022 adopted budget for Pandemic Emergency Program (PEAF) Family Pandemic Payments

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Health & Human Services

CONTACT PERSON: Christine Schuyler, Director/Commissioner TEL: 753-4590

PURPOSE OF LEGISLATION: To amend the 2022 County budget to include revenue and expenditures related to the Pandemic Emergency Program (PEAF) Family Pandemic Payments. This is a new NYS Office of Temporary and Disability Assistance program that Local Departments of Social Services are required to administer and it was not included in the 2022 budget. The total allocation for Chautauqua County is \$547,200.

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
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SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 07/07/22
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

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TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

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ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 07/21/22

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

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