

Agenda

Audit & Control Committee

September 17, 2020, 8:35 a.m., Legislative Chambers

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (8/20/20)
- C. Privilege of the Floor
 - 1. Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the Period January 1, 2019 to December 31, 2021
 - 2. Proposed Resolution – Authorize Execution of New York State Office of Homeland Security FY20 State Law Enforcement Terrorism Prevention Program Grant
 - 3. Proposed Resolution – Authorize Acceptance and Use of Univera AED Grant Funding
 - 4. Proposed Resolution - Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES for Two School Resource Officers
 - 5. Proposed Resolution – Authorize Agreement with Forestville Central School District for School Resource Officer
 - 6. Proposed Resolution – Authorize Agreement with Silver Creek Central School District for School Resource Officer
 - 7. Proposed Resolution – Emergency Management Performance Grant – S (COVID-19) Fiscal Year 2020
 - 8. Proposed Resolution – Emergency Management Performance Grant for Fiscal Year 2020
 - 9. Proposed Resolution – State Homeland Security Program for Fiscal Year 2020
 - 10. Proposed Resolution - Amend Chautauqua County Health & Human Services 2020 Budget for Rollover of Univera Lead Screening Improvement Initiative Funding

11. Proposed Resolution – Authorize Execution of Attestation for 2% Funding Increase to Support Minimum Wage and Workforce COLA Salary and Salary-Related Fringe Benefit Costs of Direct Care Staff, Direct Support Professionals, and Clinical Staff at Not-For-Profit Providers through the Department of Mental Hygiene
12. Proposed Resolution – Authorize Lease Agreement for Office Suite at the Chautauqua County Jamestown Airport Terminal Building
13. Proposed Resolution - Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2021 Tentative Budget & Sewer District Assessment Rolls & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman
14. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

NLB 8/27/20
KMD 8/27/20
ABC 9/8/20
SMA 9/8/20
KLC 9/8/20
PMW 9/8/2020

TITLE: Authorize Acceptance of Indigent Legal Services Grant for the Period
January 1, 2019 to December 31, 2021

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office of the Public Defender has been awarded a grant by the New York State Office of Indigent Legal Services, with a funding level of \$269,919.00 for the operational period of January 1, 2019 through December 31, 2021; and

WHEREAS, the County of Chautauqua has participated in this program in the past and is desirous of accepting such grant; and

WHEREAS, such project funds will assist the County in providing improved quality of services under Article 18-B of the County Law; and

WHEREAS, proceeds from this grant have been included in the operating budgets for the Office of the Public Defender so no budget amendments are necessary; therefore be it

RESOLVED, That the County of Chautauqua hereby authorizes and approves the funding application and confirms acceptance of the funding of the grant for New York State Indigent Legal Services for the period of January 1, 2019 through December 31, 2021 in the amount of \$269,919.00, or as amended; and be it further

RESOLVED, That the County Executive be and hereby is authorized to sign any and all contract documents to confirm the application and acceptance and receipt of such grant; and be it further

RESOLVED, That a certified copy of this resolution be forwarded to the New York State Office of Indigent Legal Services.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 9/1/20
KMD 9/4/20
TMT 9/4/20
KLC 9/4/20
PMW 9/4/20

TITLE: Authorize Execution of New York State Office of Homeland Security
FY20 State Law Enforcement Terrorism Prevention Program Grant

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the State of New York Office of Homeland Security approved the application submitted to the Office of Homeland Security and Emergency Services for continued implementation of the State Law Enforcement Terrorism Prevention Program (SLETPP); and

WHEREAS, the State of New York will provide funding in the amount of \$51,731 with no local funds required for the contract period from September 1, 2020 to August 31, 2023; and

WHEREAS, this grant is included in the 2020 budget so no budget amendment is needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to execute the appropriate agreement with the New York State Office Homeland Security and Emergency Services.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 9/1/20
KMD 9/4/20
TMT 9/4/20
KLC 9/4/20
PMW 9/4/20

TITLE: Authorize Acceptance and Use of Univera AED Grant Funding

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Univera, Inc. routinely makes donations of money or property to first responder agencies in the interest of improving emergency medical care; and

WHEREAS, through its business relationship with SOS Technologies, Univera, Inc. has offered to the Chautauqua County Sheriff’s Office up to \$11,000 in AED devices and supplies; and

WHEREAS, this gift would allow sixteen (16) AED devices to be equipped/installed into CCSO patrol vehicles, vessels and facilities at no cost to the County; and

WHEREAS, pursuant to County Law § 215, the County Legislature is authorized to accept gifts of real and personal property for lawful county purposes; therefore be it

RESOLVED, That the Chautauqua County Legislature hereby authorizes the County Executive and the Chautauqua County Sheriff to accept this donation from Univera, Inc. and to execute any necessary documentation with SOS Technologies for receipt of the equipment; and be it also

