

Agenda

Audit & Control Committee

April 22, 2021, 8:35 a.m., Virtual Meeting via Zoom

Livestreamed on the County's Facebook Page

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (3/18/21)
- C. Privilege of the Floor
1. Proposed Resolution – Amend 2021 Budget Appropriations to Accommodate New Customer Billing Software for Chautauqua County Sewer Districts
2. Proposed Resolution – Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Dunkirk Airport
3. Proposed Resolution – Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Jamestown Airport
4. Proposed Resolution – Cleanup and Sale of Tax Foreclosure Property
5. Proposed Resolution – Quit Claim Deeds
6. Proposed Resolution - Fiscal Year 2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Program
7. Proposed Resolution – Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011 Funds to Co-Fund Barcelona Harbor Dredging
8. Proposed Resolution – Authorizing the Submittal of a New York State Community Development Block Grant Application for Microenterprise Assistance
9. Proposed Resolution – Accept Grant Funds from the Community Foundation for Greater Buffalo to Purchase Mobile Trail Counters
10. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|---------------------|
| TW 3/2/21 |
| SC 3/2/21 |
| KMD 03/01/21 |
| KMW 3.2.21 |
| SMA 3/29/21 |
| KLC 3/29/21 |
| PMW 3/30/21 |

TITLE: Amend 2021 Budget Appropriations to Accommodate New Customer Billing Software for Chautauqua County Sewer Districts

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the South & Center Chautauqua Lake Sewer District, North Chautauqua Lake Sewer District, and Portland, Pomfret, Dunkirk Sewer District use a customer billing software that will soon become obsolete; and

WHEREAS, Chautauqua County Information Technology Department recommends the billing software be replaced, and has selected a suitable replacement at a cost of approximately \$54,250; and

WHEREAS, replacement of the billing software was approved by the board of each district; and

WHEREAS, pursuant to Resolution Nos. 105-20 and 106-20, the districts' 2020 budgets were amended to accommodate the purchase of a new billing module but the purchase was not completed in 2020; and

WHEREAS, expenditures to replace the software were not included in the districts' 2021 Adopted Budget for computer software; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

| | | |
|-----------------|--|-----------------|
| ESN.8110.8112.4 | Contractual—Administration, Administration | \$10,503 |
| ESP.8110.8114.4 | Contractual—Administration, Administration | \$ 4,141 |
| ESS.8110.----.4 | Contractual—Administration | <u>\$39,154</u> |
| | Total | \$53,798 |

DECREASE APPROPRIATION ACCOUNTS:

| | | |
|-----------------|--|-----------------|
| ESN.8120.8122.4 | Contractual — Sanitary Sewers, Sanitary Sewers | \$10,503 |
| ESP.8120.8124.4 | Contractual —Sanitary Sewers, Sanitary Sewers | \$ 4,141 |
| ESS.9089.----.4 | Contractual—Undistributed Benefits | <u>\$39,154</u> |
| | Total | \$53,798 |

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 03/01/21
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend 2021 Budget Appropriations to Accommodate New Customer Billing Software for Chautauqua County Sewer Districts

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: North Chautauqua Lake Sewer District (NCLSD), Portland, Pomfret, Dunkirk Sewer District (PPDSD), South & Central Chautauqua Lake Sewer Districts (S&CCLSD)

CONTACT PERSON: Scott Cummings & Tom Walsh TEL: 753-7787

PURPOSE OF LEGISLATION: Same as above

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

105-20, 106-20

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 3/30/21
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION P.F. 4/19/21

TIME AND LOCATION OF COMMITTEE MEETING 4:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|--------------|
| BPB – 4/1/21 |
| KMD 04/01/21 |
| ABC 04/01/21 |
| SMA 04/05/21 |
| KLC 04/06/21 |
| PMW 4/12/21 |

