Agenda

Audit & Control Committee

April 22, 2021, 8:35 a.m., Virtual Meeting via Zoom

Livestreamed on the County's Facebook Page

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (3/18/21)
- C. Privilege of the Floor
- 1. <u>Proposed Resolution</u> Amend 2021 Budget Appropriations to Accommodate New Customer Billing Software for Chautauqua County Sewer Districts
- 2. <u>Proposed Resolution –</u> Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Dunkirk Airport
- 3. <u>Proposed Resolution –</u> Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Jamestown Airport
- 4. <u>Proposed Resolution Cleanup and Sale of Tax Foreclosure Property</u>
- 5. <u>Proposed Resolution Quit Claim Deeds</u>
- 6. <u>Proposed Resolution -</u> Fiscal Year 2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Program
- 7. <u>Proposed Resolution –</u> Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011 Funds to Co-Fund Barcelona Harbor Dredging
- 8. <u>Proposed Resolution –</u> Authorizing the Submittal of a New York State Community Development Block Grant Application for Microenterprise Assistance
- 9. <u>Proposed Resolution –</u> Accept Grant Funds from the Community Foundation for Greater Buffalo to Purchase Mobile Trail Counters
- 10. Other

TITLE: Amend 2021 Budget Appropriations to Accommodate New Customer Billing Software for Chautauqua County Sewer Districts TW 3/2/21 SC 3/2/21 KMD 03/01/21 KMW 3.2.21 SMA 3/29/21 KLC 3/29/21 PMW 3/30/21

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the South & Center Chautauqua Lake Sewer District, North Chautauqua Lake Sewer District, and Portland, Pomfret, Dunkirk Sewer District use a customer billing software that will soon become obsolete; and

WHEREAS, Chautauqua County Information Technology Department recommends the billing software be replaced, and has selected a suitable replacement at a cost of approximately \$54,250; and

WHEREAS, replacement of the billing software was approved by the board of each district; and

WHEREAS, pursuant to Resolution Nos. 105-20 and 106-20, the districts' 2020 budgets were amended to accommodate the purchase of a new billing module but the purchase was not completed in 2020; and

WHEREAS, expenditures to replace the software were not included in the districts' 2021 Adopted Budget for computer software; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

ESN.8110.8112.4	Contractual—Administration, Administration	\$10,503
ESP.8110.8114.4	Contractual—Administration, Administration	\$ 4,141
ESS.81104	Contractual—Administration	<u>\$39,154</u>
	Total	\$53,798
DECREASE APPR	OPRIATION ACCOUNTS:	
ESN.8120.8122.4	Contractual — Sanitary Sewers, Sanitary Sewers	\$10,503
ESP.8120.8124.4	Contractual — Sanitary Sewers, Sanitary Sewers	\$ 4,141
ESS.90894	Contractual—Undistributed Benefits	\$39,154
	Total	\$53,798

APPROVED

VETOES (VETO MESSAGE ATTACHED)

REQUEST	FOR LEGISLATION ANI	D MEMORA	NDUM IN SUPPO	ORT	
TO CLERK OF THE LEGISLATU	RE		DATE 03/01/21 MONTH	DAY YEAR	
TITLE OF PROPOSED RESOLUT		-	et Appropriations to	Accommodate Ne	<u>w</u>
DEPARTMENT OR AGENCY RE Portland, Pomfret, Dunkirk Sev (S&CCLSD)				· · · · ·	
CONTACT PERSON	I: Scott Cummings & Tom Wals	h	TEL: <u>753-7787</u>		
PURPOSE OF LEGISLATION: Sa	ame as above				
IS EMER	GENCY ACTION REQUIRED?		YES		
STATE THE EMERGENCY NATU	IRE OF THE PROPOSED LEG				
IS A TRANSFER* OF FUNDS NECES	FISCAL IMPL	ICATIONS	YES 🖂	NO 🗌	
IF YES, AF	RE THE FUNDS BEING TRANSFE		YES 🖂		
	TRANSFER FROM .8 ACCOUNT				
IS A NEW ACCOUNT BEING ESTAB		•			
*NOTE: ADDING TO, OR SUBTRAC			ONS OR ACCOUNTS IS	NOT A TRANSFER.	
	SOURCE OF				
			ATE		
	LEGISLATIVE	HISTORY			
<u>105-20, 106-20</u>					
	OFFICE US				
	COMMITTEE(S) A		DATE RECEIVED <u>3/30/21</u> FROM <u>County Executive</u>		
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PLANNING & I PUBLIC FACIL PUBLIC SAFE		ĬΤ	
DATE OF INITIAL COMMITTEE CONSIDE	ERATION _P.F. 4/19/21				
TIME AND LOCATION OF COMMITTEE N	/IEETING 4:00 p.m. Virtual via Zoom				
DEPARTMENT HEAD REQUESTED TO A	TTEND	YES 🛛 NO	0 🗆		
ACTION REQUIRED BY ANOTHER COM	MITTEE	YES 🛛 NO	0 🗆		
2 ND COMMITTEE AND DATE OF MEETIN	G <u>A.C. 4/22/21</u>				
TIME AND LOCATION OF COMMITTEE N	/IEETING <u>8:35 a.m. Virtual via Zoom</u>				
DEPARTMENT HEAD REQUESTED TO A	TTEND	YES 🛛 NO	0 🗆		
	COMMITTEE				
PRE-FILE AS A APPROVED - R REJECTED - NO	RESOLUTION FOR NEXT REGUL MOTION FOR NEXT REGULAR M EFER TO OTHER COMMITTEE DTIFY SPONSOR DING INFORMATION FERRED				

