

Minutes

Audit & Control Committee

**January 20, 2022, 8:35 a.m., Legislative Chambers**

**Livestreamed on Facebook**

Gerace Office Building, Mayville, NY

Members Present: Niebel, Harmon, Wilfong, Pavlock

Members Absent: Gould

Others: Lee, Zink, Chagnon, Dennison, Cummings, Guttman, Peters, Abdella, Crow, J.Anderson, Carrow, Riley, Panteli, Swan, Wendel, Telford, Barone, Gregory, Kneer, Lis

**Complete video of meeting can be viewed on the County's Facebook Page**

Chairman Nazzaro called the meeting to order at 8:35 a.m.

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Approval of Minutes (12/9/21)

MOVED by Legislator Harmon, SECONDED by Legislator Wilfong.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Proposed Resolution – Amend 2022 Budget to Implement the Repair and Rehabilitation of the NCIWD#1 Water Storage Tank Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Scott Cummings, Director of North Chautauqua Lake Sewer District

*Unanimously Carried*

Proposed Resolution - Authorize Supplemental Agreement No. 1 with NY State DOT for Performance of Federal Aid Project Pin 5761.82 – Presented by Pantelis Panteli, Interim Director of Facilities

*Unanimously Carried*

Proposed Resolution - A Resolution Authorizing \$2,450,000 Bonds of the County of Chautauqua, New York, to Finance the Cost of Improvement in Connection with the South and Center Chautauqua Lake Sewer District in and for the said County – Presented by Kitty Crow, Finance Director

*Unanimously Carried*

Proposed Resolution - A Resolution Authorizing the Acquisition of Various Vehicles and Equipment for the Department of Transportation in and for the County of Chautauqua, New York at a Maximum Estimated Cost of \$3,773,500 and Authorizing the Issuance of \$3,773,500 Bonds to Pay Costs Thereof – Presented by Kitty Crow, Finance Director

*Unanimously Carried*

Proposed Resolution - A Resolution Authorizing Various Improvements to Facilities at Jamestown Community College in and for the County of Chautauqua, New York, at a Maximum Estimated Cost of \$4,097,000 and Authorizing the Issuance of \$1,024,250 Bonds to Pay Part of the Cost Thereof – Presented by Kitty Crow, Finance Director

*Unanimously Carried*

Proposed Resolution - Reallocating Salary Grade for Working Supervisor – Presented by Jean Riley, Director of Human Resources

*Unanimously Carried*

Proposed Resolution – Authorize Extension of Tax Collection Agreements with the Cities of Dunkirk and Jamestown – Presented by Steve Abdella, County Attorney

*Unanimously Carried*

Proposed Resolution - Modify Accounting Information in Adopted Resolutions Pertaining to the Use of Funds from the America Rescue Plan Act (ARPA) – Presented by Kathleen Dennison, Budget Director

*Unanimously Carried*

Proposed Resolution – Authorize Lease Agreement with the City of Jamestown for Office space for the Chautauqua County Public Defender’s Office – Presented by Ned Barone, Public Defender and Derek Gregory, Assistant Public Defender

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for Body Cam Capital Project – Presented by Undersheriff Telford, Jennifer Swan, Fiscal Supervisor for Sheriffs Department and Kathleen Dennison, Budget Director

MOVED by Legislator Harmon, SECONDED by Legislator Wilfong to amend.

*Unanimously Carried to Amend (Changes to accounts shown below)*

INCREASE THE USE OF FUND BALANCE:

A.-----	.878.0000	<del>Reserved Fund Balance—Reserve for Capital</del>	\$245,753
A.-----	.917.0000	<b>Unassigned Fund Balance – Unassigned Fund Balance</b>	

; and be it further

*Unanimously Carried as Amended*

Proposed Resolution – Approving Labor Contract with Civil Service Employees Association (CSEA) Unit 6322 (Part-Time Deputy Sheriffs) – Presented by Jean Riley, Director of Human Resources, Undersheriff Telford and Kitty Crow, Finance Director

*Unanimously Carried*

Proposed Resolution – Authorize Execution of Comprehensive Opioid, Stimulant and Substance Abuse Site-based (COSSAS) Program FY21 – Presented by Undersheriff Telford and Jennifer Swan, Fiscal Supervisor for Sheriff’s Department

*Unanimously Carried*

Proposed Resolution – Emergency Management Performance Grant for Fiscal Year 2021- Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk

*Unanimously Carried*

Proposed Resolution – Authorize Agreement Between Chautauqua County and City of Dunkirk for ALS-BLS Billing – Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk

*Unanimously Carried*

Proposed Resolution – Authorize Agreement Between Chautauqua County EMS and Village of Falconer for ALS-BLS Joint Prehospital Service Agreement– Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk

*Unanimously Carried*

Proposed Resolution – Fiscal Year 2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Program– Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk

*Unanimously Carried*

Proposed Resolution - Amend 2022 Budget to Implement the Address Isolation/Quarantine Housing Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Jon Anderson, Deputy Commissioner DSS and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget Appropriations to Include Office of Addiction Services and Supports (OASAS) Workforce and Stabilization Grant Allocation – Presented by Kathleen Dennison, Budget Director

*Unanimously Carried*

Discussion – Proposed Updates to the County’s Investment Policy – Kitty Crow, Finance Director and Steve Abdella, County Attorney

Discussion – 3+1 Portfolio updates – Kitty Crow, Finance Director

Discussion – Corporate Compliance Update – Update was emailed to Audit & Control Committee in the absence of Debbie Zahn, Compliance Officer.

*Chairman Chagnon encouraged Committee to reach out to Debbie Zahn with questions or comments*

Other –

Proposed Resolution - Authorizing and Approving a Settlement Agreement in an Action Relating to the Opioid Crisis (Allergan) – Presented by Steve Abdella, County Attorney

*Unanimously Carried*

MOVED by Legislator Pavlock, SECONDED by Legislator Wilfong to adjourn.

*Unanimously Carried (11:01 a.m.)*

Respectfully submitted and transcribed,  
Olivia L. Lee, Clerk of the Legislatures and Kristi R. Zink, Deputy Clerk