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3110.----.2 Equipment – Sheriff \$11,000

INCREASE REVENUE ACCOUNT:

A.3110.----.R262.6000 Fines & Forfeitures – Restricted-Forfeiture \$11,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 9/1/20
KMD 9/4/20
TMT 9/4/20
KLC 9/4/20
PMW 9/4/20

TITLE: Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES
for Two School Resource Officers

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff has conferred with the administrators of Chautauqua-Cattaraugus Erie II BOCES and determined that the County and BOCES schools in the region and would benefit by the continuation of the School Resource Officer program; and

WHEREAS, Chautauqua-Cattaraugus Erie II BOCES has agreed to compensate the County of Chautauqua for the cost of providing two (2) Deputy Sheriffs for the period of July 1, 2020 through June 30, 2021, the deputies to be shared between three facilities at a total sum not to exceed \$224,920.00, plus any agreed upon overtime hours compensated at the rate of \$66.29 per hour; and

WHEREAS, the County will not be required to incur any additional expenditures to fund these positions; and

WHEREAS, an appropriate portion of the revenue from this agreement is included in the 2020 Adopted Budget so no budget amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with Chautauqua-Cattaraugus Erie II BOCES for the purpose of providing two School Resource Officers for the term as set forth above with revenues to be credited to account A.3110.----.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 9/1/20
KMD 9/4/20
TMT 9/4/20
KLC 9/4/20
PMW 9/4/20

TITLE: Authorize Agreement with Forestville Central School District for School Resource Officer

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Forestville Central School District has requested the Chautauqua County Office of the Sheriff provide a School Resource Officer during the term of July 1, 2020 through June 30, 2021; and

WHEREAS, the Chautauqua County Office of the Sheriff has negotiated a tentative agreement with Forestville Central School District to provide a certified School Resource Officer for the term of July 1, 2020 through June 30, 2021 at a cost of \$79,109; and

WHEREAS, this contract is a renewal and is included in the 2020 Adopted Budget so no budget amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with Forestville Central School District for the purpose of providing a School Resource Officer for the term as set forth above with revenues to be credited to account A.3110.----.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

JCG 9/1/20
KMD 09/02/20
TMT 09/02/20
KLC 9/4/20
PMW 9/4/20

TITLE: Emergency Management Performance Grant for Fiscal Year 2020

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded funds from the New York State Division of Homeland Security and Emergency Services in the total amount of \$109,326.00 with a fifty percent (50%) in kind match from the County in the amount of \$54,663.00; and

WHEREAS, the grant is to help manage daily Emergency Management functions and to enhance planning, training, exercises, public preparedness, emergency alert and notification systems; and

WHEREAS, the grant period runs from October 1, 2019 through September 30, 2022, or as may be amended; and

WHEREAS, the expenses and revenues for the grant agreement are within the financial parameters of the proposed 2021 County Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to sign and execute all necessary agreements to accept the award and subsequent changes to work plans.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

JCG 9/1/20
KMD 09/02/20
TMT 09/02/20
KLC 9/4/20
PMW 9/4/20

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: State Homeland Security Program for Fiscal Year 2020

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County was awarded funds of \$139,194 under the State Homeland Security Program (SHSP) to Emergency Services; and

WHEREAS, the grant is intended to provide funds to sustain and enhance regional preparedness in the Chautauqua County area through projects and initiatives that comply with the Federal grant guidelines and support the implementation of the State Homeland Security Strategy; and

WHEREAS, the grant period runs from September 1, 2020 through August 31, 2023, and as may be extended; and

WHEREAS, upon acceptance of application and execution of contract, funds will be allocated to the proper accounts in subsequent resolutions once the County is ready to expend them; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CLS 08/27/20
KMD 08/27/20
KMW 8.27.20
KLC 8/27/20
PMW 9/8/2020

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend Chautauqua County Health & Human Services 2020 Budget
For Rollover of Univera Lead Screening Improvement Initiative Funding

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, 2019 expenditures for the Univera Lead Screening Improvement Initiative were less than expected; and

WHEREAS, 2019 revenues for the Univera Lead Screening Improvement Initiative were also less than expected; and

WHEREAS, activity on the project is expected to increase in 2020 and unused funds are still available as the grant is for a three year period with no requirements as to how much is to be spent per year; therefore, be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.4189.LEAD.4	Contractual – Other Public Health Progs, Lead - Lead Testing	\$13,402
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INCREASE REVENUE ACCOUNT:

A.4189.LEAD.R168.9000	Departmental Income – Oth Public Health Income	\$13,402
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

PAB 09/04/2020
KMD 09/04/20
ABC 09/04/20
KLC 9/8/20
PJW 9/8/2020

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Execution of Attestation for 2% Funding Increase to Support Minimum Wage and Workforce COLA Salary and Salary-Related Fringe Benefit Costs of Direct Care Staff, Direct Support Professionals, and Clinical Staff at Not-For-Profit Providers through the Department of Mental Hygiene