TITLE: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Dunkirk Airport

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Dunkirk Airport, a non-primary public airport in the National Plan of Integrated Airport Systems (NPIAS), in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and enhances current and future economic development in the County; and

WHEREAS, pursuant to Public Law 116-260 (CRRSA), Federal funds were made available to U.S. public airports in the NPIAS to "prevent, prepare for, and respond to coronavirus impacts, including support for continuing airport operations"; and

WHEREAS, the County submitted a grant application to the Federal Aviation Administration (FAA) and received Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-36-0022-060-2021 in the amount of \$13,000 (hereinafter called "the Grant") for the Chautauqua County Dunkirk Airport, and said funds will be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport; and

WHEREAS, the Airport Commission reviewed and recommended that the County accept the Grant for the purpose of offsetting the Chautauqua County Dunkirk Airport's allowable operating costs; and

WHEREAS, the County must accept the Grant and the FAA must obligate the funds no later than April 30, 2021 in order for the Grant to be valid; therefore be it

RESOLVED, That the Chautauqua County Legislature accepts the ACRGP Grant Offer, Grant No. 3-36-0022-060-2021 in the amount of \$13,000 for the Chautauqua County Dunkirk Airport; and be it further

RESOLVED, That the County Executive is authorized to execute all necessary documents on behalf of Chautauqua County with the FAA in connection with this Grant.

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

RE	QUEST FOR LEGISLATIO	N AND MEM	ORANDUM	N SUPPC	RT	
TO CLERK OF THE LE	GISLATURE		DATE _	03 MONTH	<u>31</u> DAY	2021 YEAR
	RESOLUTION OR LOCAL LAW: tion Act 2021 (CRRSA) Grant to D					
	ENCY REQUESTING LEGISLATI			·	-	
CONTACT	PERSON: Ron Almeter		TEL : <u>661-</u>	8930		
	ATION: Accept Airport Coronaviru	s Response Gra	nt Program (ACI	RGP)		
Funds from the FAA	IS EMERGENCY ACTION REQU	IIRED?	YES [NO	
STATE THE EMERGEN	ICY NATURE OF THE PROPOSE	ED LEGISLATIO	N:			
	FISCA		 S			
IS A TRANSFER* OF FUN			YES []	NO 🖂	
	IF YES, ARE THE FUNDS BEING THE WITHIN THE SAME DEPARTMENT/		YES [NO 🗌	
	IF YES, IS TRANSFER FROM .8 AC	COUNT?	YES [
IS A NEW ACCOUNT BEI	NG ESTABLISHED?		YES []	NO 🖂	
*NOTE: ADDING TO, OR MOVING FUNDS	SUBTRACTING FROM, EXISTING B BETWEEN NEW OR EXISTING CLA	UDGET CLASSIFI SSIFICATIONS OI	CATIONS OR AC R ACCOUNTS IS	COUNTS IS I A TRANSFEF	NOT A TR R.	ANSFER.
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	S FEDERAL	C] STATE		П ОТ	HER
Note: No local share c		LATIVE HISTOR	Y			
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				EIVED <u>4/12/21</u> inty Executive		
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PUBLIC	NG & ECONOMIC FACILITIES SAFETY		Т	
DATE OF INITIAL COMMITTE	EE CONSIDERATION P.F. 4/19/21					
TIME AND LOCATION OF CO	DMMITTEE MEETING <u>4:00 p.m. Virtual v</u>	<i>r</i> ia Zoom				
DEPARTMENT HEAD REQU	ESTED TO ATTEND	YES 🛛	NO 🗌			
ACTION REQUIRED BY ANC	THER COMMITTEE	YES 🛛	NO 🗌			
2 ND COMMITTEE AND DATE	OF MEETING <u>A.C. 4/22/21</u>					
TIME AND LOCATION OF CO	DMMITTEE MEETING <u>8:35 a.m. Virtual v</u>	ria Zoom				
DEPARTMENT HEAD REQU	ESTED TO ATTEND	YES 🛛	NO 🗌			
	COMI	MITTEE ACTION	 			
PRE- APPI REJE TABL	FILE AS A RESOLUTION FOR NEXT FILE AS A MOTION FOR NEXT REG ROVED - REFER TO OTHER COMMI ECTED - NOTIFY SPONSOR .ED - PENDING INFORMATION FD OR REFERRED	ULAR MEETING				

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BPB - 4/1/21 KMD 04/01/21 ABC 04/01/21 SMA 04/05/21 KLC 04/05/21 PMW 4/12/21

