

Minutes

Administrative Services Committee

December 6, 2021, 5:00 p.m., Legislative Chamber

Livestreamed on Chautauqua County Facebook Page

Gerace Office Building, Mayville, NY

Members Present: Scudder, Davis, Starks, Vanstrom, Muldowney

Others: Tampio, Ames, Zink, Chagnon, Dennison, Meleen, Riley, DeAngelo, Crow

Complete video of meeting can be viewed on the County's Facebook Page

Chairman Scudder called the meeting to order at 5:00 p.m.

Approval of Minutes 11/08/21

MOVED by Legislator Starks, SECONDED by Legislator Vanstrom.

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution - Renew and Amend Resolution 213-21 to Amend 2021 & 2022 Budgets to Implement the County Internet Bandwidth Upgrades Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan– Presented by DeAngelo, Chief Information Officer

Unanimously Carried

Proposed Resolution - Adjust Accounts for the Real Property Tax Office– Presented By Meleen, Real Property Tax Director

Unanimously Carried

Proposed Resolution - Setting Salary for Coordinator of Aging Services II– Presented by Riley,
Director of Human Resources

Unanimously Carried

Proposed Resolution- Financial Management Policy for the County of Chautauqua– Presented by
Crow, Finance Director

Unanimously Carried

Proposed Resolution- Amend Chautauqua County Purchasing Policy– Presented by Crow,
Finance Director

Unanimously Carried

Proposed Local Law Intro. 4-21 - Amending Local Law 7-90 Providing for a Management
Salary Plan for County Officers and Employees
(Re:Undersheriff, Captain, Warden and Corrections
Lieutenant) – Presented by Riley, Director of Human
Resources

MOVED by Legislator Starks, SECONDED by Legislator Davis to adjourn.

Unanimously Carried (5:21 p.m.)

Respectfully submitted and transcribed,
Kathy K. Tampio, Clerk of the Legislature/Kristi R. Zink, Sr. Stenographer