

Minutes

Administrative Services Committee

June 14, 2021, 5:00 p.m., Legislative Chamber and Virtually by Zoom

Livestreamed on Chautauqua County Facebook Page

Gerace Office Building, Mayville, NY

Members Present: Scudder, Davis, Starks, Vanstrom, Muldowney

Others: Ames, Dennison, Meleen, Abdella, Chagnon, Bentley, Riley

Vice Chair Vanstrom called the meeting to order at 6:00 p.m.

Approval of Minutes (05/17/21)

MOVED by Legislator Starks, SECONDED by Legislator Vanstrom.

Unanimously Carried

Privilege of the Floor

Deputy Clerk Ames: We have received no comments for the privilege of the floor.

Proposed Resolution - Confirm Appointments and Re-Appointments - Chautauqua County Historian's Advisory Board

Chairman Scudder: We have one new appointment and three re-appointments including our very own Terry Niebel. Any comments or anything to say about these folks or this resolution?

Unanimously Carried

Proposed Resolution – Standard Workday and Reporting Resolution

Chairman Scudder: I think that we've all seen these before but Jean do you want to say anything about this?

Mrs. Riley: There is, to make one note, I believe it was Mark Duncanson has missed his window for last year which is why he appears for this year and that's really the only auditee other than the normal reporting of ours.

Mr. Abdella: I will mention just for the record, actually Mr. Duncanson has passed away but I saw clarification from H.R. that this was still needed related to perhaps a death benefit. Something with the retirement system.

Mrs. Riley: Thanks Steve.

Chairman Scudder: All those in favor?

Unanimously Carried

Proposed Resolution – Quit Claim Deeds

Chairman Scudder: Can you give us a quick rundown of these three properties?

Ms. Meleen: I sure can. All three are side lots that have been given to the Land Bank. The property owners next to these five lots have been maintaining these lots by mowing and shoveling of sidewalks, etc.. So they are interested in purchasing them and the purchase prices are there and hopefully we'll get them back on the tax rolls and not having people taking care of something that really isn't theirs for the time being.

Legislator Muldowney: And they will all become merged?

Ms. Meleen: Yes, that is my understanding.

Chairman Scudder: Just to add to this, we have a committee that is meeting with the Land Bank and you see those taxes owed, \$44,995, that's something that we're trying to address. This is one way of addressing it trying to get rid of the side lots, is that correct Kim?

Ms. Meleen: Yes. These parcels were all in foreclosure. They didn't sell at the auction and maybe the Land Bank is interested in them and they received them and they market them and contact the neighboring parcels and property owners to see if they have any interest in them and then they go from there.

Chairman Scudder: It's nice to get rid of them or move them or the County's responsibility of guaranteeing taxes of \$44,995. O.k., thank you for that. Other questions or comments?

Chairman Chagnon: Just to be clear, these three properties were demolitions, correct?

Ms. Meleen: Yes. The Land Bank would demo them and then they are called what we call side lots and then they are sold to neighboring properties.

Chairman Scudder: *(Inaudible)* taxes owing is a concern. All in favor?

Unanimously Carried

Proposed Resolution – Reallocating Salary Grade for Bus Driver II

Mr. Bentley: We're having a hard time getting entry level bus drivers. We start their wages at \$14.44 an hour. The proposal on the resolution here is to start all bus drivers regardless of their partial full time status or substitute status at a Grade 4, Step 3 which would be \$16.66 an hour. You can tell the \$14.44 an hour is not a tremendously favorable wage for attracting people with the CDL license and a passenger endorsement to drive our buses. Impacts financially, we're estimating it to be about \$100,000 and some variation in that they have benefits, some of them, but, we're proposing to use Cares Act money to cover some of the overages in the CARTS budget initially and then Michelle has done a great job of coming in under budget, year after year, probably the last 2 or 3 years to the tune of probably \$2 to \$300,000. So she can more than easily probably absorb this in her operating budget going forward (*inaudible*). So, I'm in favor of this because if we don't do this, we will not be able to provide the services that our community needs to do the routes we need. We'll have to scale back our services because we include not just getting people to work but medical transport ride, dialysis rides, just people wanting to get to their doctor appointments and we do on demand rides so we really need to get these drivers in here and get a wage that will support us getting some qualified drivers.

Chairman Scudder: Everybody understand what's going on here? Any questions or concerns?

Unanimously Carried

Other

Chairman Scudder: I don't have anything else for the good of the committee. Does anybody else?

MOVED by Legislator Muldowney, SECONDED by Legislator Davis

Unanimously Carried (6:08 p.m.)

Respectfully submitted and transcribed,
Olivia Ames, Deputy Clerk/Lori J. Foster, Sr. Stenographer