TITLE: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Jamestown Airport

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport, a non-primary public airport in the National Plan of Integrated Airport Systems (NPIAS), in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and enhances current and future economic development in the County; and

WHEREAS, pursuant to Public Law 116-260 (CRRSA), Federal funds were made available to U.S. public airports in the NPIAS to "prevent, prepare for, and respond to coronavirus impacts, including support for continuing airport operations"; and

WHEREAS, the County submitted a grant application to the Federal Aviation Administration (FAA) and received Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-36-0048-055-2021 in the amount of \$13,000 (hereinafter called "the Grant") for the Chautauqua County Jamestown Airport, and said funds will be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport; and

WHEREAS, the Airport Commission reviewed and recommended that the County accept the Grant for the purpose of offsetting the Chautauqua County Jamestown Airport's allowable operating costs; and

WHEREAS, the County must accept the Grant and the FAA must obligate the funds no later than April 30, 2021 in order for the Grant to be valid; therefore be it

RESOLVED, That the Chautauqua County Legislature accepts the ACRGP Grant Offer, Grant No. 3-36-0048-055-2021 in the amount of \$13,000 for the Chautauqua County Jamestown Airport; and be it further

RESOLVED, That the County Executive is authorized to execute all necessary documents on behalf of Chautauqua County with the FAA in connection with this Grant.

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

REQU	EST FOR LEGISLATION		ORANDUM I	N SUPPC	RT	
TO CLERK OF THE LEGIS	LATURE		DATE _	03 MONTH	<u>31</u> DAY	2021 YEAR
	SOLUTION OR LOCAL LAW: _ Act 2021 (CRRSA) Grant to De					
DEPARTMENT OR AGENC	Y REQUESTING LEGISLATIC	ON: Dept. of Pub	olic Facilities/Air	ports Divisio	n	
CONTACT PE	RSON: Ron Almeter		TEL: <u>661-8</u>	8930		
	DN: <u>Accept Airport Coronavirus</u>	Response Grar	nt Program (ACF	RGP)		
Funds from the FAA	EMERGENCY ACTION REQUI	RED?	YES		NO 🖂]
STATE THE EMERGENCY	NATURE OF THE PROPOSED	D LEGISLATIO	N:			
	FISCAL	IMPLICATION				
IS A TRANSFER* OF FUNDS I			YES []	NO 🖂	
	ES, ARE THE FUNDS BEING TRA HIN THE SAME DEPARTMENT/A		YES [-		
	ES, IS TRANSFER FROM .8 ACC		YES			
IS A NEW ACCOUNT BEING E			YES [_		
	TRACTING FROM, EXISTING BU WEEN NEW OR EXISTING CLAS		CATIONS OR AC	- COUNTS IS I	NOT A TR	ANSFER.
	SOUR	CE OF FUNDS				
	🛛 FEDERAL] STATE		🗆 от	HER
	LEGISL	ATIVE HISTOR	Y			
Note: No local share comp	oonent.					
		CE USE ONLY EE(S) ASSIGNMEN	г			
				EIVED <u>4/12/21</u>		
ADMINISTRATIVE SERVICES		PLANNI	PROM <u>Cou</u> NG & ECONOMIC I	nty Executive	т	
AUDIT & CONTROL HUMAN SERVICES		PUBLIC	FACILITIES SAFETY			
DATE OF INITIAL COMMITTEE CO	ONSIDERATION P.E. 4/19/21					
	TTEE MEETING <u>4:00 p.m. Virtual via</u>	a Zoom				
DEPARTMENT HEAD REQUESTE	D TO ATTEND	YES 🛛	NO 🗌			
ACTION REQUIRED BY ANOTHE	R COMMITTEE	YES 🖂	NO 🗌			
2 ND COMMITTEE AND DATE OF M	IEETING <u>A.C. 4/22/21</u>					
TIME AND LOCATION OF COMMI	TTEE MEETING <u>8:35 a.m. Virtual via</u>	a Zoom				
DEPARTMENT HEAD REQUESTE	D TO ATTEND	YES 🛛	NO 🗌			
	СОММ	ITTEE ACTION				
PRE-FILE APPROVI REJECTE TABLED -	E AS A RESOLUTION FOR NEXT F AS A MOTION FOR NEXT REGU ED - REFER TO OTHER COMMIT ED - NOTIFY SPONSOR - PENDING INFORMATION OR REFERRED	JLAR MEETING				

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KAM 04/07/21 KMD 04/07/21 TMT 4/8/21 SMA 4/8/21 KLC 4/8/21 PMW 4/12/21

TITLE: Cleanup and Sale of Tax Foreclosure Property

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel Jr.:

WHEREAS, the County of Chautauqua, pursuant to Article 11 of the Real Property Tax Law, maintains an annual foreclosure process of delinquent tax debts; and

WHEREAS, tax parcel 111.08-3-10, located at 5310 Route 5 in the Town of Pomfret, was included in the 2018 in rem proceeding; and