TITLE: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Dunkirk Airport

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Dunkirk Airport, a non-primary public airport in the National Plan of Integrated Airport Systems (NPIAS), in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and enhances current and future economic development in the County; and

WHEREAS, pursuant to Public Law 116-260 (CRRSA), Federal funds were made available to U.S. public airports in the NPIAS to “prevent, prepare for, and respond to coronavirus impacts, including support for continuing airport operations”; and

WHEREAS, the County submitted a grant application to the Federal Aviation Administration (FAA) and received Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-36-0022-060-2021 in the amount of \$13,000 (hereinafter called “the Grant”) for the Chautauqua County Dunkirk Airport, and said funds will be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport; and

WHEREAS, the Airport Commission reviewed and recommended that the County accept the Grant for the purpose of offsetting the Chautauqua County Dunkirk Airport’s allowable operating costs; and

WHEREAS, the County must accept the Grant and the FAA must obligate the funds no later than April 30, 2021 in order for the Grant to be valid; therefore be it

RESOLVED, That the Chautauqua County Legislature accepts the ACRGP Grant Offer, Grant No. 3-36-0022-060-2021 in the amount of \$13,000 for the Chautauqua County Dunkirk Airport; and be it further

RESOLVED, That the County Executive is authorized to execute all necessary documents on behalf of Chautauqua County with the FAA in connection with this Grant.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 03 31 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Dunkirk Airport.

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Dept. of Public Facilities/Airports Division

CONTACT PERSON: Ron Almeter TEL: 661-8930

PURPOSE OF LEGISLATION: Accept Airport Coronavirus Response Grant Program (ACRGP) Funds from the FAA

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Note: No local share component.

OFFICE USE ONLY COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/12/21 FROM County Executive

ADMINISTRATIVE SERVICES AUDIT & CONTROL HUMAN SERVICES PLANNING & ECONOMIC DEVELOPMENT PUBLIC FACILITIES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION P.F. 4/19/21

TIME AND LOCATION OF COMMITTEE MEETING 4:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING APPROVED - REFER TO OTHER COMMITTEE REJECTED - NOTIFY SPONSOR TABLED - PENDING INFORMATION TABLED OR REFERRED

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

| |
|--------------|
| BPB – 4/1/21 |
| KMD 04/01/21 |
| ABC 04/01/21 |
| SMA 04/05/21 |
| KLC 04/05/21 |
| PMW 4/12/21 |

TITLE: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Jamestown Airport

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport, a non-primary public airport in the National Plan of Integrated Airport Systems (NPIAS), in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and enhances current and future economic development in the County; and

WHEREAS, pursuant to Public Law 116-260 (CRRSA), Federal funds were made available to U.S. public airports in the NPIAS to “prevent, prepare for, and respond to coronavirus impacts, including support for continuing airport operations”; and

WHEREAS, the County submitted a grant application to the Federal Aviation Administration (FAA) and received Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-36-0048-055-2021 in the amount of \$13,000 (hereinafter called “the Grant”) for the Chautauqua County Jamestown Airport, and said funds will be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport; and

WHEREAS, the Airport Commission reviewed and recommended that the County accept the Grant for the purpose of offsetting the Chautauqua County Jamestown Airport’s allowable operating costs; and

WHEREAS, the County must accept the Grant and the FAA must obligate the funds no later than April 30, 2021 in order for the Grant to be valid; therefore be it

RESOLVED, That the Chautauqua County Legislature accepts the ACRGP Grant Offer, Grant No. 3-36-0048-055-2021 in the amount of \$13,000 for the Chautauqua County Jamestown Airport; and be it further

RESOLVED, That the County Executive is authorized to execute all necessary documents on behalf of Chautauqua County with the FAA in connection with this Grant.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 03 31 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorize Acceptance of Coronavirus Response and Relief Supplemental Appropriation Act 2021 (CRRSA) Grant to Defray Operating Costs for Chautauqua County Jamestown Airport.

