

Agenda

Public Facilities Committee

Tuesday, February 18, 2020, 3:30 p.m., Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (1/13/20)
- C. Privilege of the Floor
 1. Proposed Resolution – Confirm Re-Appointments - Chautauqua County Airport Commission
 2. Proposed Resolution - Confirming Lateral Restrictions for North Chautauqua County Water District
 3. Proposed Resolution – Request for Immediate Funding for Repair of Courthouse Elevator
 4. Proposed Resolution - Close DPF-CARTS (Dunkirk) Petty Cash Fund
 5. Proposed Resolution – CARTS – Section 5311 Consolidating Operating & Capital Grant Application Request
 6. Proposed Resolution – Amend Capital Project Accounts Due to Fleet Management Services
 7. Proposed Resolution – Authorize Director of Finance to Increase Appropriations for PIN 5758.45 County Bridge 827 Replacement over Prendergast Creek in the Town of North Harmony
 8. Proposed Resolution – Amend 2019 Budget Appropriations and Revenues – Consolidated Local Street and Highway Improvement Program (CHIPS)
 9. Proposed Resolution – Amend 2019 Budget for Year End Reconciliations – Public Facilities
 10. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PMW 2/11/20

TITLE: Confirm Re- Appointments - Chautauqua County Airport Commission

BY: Public Facilities Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, has submitted the following re-appointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following re-appointments to the Chautauqua County Airport Commission.

Legislator John Hemmer
7539 E. Rt. 20
Westfield, N.Y. 14787
Term Expires: 12/31/21

Joe Gugino
5 Lowell Pl.
Fredonia, NY 14063
Term Expires: 12/31/21

Legislator Mark Odell
90 Old Mill Rd.
Brocton, N.Y. 14716
Term Expires: 12/31/21

Dan Reininga
86 Central Ave.
Fredonia, NY 14063
Term Expires: 12/31/21

John "Jay" Churchill
3230 Chautauqua Ave.
Ashville, N.Y. 14710
Term Expires: 12/31/21

John Watkins
2381 South Hill Rd.
Jamestown, NY 14701
Term Expires: 12/31/21

Gregory Jones
50 Lakeside Dr. B-305
Bemus Point, NY 14712
Term Expires: 12/31/21

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

SMA 1/14/20
KMD 1/14/20
KLC 1/15/20
PMW 1/16/20

TITLE: Confirming Lateral Restrictions for North Chautauqua County Water District

BY: Public Facilities Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolutions 260-15, 39-16, 81-16, and 231-17, the Chautauqua County Legislature established the North Chautauqua County Water District (the "District"), to comprise an area in Chautauqua County consisting of parts of the towns of Portland, Pomfret, Sheridan and Hanover and all of the town of Dunkirk; and

WHEREAS, the District has adopted a resolution dated January 9, 2020 (the "Resolution"), which is on file with the Clerk of the County Legislature, and which establishes lateral restrictions as conditions on future service for water lines located within an Agricultural District as specified by the New York State Department of Agriculture and Markets; now therefore be it

RESOLVED, That the Chautauqua County Legislature hereby confirms and ratifies in all respects the aforementioned Resolution adopted by the District.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB – 1/31/20
KMW 2.3.20
SMA 2/3/20
KMD 2/4/20
KLC 2/5/20
PMW 2/5/20

TITLE: Request for Immediate Funding for Repair of Courthouse Elevator

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, there is an existing elevator located within the Chautauqua County Courthouse that is utilized by Court Security to securely transport inmates from the jail facilities to the County Courtroom for trial; and

WHEREAS, this elevator is the only non-public path to transport inmates from the jail facilities to the County Courtroom for trial, notwithstanding an emergency stairwell; and

WHEREAS, failure of the elevator creates significant safety concerns for court security personnel as demonstrated by a recent failure of the elevator; and

WHEREAS, this elevator was installed in the late 1960's, replacement parts are no longer available, and this elevator requires continual maintenance; and

WHEREAS, the County's elevator maintenance and repair contractor has recommended the elevator be modernized immediately with new mechanical equipment; and

WHEREAS, during the 2020-2025 Capital Planning Process, the County Department of Public Facilities submitted a capital project in the amount of \$165,000 to modernize the elevator with new mechanical parts (the Project) and has received a quote in the same amount from the elevator contractor that currently services the elevator; now therefore be it

RESOLVED, That the Legislature of the County of Chautauqua hereby approves the above-subject Project; and it is further

RESOLVED, That A Fund Balance is appropriated at follows:

INCREASE THE USE OF FUND BALANCE:

A.-----878.0000	Fund Balance, Reserved Fund Balance—	
	Reserve for Capital	\$165,000

; and it is further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers—Transfer to Capital	\$165,000
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ESTABLISH AND INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.1620.25194	Contractual—Courthouse Elevator Repair	\$165,000
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ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:

H.1620.25194.R503.1000	Interfund Transfers – Interfund Transfer	\$165,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB 02/05/20
KMD 02/05/20
TMT 02/06/20
SMA 2/7/20
KLC 2/7/20
PMW 2/12/20

TITLE: CARTS – Section 5311 Consolidating Operating and Capital Grant Application Request

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to a Federal Transit Operation Assistance Agreement between Chautauqua County and New York State Department of Transportation (NYSDOT), valid through 12/31/2022 (C004063 /19-25-17), the County may apply to NYSDOT for “49 United States Code §5311” federal and operating assistance for the provision of mass transportation services; and

WHEREAS, the County is submitting an application for reimbursement from NYSDOT covering New York State (NYS) grant fiscal years 2019 and 2020 for expenses incurred in 2019 and expected expenses in 2020; and