WHEREAS, the County subsequently discovered after the 2018 auction that there were underground petroleum storage tanks on the property, and placed the auction sale of the parcel on hold in order to assess the environmental status and potential financial liability attached to parcel 111.08-3-10; and

WHEREAS, the County and the New York Environmental Protection and Spill Compensation Fund negotiated an agreement concerning the property, wherein the State would remove the underground petroleum storage tanks and contaminated soil, and the County would be relieved of any liability for the cleanup, after which the property would be sold and the proceeds of the sale divided equally between the County and the Spill Fund; and

WHEREAS, the County Legislature approved this agreement and the potential sale of the property in Resolution 225-19 for a sale price of \$14,500.00, and

WHEREAS, the Department of Environmental Conservation final report indicates that the cleanup was unable to remove all contaminated soil; and

WHEREAS, a revised offer of \$2,750.00 was submitted by the original bidders, reflecting the status of the soil, their potential environmental and legal costs, and other such factors; therefore be it

RESOLVED, That the County Executive is authorized to sell the subject parcel to Amanda Walden for the bid price of \$2,750.00, with the buyer responsible for all transfer and recording fees, and one half of such price will be remitted to the New York Environmental Protection and Spill Compensation Fund.

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

REQUE	ST FOR LEGISLATION AN		RANDUM IN SUF	PORT
TO CLERK OF THE LEGISLA	TURE		DATE <u>APRIL 7,</u> MON	
TITLE OF PROPOSED RESO	LUTION OR LOCAL LAW: Clea	nup and Sale	e of Tax Foreclosur	e Property
DEPARTMENT OR AGENCY	REQUESTING LEGISLATION: L	aw/Finance		
CONTACT PERS	SON: <u>Kim Meleen</u>		TEL : <u>753-4954</u>	
PURPOSE OF LEGISLATION	: TRANSFER COUNTY FORECL	OSED PROP	ERTIES	
IS EM	ERGENCY ACTION REQUIRED?	?	YES 🗌	NO 🖂
STATE THE EMERGENCY N	ATURE OF THE PROPOSED LEG	GISLATION:		
	FISCAL IMPI	LICATIONS		
IS A TRANSFER* OF FUNDS NE IF YES	CESSARY? 6, ARE THE FUNDS BEING TRANSFI	ERRED	YES 🗌	NO 🛛
WITHI	N THE SAME DEPARTMENT/AGENO	CY?	YES 🗌	NO 🗌
IF YES	8, IS TRANSFER FROM .8 ACCOUNT	T?	YES 🗌	NO 🗌
IS A NEW ACCOUNT BEING ES	TABLISHED?		YES 🗌	NO 🖂
	RACTING FROM, EXISTING BUDGE EEN NEW OR EXISTING CLASSIFIC	CATIONS OR A		
🛛 LOCAL	SOURCE O	ರ್F FUNDS □ ೮	STATE	
Res 225-19				
	OFFICE US COMMITTEE(S)			
			DATE RECEIVED <u>4/1</u> FROM County Execu	· · · · · · · · · · · · · · · · · · ·
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PLANNING PUBLIC FA PUBLIC SA	& ECONOMIC DEVELOP CILITIES	
DATE OF INITIAL COMMITTEE CON	SIDERATION A.S. 4/19/21			
TIME AND LOCATION OF COMMITT	EE MEETING <u>5:00 p.m. Virtual via Zoor</u>	n		
DEPARTMENT HEAD REQUESTED	TO ATTEND	YES 🛛	NO 🗌	
ACTION REQUIRED BY ANOTHER (COMMITTEE	YES 🛛	NO 🗌	
2 ND COMMITTEE AND DATE OF MEE	ETING <u>A.C. 4/22/21</u>			
TIME AND LOCATION OF COMMITT	EE MEETING <u>8:35 a.m. Virtual via Zoom</u>	n		
DEPARTMENT HEAD REQUESTED	TO ATTEND	YES 🛛	NO 🗌	
	COMMITTE	E ACTION		
PRE-FILE A APPROVED REJECTED TABLED - P	S A RESOLUTION FOR NEXT REGU S A MOTION FOR NEXT REGULAR - REFER TO OTHER COMMITTEE - NOTIFY SPONSOR ENDING INFORMATION REFERRED		G [] [] [] [] [] []	

TITLE: Quit Claim Deeds

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel, Jr.:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

					Offer	Taxes
Offer Number	Municipality	S/B/L	Purchaser	Foreclosed Owner	Amount	Owing
			CMG	Melissa		
PA-297-2019	Ellicott	063889-371.07-5-12	Development LLC	Simmons	\$361.89	\$361.89
				Total	\$361.89	\$361.89

