

Agenda

Administrative Services Committee

June 14, 2021, 5:00 p.m., Legislative Chamber and Virtually by Zoom

Livestreamed on Chautauqua County Facebook Page

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (5/17/21)
- C. Privilege of the Floor
 - 1. Proposed Resolution - Confirm Appointments and Re-Appointments - Chautauqua County Historian's Advisory Board
 - 2. Proposed Resolution – Standard Workday and Reporting Resolution
 - 3. Proposed Resolution – Quit Claim Deeds
 - 4. Proposed Resolution – Reallocating Salary Grade for Bus Driver II
 - 5. Other

* The public may attend in person or view the meeting on the County Facebook page. COVID-19 guidelines will be in effect.

** Public comments may be submitted to the Clerk of the Legislature prior to the meeting to be read during the privilege of the floor.

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PMW 6/8/21

TITLE: Confirm Appointments and Re-Appointments - Chautauqua County
Historian's Advisory Board

BY: Administrative Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Paul M. Wendel, Jr., County Executive, has submitted the following appointment and re-appointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointment and re-appointments to the Chautauqua County Historian's Advisory Commission.

New Appointment

Noah Goodling
104 E. Third St., Apt. 8
Jamestown, NY 14701
Term Expires: 12/31/23

Re-Appointments

Legislator Terry Niebel
3199 E. Main Rd.
Dunkirk, NY 14048
Term Expires: 12/31/23

Traci Langworthy
51 Pleasantview Dr.
Jamestown, N.Y. 14701
Term Expires: 12/31/23

Amanda Shepp
3759 Bard Rd.
Cassadaga, N.Y. 14718
Term Expires: 12/31/23

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JR 5/25/21
KMD 05/25/21
ABC 05/26/21
SMA 05/26/21
KLC 5/26/21
PMW 5/27/21

TITLE: Standard Workday and Reporting Resolution

BY: Administrative Services Committee:

AT THE REQUEST OF: Chairman Pierre Chagnon:

BE IT RESOLVED, That the County of Chautauqua hereby establishes the following standard work days for these titles, as set forth in the attached schedule, and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy - mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
ELECTED OFFICIALS								
Legislator	6	Kenneth Lawton	XXXX	XXXXXXXX		01/22/20 - 12/31/21	3.49	
Legislator	6	Charles Nazzaro	XXXX	XXXXXXXX		01/01/20 - 12/31/21	7.15	
Legislator	6	Mark Odell	XXXX	XXXXXXXX		01/01/20 - 12/31/21	6.20	
APPOINTED OFFICIALS								
Assistant Public Defender	7	Mark Duncanson	XXXX	XXXXXXXX		01/01/20 - 12/31/21	24.91	
Assistant Public Defender	7	Derek Gregory	XXXX	XXXXXXXX		12/10/20 - 12/31/21	22.92	
Second Assistant District Attorney	7	Amber Payne	XXXX	XXXXXXXX		12/30/19 - 12/31/20	22.49	
First Assistant District Attorney	7	Andrew Molitor	XXXX	XXXXXXXX		01/05/21 - 12/31/24	25.59	
Assistant District Attorney	7	Alexander Scherer	XXXX	XXXXXXXX		01/03/20 - 12/31/20	23.72	

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KAM 5/25/2021
KMD 05/25/21
KMW 05/26/21
SMA 05/26/21
KLC 5/26/21
PMW 5/27/21

TITLE: Quit Claim Deeds

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel, Jr.:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, of the following offers for the County's Tax Liens as detailed on the attached Schedule 1, under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offerors herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

Offer Number	Municipality	S/B/L	Purchaser	Foreclosed Owner	Offer Amt.	Taxes Owing
PA-31-2018	City of Dunkirk	060300-79.16-1-40	Vincent C. Ricotta	Deborah A. Chalmers	\$100.00	\$12,030.36
PA-56-2018	City of Jamestown	060800-370.15-6-16	Crystal Borst	Jean Barlow	\$1.00	\$27,541.85
PA-43-2019	City of Dunkirk	060300-79.57-1-66	Evelyn Molina	Fredonia Properties NY LLC	\$50.00	\$5,422.92
				Total	\$151.00	\$44,995.13

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JR-5/24/21
KMD 05/25/21
ABC 05/26/21
SMA 05/26/21
KLC 5/26/21
PMW 5/27/21

TITLE: Reallocating Salary Grade for Bus Driver II

BY: Public Facilities, Administrative Services, and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Public Facilities requested a review of the Bus Driver II salary grades; and

WHEREAS, the Director of Public Facilities provided research data for employee turnover, recruitment data and wage rates for comparable positions in the local labor market; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Bus Driver II positions as compared to similar County positions; and

WHEREAS, the positions of Bus Driver II are covered by the terms of the CSEA 6300 Agreement when staffed at 50% or more of full-time, and unrepresented when staffed at less than 50% of full-time and all positions are allocated to grade 1 of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that both the unrepresented and CSEA 6300 represented positions of Bus Driver II be increased three grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade changes; and

WHEREAS, currently the title of Bus Driver II is at CSEA 6300 salary grade 1; therefore be it

RESOLVED, That the title of Bus Driver II at 50% or more of full-time be set at salary grade 4 of the 2021 CSEA 6300 Salary Schedule; and be it further

RESOLVED, That the title of Bus Driver II at less than 50% of full-time be set at salary grade 4 of the 2021 CSEA 6300 Salary Schedule, limited to salary steps 1, 2 and 3 of that grade.

2021 CSEA 6300 SALARY SCHEDULE

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
1	14.44	14.97	15.50	16.08	16.47	16.94	17.39	17.77	18.08
4	15.59	16.13	16.66	17.39	17.77	18.35	18.87	19.30	19.65

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date