

Agenda

Administrative Services Committee

Tuesday, January 18, 2022, 5:00 p.m., Legislative Chambers

Livestreamed on Facebook

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (12/6/21)
- C. Privilege of the Floor
 1. Proposed Resolution - Appointing Reapportionment Commission for 2020 Census
 2. Proposed Resolution – A Resolution Authorizing Various Improvements to Facilities at Jamestown Community College in and for the County of Chautauqua, New York, at a Maximum Estimated Cost of \$4,097,000 and Authorizing the Issuance of \$1,024,250 Bonds to Pay Part of the Cost Thereof.
 3. Proposed Resolution - Modify Accounting Information in Adopted Resolutions Pertaining to the Use of Funds from the America Rescue Plan Act (ARPA)
 4. Proposed Resolution - Reallocating Salary Grade for Working Supervisor
 5. Proposed Resolution – Approving Labor Contract with Civil Service Employees Association (CSEA) Unit 6322 (Part-Time Deputy Sheriffs)
 6. Proposed Resolution - Authorize Extension of Tax Collection Agreements with the Cities of Dunkirk and Jamestown
 7. Other

CHAUTAUQUA COUNTY RESOLUTION NO. _____

TITLE: Appointing Reapportionment Commission for 2020 Census

BY: Administrative Services and Planning & Economic Development Committees:

AT THE REQUEST OF: Chairman Pierre E. Chagnon:

WHEREAS, Section 2.01 of the Chautauqua County Charter provides that a bi-partisan reapportionment commission shall be established to evaluate the population data and make recommendations as to a proposed local law establishing the boundaries of county legislative districts; therefore be it

RESOLVED, That the Chautauqua County Legislature hereby establishes a bi-partisan reapportionment commission for the 2020 census consisting of the following members:

1. One (1) member designated by the Chautauqua County League of Women Voters, Michael Bobseine;
2. One (1) member designated by the Chautauqua County Chamber of Commerce, Kevin Sixbey;
3. Two (2) county legislators, Terry Niebel and Bob Bankoski;
4. Four (4) citizen members, Randy Elf, Greg Rabb, Larry Wilcox, and Sandra Lewis;

and be it further

RESOLVED, That on or before May 1, 2022, the commission shall make recommendations in the form of a proposed local law as to changes in the boundaries of county legislative districts to be effective January 1, 2024; and be it further

RESOLVED, That the County Attorney and Chautauqua County Board of Elections are requested to attend commission meetings and provide support for the work of the commission, and the Chautauqua County Department of Planning and Economic Development is requested to assist in arranging technical support for the preparation of district maps.

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: A Resolution Authorizing Various Improvements to Facilities at Jamestown Community College in and for the County of Chautauqua, New York, at a Maximum Estimated Cost of \$4,097,000 and Authorizing the Issuance of \$1,024,250 Bonds to Pay Part of the Cost Thereof.

BY: Administrative Services and Audit & Control:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Adopted 2022 Capital Budget included various improvements to facilities at Jamestown Community College funded by Serial Bonds; therefore be it

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the County Legislature of the County of Chautauqua, New York, as follows:

Section 1. Various improvements to facilities at Jamestown Community College in and for the County of Chautauqua, New York, including costs incidental thereto, is hereby authorized at a maximum estimated cost of \$4,097,000.

Section 2. The plan for the financing of such maximum estimated cost is as follows:

(a) By the issuance of \$1,024,250 bonds of said County hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law; and

(b) By the expenditure of \$3,072,750 grants.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of object or purposes is twenty-five years, pursuant to subdivision 12(a)(1), of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said County of Chautauqua, New York, are hereby irrevocable pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Director of Finance, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Director of Finance, consistent with the provisions of the Local Finance Law.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Director of Finance, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Director of Finance shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspapers of such County, together with a notice of the Clerk of the County Legislature in substantially the form provided in Section 81.00 of the Local Finance Law.

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**



TITLE: Modify Accounting Information in Adopted Resolutions Pertaining to the Use of Funds from the America Rescue Plan Act (ARPA)

BY: Administrative Services and Audit & Control:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, new accounts and accounting procedures were needed to record the use of ARPA funds to finance capital projects; and

WHEREAS, the account names and accounting procedures evolved and changed since funds were first appropriated in October of 2021; and

WHEREAS, some of the accounting information in previously adopted resolutions is no longer accurate; now therefore be it

RESOLVED, accounting text in the resolutions in the below table be changed as noted.

Resolution No.	Adopted Text—Revenue Accounts	Correct Text—Revenue Accounts
210-21	A.9950.----.R408.9ARP Interfund Transfers—OTH FED AID: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
219-21	A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
236-21	A.9950.9999.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
237-21	A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
238-21	A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
258-21	A.9950.----.R408.9ARP Interfund Transfers—Oth Fed ARPA Funds	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
259-21	H.1620.25216.R503.1000 Federal Aid—Oth Fed Aid: ARPA A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	H.1620.25216.R503.1000 Interfund Transfers—Interfund Transfer A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
292-21	H.3010.14011.R408.9ARP Federal Aid—Oth Fed Aid: ARPA A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	H.3010.14011.R503.1000 Interfund Transfers—Interfund Transfer A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
293-21	H.3010.14010.R408.9ARP Federal Aid—Oth Fed Aid: ARPA A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid:	H.3010.14010.R503.1000 Interfund Transfers—Interfund Transfer A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA

APPROVED
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	ARPA	Funds
294-21	H.1620.25249.R408.9ARP Federal Aid—Oth Fed Aid: ARPA A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	H.1620.25249.R503.1000 Interfund Transfers—Interfund Transfer A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
295-21	H.3010.14009.R408.9ARP Federal Aid—Oth Fed Aid: ARPA A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	H.3010.14009.R503.1000 Interfund Transfers—Interfund Transfer A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds
298-21	A.9950.----.R408.9ARP Interfund Transfers—Oth Fed Aid: ARPA	A.9950.----.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PMW 12/27/21

TITLE: Reallocating Salary Grade for Working Supervisor

BY: Public Facilities, Administrative Services & Audit & Control:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Public Facilities requested a review of the Working Supervisor salary grade; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Working Supervisor positions as compared to similar positions in that department; and

WHEREAS, the position of Working Supervisor is covered by the terms of the CSEA 6300 Agreement and is allocated to Grade 5 of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that the position of Working Supervisor be increased two (2) grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade change; and therefore be it

RESOLVED, That the title of Working Supervisor currently allocated to salary grade 5 shall be reallocated to salary grade 7.

2021 CSEA 6300 SALARY SCHEDULE

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
5	16.01	16.54	17.07	17.77	18.35	18.87	19.30	19.96	20.31
7	17.01	17.54	18.07	18.87	19.30	19.96	20.58	21.10	21.50

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