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

REQUEST	FOR LEGISLATION A		ANDUM IN SUP	PORT	
TO CLERK OF THE LEGISLATU	IRE		DATE April 1 20		
TITLE OF PROPOSED RESOLU	TION OR LOCAL LAW: QUI	T CLAIM DEEDS	MONT	H DAY YEAR	
DEPARTMENT OR AGENCY RE	QUESTING LEGISLATION:	OFFICE OF THE	COUNTY EXECUT	<u> [IVE / Real Property </u>]	Гах
CONTACT PERSOI	N: Kim Meleen		TFI · 753-4954		
PURPOSE OF LEGISLATION: T					
		12		NO	
STATE THE EMERGENCY NAT				—	
	FISCAL IME	PLICATIONS			
IS A TRANSFER OF FUNDS NECES			YES 🗌	NO 🛛	
ARE THE FUNDS BEING TRANSFE			YES 🗌	NO 🗌	
IS A NEW ACCOUNT BEING ESTAE	BLISHED?		YES 🗌		
IS TRANSFER FROM .8 ACCOUNT	?		YES 🗌		
ARE FUNDS BEING TRANSFERREI			YES 🗌		
		OF FUNDS	ΔΤΕ		
Resolution 110-17					
		JSE ONLY 5) ASSIGNMENT		2/24	
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PLANNING & PUBLIC FACI PUBLIC SAFE			
DATE OF INITIAL COMMITTEE CONSID	ERATION <u>A.S. 4/19/21</u>				
TIME AND LOCATION OF COMMITTEE	MEETING <u>5:00 p.m. Virtual via Zoo</u>	om			
DEPARTMENT HEAD REQUESTED TO	ATTEND	YES 🛛 🛛 N	0 🗆		
ACTION REQUIRED BY ANOTHER COM	IMITTEE	YES 🛛 N	0 🗆		
2 ND COMMITTEE AND DATE OF MEETIN	IG <u>A.C. 4/22/21</u>				
TIME AND LOCATION OF COMMITTEE	MEETING <u>8:35 a.m.</u> Virtual via Zoo	m			
DEPARTMENT HEAD REQUESTED TO	ATTEND	YES 🛛 N	0 🗆		
PRE-FILE AS A APPROVED - F REJECTED - N	A RESOLUTION FOR NEXT REG MOTION FOR NEXT REGULAR REFER TO OTHER COMMITTEE OTIFY SPONSOR DING INFORMATION	R MEETING			

NMG 3/11/21 KMD 03/11/21 SMA 03/29/21 KLC 3/32/21 PMW 3/30/21

TITLE: Fiscal Year 2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Program

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County and its regional partnership was awarded funds of \$15,516.00 under the FY 2020 Hazardous Material Emergency Preparedness (HMEP) Grant Program and funding is provided by the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES); and

WHEREAS, the HMEP planning grants are used to develop, improve, and implement emergency plans; determine flow patterns of hazardous materials within a state and between states; and determine the need within a state for regional hazardous materials emergency response teams; and

WHEREAS, the grant period runs from April 1, 2021 through July 31, 2022, and as may be extended; and

WHEREAS, the grant funding will be expended in the 2021 budget year, now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary; and

RESOLVED, That the Director of Finance is hereby directed to make the following 2021 budgetary changes:

INCREASE APPRO	PRIATION ACCOUNT:	
A.36404	Contractual – Hazardous Materials	\$15,516
		\$10,010
INCREASE REVEN	<u>UE ACCOUNT:</u>	
A.3640.R430.5004	Federal Aid – Homeland Security	\$15,516
		+;

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

REQUE	EST FOR LEGISLATION AN	D MEMO	ORANDUM IN SU	JPPORT	
TO CLERK OF THE LEGISL	ATURE		DATE <u>3/11/20</u> MC)21 NTH DAY	YEAR
TITLE OF PROPOSED RES Program	OLUTION OR LOCAL LAW: FY 20)20 Hazaro	lous Materials Emerg	ency Preparedne	<u>ss Grant</u>
DEPARTMENT OR AGENCY	Y REQUESTING LEGISLATION: En	mergency	Services		
CONTACT PER	RSON: Noel Guttman		TEL : <u>753-4341</u>		
PURPOSE OF LEGISLATIO	N: To accept and appropriate the 2	2020 HME	EP grant program aw	vard	
IS EI	MERGENCY ACTION REQUIRED?	•	YES 🗌	NO 🖂	
STATE THE EMERGENCY N	NATURE OF THE PROPOSED LEG	GISLATION	N:		
	FISCAL IMPL				
IS A TRANSFER* OF FUNDS N	IECESSARY? ES, ARE THE FUNDS BEING TRANSFE	ERRED	YES 🗌	NO 🖂	
	HIN THE SAME DEPARTMENT/AGENC		YES 🗌	NO 🗌	
IF YE	ES, IS TRANSFER FROM .8 ACCOUNT	?	YES 🗌	NO 🗌	
IS A NEW ACCOUNT BEING ES	STABLISHED?		YES 🗌	NO 🖂	
	TRACTING FROM, EXISTING BUDGET WEEN NEW OR EXISTING CLASSIFICA				NSFER.
	SOURCE OF	F FUNDS			
	S FEDERAL] STATE		ER
	OFFICE US COMMITTEE(S) A		Т		
			DATE RECEIVED FROM <u>County Exe</u>		
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PUBLIC	NG & ECONOMIC DEVELO FACILITIES SAFETY	DPMENT	
DATE OF INITIAL COMMITTEE CO	NSIDERATION P.S. 4/21/21				
TIME AND LOCATION OF COMMIT	TEE MEETING <u>4:00 p.m. Virtual via Zoom</u>	I			
DEPARTMENT HEAD REQUESTED	D TO ATTEND	YES 🛛	NO 🗌		
ACTION REQUIRED BY ANOTHER	COMMITTEE	YES 🛛	NO 🗌		
2 ND COMMITTEE AND DATE OF ME	EETING <u>A.C. 4/22/21</u>				
TIME AND LOCATION OF COMMIT	TEE MEETING <u>8:35 a.m. Virtual via Zoom</u>	l			
DEPARTMENT HEAD REQUESTED	D TO ATTEND	YES 🛛	NO 🗌		
	COMMITTEE	E ACTION			
PRE-FILE APPROVE REJECTEI TABLED -	AS A RESOLUTION FOR NEXT REGUL AS A MOTION FOR NEXT REGULAR M D - REFER TO OTHER COMMITTEE D - NOTIFY SPONSOR PENDING INFORMATION OR REFERRED				