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Dept. of Public Facilities/Airports Division

CONTACT PERSON: Ron Almeter TEL: 661-8930

PURPOSE OF LEGISLATION: Accept Airport Coronavirus Response Grant Program (ACRGP) Funds from the FAA

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

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SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Note: No local share component.

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/12/21

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION P.F. 4/19/21

TIME AND LOCATION OF COMMITTEE MEETING 4:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|--------------|
| KAM 04/07/21 |
| KMD 04/07/21 |
| TMT 4/8/21 |
| SMA 4/8/21 |
| KLC 4/8/21 |
| PMW 4/12/21 |

TITLE: Cleanup and Sale of Tax Foreclosure Property

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel Jr.:

WHEREAS, the County of Chautauqua, pursuant to Article 11 of the Real Property Tax Law, maintains an annual foreclosure process of delinquent tax debts; and

WHEREAS, tax parcel 111.08-3-10, located at 5310 Route 5 in the Town of Pomfret, was included in the 2018 in rem proceeding; and

WHEREAS, the County subsequently discovered after the 2018 auction that there were underground petroleum storage tanks on the property, and placed the auction sale of the parcel on hold in order to assess the environmental status and potential financial liability attached to parcel 111.08-3-10; and

WHEREAS, the County and the New York Environmental Protection and Spill Compensation Fund negotiated an agreement concerning the property, wherein the State would remove the underground petroleum storage tanks and contaminated soil, and the County would be relieved of any liability for the cleanup, after which the property would be sold and the proceeds of the sale divided equally between the County and the Spill Fund; and

WHEREAS, the County Legislature approved this agreement and the potential sale of the property in Resolution 225-19 for a sale price of \$14,500.00, and

WHEREAS, the Department of Environmental Conservation final report indicates that the cleanup was unable to remove all contaminated soil; and

WHEREAS, a revised offer of \$2,750.00 was submitted by the original bidders, reflecting the status of the soil, their potential environmental and legal costs, and other such factors; therefore be it

RESOLVED, That the County Executive is authorized to sell the subject parcel to Amanda Walden for the bid price of \$2,750.00, with the buyer responsible for all transfer and recording fees, and one half of such price will be remitted to the New York Environmental Protection and Spill Compensation Fund.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE APRIL 7, 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Cleanup and Sale of Tax Foreclosure Property

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Law/Finance

CONTACT PERSON: Kim Meleen TEL: 753-4954

PURPOSE OF LEGISLATION: TRANSFER COUNTY FORECLOSED PROPERTIES

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Res 225-19

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/12/21
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION A.S. 4/19/21

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|--------------|
| KAM 4/1/2021 |
| KMD 04/01/21 |
| KMW 04.05.21 |
| SMA 04/05/21 |
| KLC 04/06/21 |
| PMW 4/12/21 |

TITLE: Quit Claim Deeds

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel, Jr.:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

| Offer Number | Municipality | S/B/L | Purchaser | Foreclosed Owner | Offer Amount | Taxes Owning |
|--------------|--------------|--------------------|---------------------|------------------|--------------|--------------|
| PA-297-2019 | Ellicott | 063889-371.07-5-12 | CMG Development LLC | Melissa Simmons | \$361.89 | \$361.89 |
| | | | | | | |
| | | | | Total | \$361.89 | \$361.89 |

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE April 1 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: QUIT CLAIM DEEDS

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: OFFICE OF THE COUNTY EXECUTIVE / Real Property Tax Services

CONTACT PERSON: Kim Meleen TEL: 753-4954

PURPOSE OF LEGISLATION: TRANSFER COUNTY FORECLOSED PROPERTIES

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO
ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO
IS TRANSFER FROM .8 ACCOUNT? YES NO
ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Resolution 110-17

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/12/21

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION A.S. 4/19/21

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

NMG 3/11/21
KMD 03/11/21
SMA 03/29/21
KLC 3/32/21
PMW 3/30/21

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Fiscal Year 2020 Hazardous Materials Emergency Preparedness (HMEP)
Grant Program