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Part Y of Chapter 57 of the Laws of 2019 provides funding to support an increase in New York State-mandated minimum wage and workforce COLA salary and salary-related fringe benefit costs for direct care staff, direct support professionals, and clinical staff at not-for-profit providers as defined by the Commissioner of the New York State Office of Mental Health; and

WHEREAS, the statute provides for a 2% increase for direct care staff and direct support professionals effective January 1, 2020; and

WHEREAS, the statute provides for an additional 2% increase for direct care staff and direct support professionals and a 2% increase for clinical staff effective April 1, 2020; and

WHEREAS, the County is required to submit an attestation confirming that the funding provided to the Department of Mental Hygiene under this statute will be used solely to support New York State-mandated minimum wage and workforce COLA salary and salary-related fringe benefit increases for direct care staff, direct support professionals, and clinical staff as defined by the New York State Office of Mental Health Commissioner; now, therefore be it

RESOLVED, That the County Executive be and hereby is authorized and directed to execute an attestation certifying that the funding provided to Chautauqua County pursuant to Part Y of Chapter 57 of the Laws of 2019 will be used solely to support New York State-mandated minimum wage and workforce COLA salary and salary-related fringe benefit increases for direct care staff, direct support professionals, and clinical staff as defined by the Commissioner of the New York State Office of Mental Health.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

BPB 9/8/20
KMD 09/08/20
ABC 09/08/20
SMA 09/08/20
KLC 9/8/20
PMW 9/9/20

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Lease Agreement for Office Suite at the Chautauqua County Jamestown Airport Terminal Building

BY: Audit and Control Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, the County has received a Letter of Intent from Chase Aviation Company conveying its desire and intention to lease office facilities at the Jamestown Airport main terminal building for the purpose of operating an aircraft brokerage and aircraft management business; and

WHEREAS, the Airport Commission has considered and recommends leasing office space in the airport terminal to Chase Aviation Company for the purpose of operating an aircraft brokerage and management business; and

WHEREAS, a public hearing pursuant to Article 14 of the General Municipal Law has been held regarding the proposed agreement; therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute an agreement with Chase Aviation Company to lease office space in County Jamestown Airport main terminal in conformance with FAA regulations and to include substantially the following terms and conditions:

1. Term. Two years commencing on October 1, 2020, and terminating on September 30, 2022.
2. Premises. Terminal Building Office No. 46, a 414 gross square foot office located at the Chautauqua County Jamestown Airport, with access to a private bathroom, non-exclusive use of the baggage room No. 33, and access to the terminal apron.
3. Payment. Tenant shall pay County a monthly fixed rental fee of Five Hundred Dollars (\$500.00).
4. Other. As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PC 9/11/20

TITLE: Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2021 Tentative Budget & Sewer District Assessment Rolls & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman

BY: Audit & Control Committee:

AT THE REQUEST OF: Chairman Pierre Chagnon:

WHEREAS, Pursuant to Sections 359 and 271 of the County Law public hearings must be held on the Tentative Budget and the sewer district assessment rolls, with statement of maximum salary of members of County Legislature included in notice; and

WHEREAS, Such notice shall state the time, place and purpose of the public hearing on the Tentative Budget and that copies of the budget will be available for distribution and inspection and specify therein the maximum salary that may be fixed and payable to members of the Legislature and Chairman thereof during the ensuing year; and

WHEREAS, Public hearings on the sewer district assessment rolls will be held simultaneously with the hearing on the Tentative County Budget and the assessment rolls will be completed and open to inspection during business hours before the public hearing on them; therefore be it

RESOLVED, That the Clerk of the Legislature be and hereby is authorized and empowered to advise in such publications that a public hearing will be held on the 2021 Tentative Budget and on the North Chautauqua Lake Sewer District and the Portland-Pomfret-Dunkirk Sewer District Assessment Rolls on Wednesday, October 28, 2020 at 6:30 P.M. in the Legislative Chambers, Gerace Office Building, Mayville, New York; and be it further

RESOLVED, That the Clerk of the Legislature be and hereby is authorized and empowered to advise in notice of public hearing on Tentative Budget that the 2021 salary of each Legislator shall be no more than \$9,000, that the Chairman of the Legislature shall be paid no more than \$8,000 in addition to his Legislator's salary and that the following positions be additionally compensated no more than the amounts indicated nor for more than one of the positions listed, over and above the basic Legislator's salary.

Majority Leader	\$1000.00
Minority Leader	\$1000.00
(1) Assistant Majority Leader	\$ 500.00
(1) Assistant Minority Leader	\$ 500.00
Each Committee Chairman	\$1000.00
Ranking Members	\$ 250.00

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date