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TITLE: Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011 Funds to Co-Fund Barcelona Harbor Dredging

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 178-11, the Lake Erie Management Commission (LEMC) was created by the Chautauqua County Legislature to prioritize and select Lake Erie watershed projects for funding; seek additional funding for Lake Erie watershed projects; and undertake such other initiatives and coordination activities for the betterment of the Lake Erie watershed; and

WHEREAS, over the last ten years, the LEMC has effectively identified, prioritized, and recommended and delivered 2% Occupancy Tax Funding to stakeholders and municipalities in the Lake Erie Watershed; and

WHEREAS, Barcelona Harbor is located on Lake Erie and within the Town of Westfield, and is economically important to the Town of Westfield, Chautauqua County, and Western New York; and

WHEREAS, historically high Lake Erie water levels and severe weather events during 2019 and 2020 caused Barcelona Harbor's breakwaters to be overtopped by damaging waves; and

WHEREAS, tens of thousands of cubic yards of sediment and storm debris were deposited within the Federal Navigation Channel of Barcelona Harbor, rendering it useless as a Harbor of Refuge on the Great Lakes Navigation System, or for recreational boating and sportfishing; and

WHEREAS, the United States Army Corps of Engineers Buffalo District is actively working to identify funding to restore the full functionality of Barcelona Harbor; however, it is unlikely that a federally funded dredging project can be implemented in 2021; and

WHEREAS, The Town of Westfield approached the LEMC with a plan to obtain the proper permits and to utilize shared services and rental equipment to dredge approximately 5,000 cubic yards of sediment from Barcelona Harbor's inlet to ensure that the harbor is accessible and usable for recreational boating and sportfishing in 2021; and

WHEREAS, On March 15, 2021, the LEMC unanimously approved a resolution to cofund the Town of Westfield's local effort to dredge the inlet of Barcelona Harbor at a cost not to exceed \$20,000 so the 2021 recreational boating and sportfishing seasons may be possible; and

WHEREAS, using 2% Occupancy Tax Funding, capital project H.8020.37011 Lake Erie Mgmt Comm (2020) was created to facilitate projects consistent with the goals of the LEMC, and the capital project has a budget of \$72,522; therefore be it

APPROVED VETOES (VETO MESSAGE ATTACHED)

RESOLVED, That the Chautauqua County Legislature authorizes the use of up to \$20,000 from capital project H.8020.37011 to reimburse the Town of Westfield for dredging costs in Barcelona Harbor; and be it further

RESOLVED, That the County Executive is hereby authorized to establish accounts and enter into any and all agreements necessary to implement the terms of this resolution.

APPROVED VETOES (VETO MESSAGE ATTACHED)