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County and its regional partnership was awarded funds of \$15,516.00 under the FY 2020 Hazardous Material Emergency Preparedness (HMEP) Grant Program and funding is provided by the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES); and

WHEREAS, the HMEP planning grants are used to develop, improve, and implement emergency plans; determine flow patterns of hazardous materials within a state and between states; and determine the need within a state for regional hazardous materials emergency response teams; and

WHEREAS, the grant period runs from April 1, 2021 through July 31, 2022, and as may be extended; and

WHEREAS, the grant funding will be expended in the 2021 budget year, now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary; and

RESOLVED, That the Director of Finance is hereby directed to make the following 2021 budgetary changes:

INCREASE APPROPRIATION ACCOUNT:

A.3640.----.4 Contractual – Hazardous Materials \$15,516

INCREASE REVENUE ACCOUNT:

A.3640.R430.5004 Federal Aid – Homeland Security \$15,516

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 3/11/2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: FY 2020 Hazardous Materials Emergency Preparedness Grant Program

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Emergency Services

CONTACT PERSON: Noel Guttman TEL: 753-4341

PURPOSE OF LEGISLATION: To accept and appropriate the 2020 HMEP grant program award

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 3/30/21
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION P.S. 4/21/21

TIME AND LOCATION OF COMMITTEE MEETING 4:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|--------------|
| DLM 3/18/21 |
| KMD 03/22/21 |
| ABC 03/22/21 |
| SMA 03/23/21 |
| KLC 03/23/21 |
| PMW 3/24/21 |

TITLE: Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011
Funds to Co-Fund Barcelona Harbor Dredging

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 178-11, the Lake Erie Management Commission (LEMC) was created by the Chautauqua County Legislature to prioritize and select Lake Erie watershed projects for funding; seek additional funding for Lake Erie watershed projects; and undertake such other initiatives and coordination activities for the betterment of the Lake Erie watershed; and

WHEREAS, over the last ten years, the LEMC has effectively identified, prioritized, and recommended and delivered 2% Occupancy Tax Funding to stakeholders and municipalities in the Lake Erie Watershed; and

WHEREAS, Barcelona Harbor is located on Lake Erie and within the Town of Westfield, and is economically important to the Town of Westfield, Chautauqua County, and Western New York; and

WHEREAS, historically high Lake Erie water levels and severe weather events during 2019 and 2020 caused Barcelona Harbor's breakwaters to be overtopped by damaging waves; and

WHEREAS, tens of thousands of cubic yards of sediment and storm debris were deposited within the Federal Navigation Channel of Barcelona Harbor, rendering it useless as a Harbor of Refuge on the Great Lakes Navigation System, or for recreational boating and sportfishing; and

WHEREAS, the United States Army Corps of Engineers Buffalo District is actively working to identify funding to restore the full functionality of Barcelona Harbor; however, it is unlikely that a federally funded dredging project can be implemented in 2021; and

WHEREAS, The Town of Westfield approached the LEMC with a plan to obtain the proper permits and to utilize shared services and rental equipment to dredge approximately 5,000 cubic yards of sediment from Barcelona Harbor's inlet to ensure that the harbor is accessible and usable for recreational boating and sportfishing in 2021; and

WHEREAS, On March 15, 2021, the LEMC unanimously approved a resolution to co-fund the Town of Westfield's local effort to dredge the inlet of Barcelona Harbor at a cost not to exceed \$20,000 so the 2021 recreational boating and sportfishing seasons may be possible; and

WHEREAS, using 2% Occupancy Tax Funding, capital project H.8020.37011 Lake Erie Mgmt Comm (2020) was created to facilitate projects consistent with the goals of the LEMC, and the capital project has a budget of \$72,522; therefore be it