REQUES	ST FOR LEGISLATION ANI	D MEMO	DRANDUM IN SUF	PORT
TO CLERK OF THE LEGISLA	TURE		DATE March 19	
	LUTION OR LOCAL LAW: <u>Author</u> Co-Fund Barcelona Harbor Dredg		MON [:] f Lake Erie Managemer	
DEPARTMENT OR AGENCY	REQUESTING LEGISLATION:	Depar	tment of Planning and I	<u>Development</u>
CONTACT PERSON: Da Da TEL: 716-661-8915	ave McCoy			
PURPOSE OF LEGISLATION	Provide financial assistanc	ce to the To	own of Westfield to dree	dge Barcelona Harbor
IS EM	ERGENCY ACTION REQUIRED?		YES 🗌	NO 🖂
STATE THE EMERGENCY NA	ATURE OF THE PROPOSED LEG	ISLATION	l:	
	FISCAL IMPLI		 5	
IS A TRANSFER* OF FUNDS NE	-		YES 🗌	NO 🖂
	, ARE THE FUNDS BEING TRANSFE NTHE SAME DEPARTMENT/AGENC`		YES 🗌	
IF YES	, IS TRANSFER FROM .8 ACCOUNT?	?	YES 🗌	
IS A NEW ACCOUNT BEING EST	ABLISHED?		YES 🗌	NO 🖂
	ACTING FROM, EXISTING BUDGET EEN NEW OR EXISTING CLASSIFICA			
	SOURCE OF	FUNDS		
🛛 LOCAL	FEDERAL		STATE	
	ity Legislature established the LEM g for Lake Erie watershed projects; he Lake Erie watershed			
	OFFICE US COMMITTEE(S) A			
			DATE RECEIVED <u>3/2</u> FROM <u>County Exect</u>	
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES			NG & ECONOMIC DEVELOP FACILITIES SAFETY	MENT
DATE OF INITIAL COMMITTEE CONS	SIDERATION PED 4/21/21			
TIME AND LOCATION OF COMMITTE	EE MEETING <u>6:00 p.m. Virtual via Zoom</u>			
DEPARTMENT HEAD REQUESTED 1	TO ATTEND	YES 🛛	NO 🗌	
ACTION REQUIRED BY ANOTHER C	OMMITTEE	YES 🛛	NO 🗌	
2 ND COMMITTEE AND DATE OF MEE	TING <u>A.C. 4/22/21</u>			
TIME AND LOCATION OF COMMITTE	EE MEETING 8:35 a.m. Virtual via Zoom			
DEPARTMENT HEAD REQUESTED	TO ATTEND	YES 🛛	NO 🗌	
	COMMITTEE			
PRE-FILE AS APPROVED REJECTED TABLED - PI	S A RESOLUTION FOR NEXT REGUL S A MOTION FOR NEXT REGULAR M - REFER TO OTHER COMMITTEE - NOTIFY SPONSOR ENDING INFORMATION REFERRED			

TITLE: Authorizing the Submittal of a New York State Community Development Block Grant Application for Microenterprise Assistance

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the New York State Community Development Block Grant Program provides funding to communities under the Microenterprise Program to undertake activities that focus on community development needs such as creating or expanding job opportunities; and

WHEREAS, Chautauqua County ("the County") desires to partner with Chautauqua Opportunities for Development, Inc. ("CODI") as a subrecipient to apply to the New York State Office of Community Renewal ("OCR") for a \$200,000 grant for eligible microenterprise activities which will provide grants to eligible businesses (including startup and existing) for working capital, equipment, etc.; and

WHEREAS, if awarded, the County will not be responsible for any local matching share requirements; and

WHEREAS, the County has held a public hearing to obtain citizens' views regarding the CDBG program as administered by OCR and regarding the proposed microenterprise program; now therefore be it

RESOLVED, That the County is hereby authorized to submit a grant application in the amount of \$200,000, with such amount to be used to provide business grants and fund the costs of grant administration and program activities; and be it further

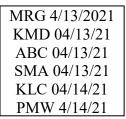
RESOLVED, That the County Executive is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant; and be it further

RESOLVED, That if awarded, the County Executive is hereby authorized to execute the OCR grant agreement and all related documents associated with the OCR grant, including agreements with CODI relating to the use and administration of the grant funds.

APPROVED VETOES (VETO MESSAGE ATTACHED)

REQUEST F	OR LEGISLATION A	AND MEMO	DRANDUM IN SUF	PORT	
TO CLERK OF THE LEGISLATUR	E		DATE <u>4/5/21</u> MON [*]	TH DAY YEA	R
TITLE OF PROPOSED RESOLUTIOn Development Block Grant Application			Submittal of a New Yorl	< State Community	
DEPARTMENT OR AGENCY REQ	UESTING LEGISLATION	: <u>Chautauqua</u>	County Department of	Planning and Devel	opment
CONTACT PERSON:	Nate Aldrich		TEL: <u>716-363-367</u>	2	
PURPOSE OF LEGISLATION: Auth Assistance	norizing resolution required	d for submissi	on of CDBG applicatior	n for Microenterprise	<u>!</u>
IS EMERGI	ENCY ACTION REQUIRE	D?	YES 🗌	NO 🖂	
STATE THE EMERGENCY NATUR	E OF THE PROPOSED L	EGISLATION	l:		
		IPLICATIONS	 }		
IS A TRANSFER* OF FUNDS NECESS			YES 🗌	NO 🖂	
	THE FUNDS BEING TRANS SAME DEPARTMENT/AGE		YES 🗌		
IF YES, IS T	RANSFER FROM .8 ACCOL	JNT?	YES 🗌	NO 🗌	
IS A NEW ACCOUNT BEING ESTABLIS	SHED?		YES 🗌	NO 🖂	
*NOTE: ADDING TO, OR SUBTRACTI MOVING FUNDS BETWEEN N					.R.
	SOURCE	OF FUNDS			
	FEDERAL	\boxtimes	STATE		
<u>75-21</u>	LEGISLAT		(
		USE ONLY (S) ASSIGNMEN	т		
			DATE RECEIVED 4/*		_
ADMINISTRATIVE SERVICES			FROM <u>County Execu</u>		- M
AUDIT & CONTROL HUMAN SERVICES			FACILITIES		
DATE OF INITIAL COMMITTEE CONSIDER	ATION PED 4/21/21				
TIME AND LOCATION OF COMMITTEE ME	ETING <u>6:00 p.m. Virtual via Zo</u>	oom			
DEPARTMENT HEAD REQUESTED TO AT	TEND	YES 🖂	NO 🗌		
ACTION REQUIRED BY ANOTHER COMMI	TTEE	YES 🛛	NO 🗌		
2 ND COMMITTEE AND DATE OF MEETING	A.C. 4/22/21				
TIME AND LOCATION OF COMMITTEE ME	ETING <u>8:35 a.m. Virtual via Z</u> i	oom			
DEPARTMENT HEAD REQUESTED TO AT	TEND	YES 🛛	NO 🗌		
	COMMIT	TEE ACTION			
PRE-FILE AS A M APPROVED - REF REJECTED - NOT	NG INFORMATION	R MEETING	NG		

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TITLE: Accept Grant Funds from the Community Foundation for Greater Buffalo to Purchase Mobile Trail Counters

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is blessed with a remarkable system of trails for outdoor recreation, including the Overland Trails; and

WHEREAS, these trails provide important active recreation opportunities for residents and visitors alike, contributing to the County's high quality of life and attractiveness as a tourism destination; and

WHEREAS, data about trail usage can help the County best manage and develop its trail system; and

WHEREAS, the Department of Planning and Development applied for grant funding from the Community Foundation for Greater Buffalo for the purchase of mobile trail counters to monitor trail usage; and

WHEREAS, the Community Foundation for Greater Buffalo has awarded the County \$7,000 for the purchase of said trail counters; and

WHEREAS, revenues and expenditures associated with this grant are not included in the 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to officially accept the \$7,000 grant from the Community Foundation for Greater Buffalo and execute all agreements necessary to implement said funding; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:					
A.80202	Equipment—Planning	\$7,000			

ESTABLISH AND INCREASE REVENUE ACCOUNT: A.8020.----.R208.9000 Departmental Income— Other Culture & Recreation Income \$7,000

APPROVED VETOES (VETO MESSAGE ATTACHED)

County Executive

REQUES	T FOR LEGISLATION	AND MEM	ORANDUM IN SU	PPORT
TO CLERK OF THE LEGISLAT	URE		DATE <u>April 13,</u> MON	
TITLE OF PROPOSED RESOL Buffalo to Purchase Mobile Trail		Accept Grant F	-	
DEPARTMENT OR AGENCY R	EQUESTING LEGISLATIO	N: <u>Planning an</u>	d Development	
CONTACT PERSO	DN: <u>Matthew Bourke</u>		TEL: <u>716-363-362</u>	21
PURPOSE OF LEGISLATION: Legislature to accept a \$7,000 g counters				
IS EME	RED?	YES 🗌	NO	
STATE THE EMERGENCY NA	TURE OF THE PROPOSED	LEGISLATIO	N:	
	FISCAL	IMPLICATION	s	
S A TRANSFER* OF FUNDS NECESSARY?			YES 🗌	NO 🖂
IF YES, WITHIN	NSFERRED GENCY?	YES 🗌		
IF YES,	DUNT?	YES 🗌		
IS A NEW ACCOUNT BEING ESTA		YES 🛛		
*Note: Adding to, or Subtra Moving Funds Betwe i	ACTING FROM, EXISTING BUE EN NEW OR EXISTING CLASS			
	SOURC	CE OF FUNDS		
	FEDERAL	C] STATE	
There is no legislative history		ATIVE HISTOR		
		E USE ONLY E(S) ASSIGNMEN	NT	
			DATE RECEIVED <u>4</u> FROM County Exec	
ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES		PLANNING & ECONOMIC DEVEL PUBLIC FACILITIES PUBLIC SAFETY		
DATE OF INITIAL COMMITTEE CONSI	IDERATION <u>PED 4/21/21</u>			
TIME AND LOCATION OF COMMITTE	E MEETING <u>6:00 p.m. Virtual via</u>	Zoom		
DEPARTMENT HEAD REQUESTED TO ATTEND		YES 🛛	NO 🗌	
ACTION REQUIRED BY ANOTHER CC	DMMITTEE	YES 🛛	NO 🗌	
2 ND COMMITTEE AND DATE OF MEET	ING <u>A.C. 4/22/21</u>			
TIME AND LOCATION OF COMMITTEE	E MEETING <u>8:35 a.m. Virtual via</u>	Zoom		
DEPARTMENT HEAD REQUESTED TO	O ATTEND	YES 🛛	NO 🗌	
	СОММІ		 I	
PRE-FILE AS APPROVED - REJECTED -	A RESOLUTION FOR NEXT R A MOTION FOR NEXT REGUI REFER TO OTHER COMMITT NOTIFY SPONSOR NDING INFORMATION	LAR MEETING		

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