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

RESOLVED, That the Chautauqua County Legislature authorizes the use of up to \$20,000 from capital project H.8020.37011 to reimburse the Town of Westfield for dredging costs in Barcelona Harbor; and be it further

RESOLVED, That the County Executive is hereby authorized to establish accounts and enter into any and all agreements necessary to implement the terms of this resolution.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE March 19, 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorize Use of Lake Erie Management Commission Capital Project H.8020.37011 Funds to Co-Fund Barcelona Harbor Dredging

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Department of Planning and Development

CONTACT PERSON: Dave McCoy
TEL: 716-661-8915

PURPOSE OF LEGISLATION: Provide financial assistance to the Town of Westfield to dredge Barcelona Harbor

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

In Resolution 178-11, the County Legislature established the LEMC to: prioritize and select Lake Erie watershed projects for funding; seek additional funding for Lake Erie watershed projects; and undertake such other initiatives and coordination activities for the betterment of the Lake Erie watershed

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 3/24/21
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION PED 4/21/21

TIME AND LOCATION OF COMMITTEE MEETING 6:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 4/5/21 MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorizing the Submittal of a New York State Community Development Block Grant Application for Microenterprise Assistance

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Chautauqua County Department of Planning and Development

CONTACT PERSON: Nate Aldrich TEL: 716-363-3672

PURPOSE OF LEGISLATION: Authorizing resolution required for submission of CDBG application for Microenterprise Assistance

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS NOT A TRANSFER. MOVING FUNDS BETWEEN NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS IS A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

75-21

OFFICE USE ONLY COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/12/21 FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION PED 4/21/21

TIME AND LOCATION OF COMMITTEE MEETING 6:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

| |
|---------------|
| MRG 4/13/2021 |
| KMD 04/13/21 |
| ABC 04/13/21 |
| SMA 04/13/21 |
| KLC 04/14/21 |
| PMW 4/14/21 |

TITLE: Accept Grant Funds from the Community Foundation for Greater Buffalo to Purchase Mobile Trail Counters

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is blessed with a remarkable system of trails for outdoor recreation, including the Overland Trails; and

WHEREAS, these trails provide important active recreation opportunities for residents and visitors alike, contributing to the County’s high quality of life and attractiveness as a tourism destination; and

WHEREAS, data about trail usage can help the County best manage and develop its trail system; and

WHEREAS, the Department of Planning and Development applied for grant funding from the Community Foundation for Greater Buffalo for the purchase of mobile trail counters to monitor trail usage; and

WHEREAS, the Community Foundation for Greater Buffalo has awarded the County \$7,000 for the purchase of said trail counters; and

WHEREAS, revenues and expenditures associated with this grant are not included in the 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to officially accept the \$7,000 grant from the Community Foundation for Greater Buffalo and execute all agreements necessary to implement said funding; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

| | | |
|---------------|--------------------|---------|
| A.8020.----.2 | Equipment—Planning | \$7,000 |
|---------------|--------------------|---------|

ESTABLISH AND INCREASE REVENUE ACCOUNT:

| | | |
|-----------------------|-----------------------------------|---------|
| A.8020.----.R208.9000 | Departmental Income— | |
| | Other Culture & Recreation Income | \$7,000 |

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE April 13, 2021
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Accept Grant Funds from the Community Foundation for Greater Buffalo to Purchase Mobile Trail Counters

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Planning and Development

CONTACT PERSON: Matthew Bourke TEL: 716-363-3621

PURPOSE OF LEGISLATION: The purpose of this resolution is to authorize the County Executive and the Chairman of the Legislature to accept a \$7,000 grant from the Community Foundation for Greater Buffalo for the purchase of mobile trail counters

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

There is no legislative history for this resolution.

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 4/14/21
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION PED 4/21/21

TIME AND LOCATION OF COMMITTEE MEETING 6:00 p.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 4/22/21

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Virtual via Zoom

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
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