WHEREAS, the grant application has three components including: (i) funding for replacement vehicles and equipment and a mobility manager; (ii) operating funds; and (iii) Appalachian funds; and

WHEREAS, the estimated costs of the first component of the grant application is estimated to be \$1,625,677.00 to be borne at the ratio of 80% Federal (\$1,300,541.60), 10% New York State (\$162,567.70) and 10% County (\$162,567.70); and

WHEREAS, the federal share for the second component of the grant application (operating funds) is expected to be \$381,500 for NYS grant fiscal year 2019 and \$381,500 for NYS grant fiscal year 2020, with a required 100% funding match from the County; and

WHEREAS, the third component of the grant application (Appalachian Funds) includes \$35,000 per year to support a bus route run by TEAM Services, with required matching funds to be paid by TEAM Services; now therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute the 2019-2020 grant application and all other documents necessary to apply for, progress, and receive such grant funds.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB – 1/31/20
KMD 02/04/20
KMW 2.4.20
SMA 2/4/20
KLC 2/5/20
PMW 2/5/20

TITLE: Amend Capital Project Accounts due to Fleet Management Services

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County approved an appropriation of \$2.1 million for Capital Project H.5130.626 (DPF Large Equipment (Annual)) in the 2020 Capital Budget; and

WHEREAS, \$100,000 of this appropriation was intended for the purchase of light duty vehicles and/or trucks; and

WHEREAS, the County recently entered into an agreement for fleet management services pursuant to which the County may lease light duty vehicles and trucks instead of purchasing them; and

WHEREAS, lease expense is an operating expense instead of a capital expense; now therefore be it

RESOLVED, That the Reserve for Capital and the DM Fund Balance be adjusted as follows:

DECREASE THE USE OF FUND BALANCE:

A.-----878.0000	Reserved Fund Balance--Reserve for Capital	\$130,489
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INCREASE THE USE OF FUND BALANCE:

DM.-----915.0000	Unassigned Fund Balance--Assigned/Unappropriated Fund Balance	\$21,596
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

DM.5130.----.4	Contractual - Road Machinery	\$21,596
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DECREASE APPROPRIATION ACCOUNTS:

A.9950.----.9	Interfund Transfers - Transfer to Capital	\$130,489
H.5130.626.4	Contractual - Road Machinery, DPF Large Equipment (Annual)	<u>\$100,000</u>
	Total	\$230,489

INCREASE REVENUE ACCOUNT:

H.5130.626.R266.5000	Sale of Property/Compsa-Sale of Equipment	\$30,489
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DECREASE REVENUE ACCOUNT:

H.5130.626.R503.1000	Interfund Transfers-Interfund Transfer	\$130,489
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

BPB 1/10/20
KMW 1.15.2020
SMA 1/15/20
KMD 1/15/20
KLC 1/16/20
PMW 1/16/20

TITLE: Authorize Director of Finance to Increase Appropriations for PIN 5758.45
County Bridge 827 Replacement over Prendergast Creek in the Town of
North Harmony

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Resolution 105-19 approved a project for PIN 5758.45 (the Project) and committed \$279,350 to cover 100% of the project's Preliminary Engineering Design I-IV, Right of Way Incidentals and Acquisition phases; and

WHEREAS, the Project's Construction and Construction Inspection Phases are currently estimated to be \$1,604,280 to be borne at the ratio of 95% Federal funds (BridgeNY) and 5% County funds; and

WHEREAS, the County of Chautauqua desires to advance the Project by making a commitment of 100% of the Non-Federal share of Pin 5758.45 for the above Phases; now therefore be it

RESOLVED, That the County Legislature of the County of Chautauqua hereby approves the advancement of the Project; and it is hereby further

RESOLVED, That in the event the amount required to pay the full Federal and Non-Federal shares of the cost of the Project's Phases exceeds the amount appropriated above, the County of Chautauqua shall convene its Legislature as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, That Chautauqua County hereby agrees that construction of the Project shall begin no later than twenty four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, That the County Executive of the County of Chautauqua be and is hereby authorized to execute all necessary Agreements, certifications and/or reimbursement requests for Federal Aid on behalf of the County of Chautauqua with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's first instance funding of Project costs and permanent funding of the local share of Federal-Aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, That a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.878.0000 Reserved Fund Balance—Reserve for Capital \$80,214

; and be it further

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

RESOLVED, That this Resolution shall take effect immediately and that the Director of Finance is authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9 Interfund Transfers—Transfer to Capital \$80,214

INCREASE CAPITAL REVENUE ACCOUNT:

D.5112.389.R503.1000 Interfund Tranfers-Interfund transfer \$80,214

INCREASE CAPITAL APPROPRIATION ACCOUNT:

D.5112.389.4 Contractual – Capital Improvements,
Funded Bridge Program \$1,604,280

INCREASE CAPITAL REVENUE ACCOUNT:

D.5112.389.R458.9002 Federal Aid: Surface Transp Program \$1,524,066

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB - 02/04/20
KMD - 02/04/20
KMW 2.4.20
SMA 02/04/20
KLC 2/5/20
PMW 2/5/20

TITLE: Amend 2019 Budget Appropriations and Revenues – Consolidated
Local Street and Highway Improvement Program (CHIPS)

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the 2019 Adopted Budget for the County Road Fund (D Fund) includes New York State Aid for the Consolidated Local Street and Highway Improvement Program (CHIPS); and

WHEREAS, CHIPS funds can be expended for capital improvements in road and bridges and/or purchase of large equipment for road maintenance; and

WHEREAS, because CHIPS expenditures for capital improvements in roads and bridges are recorded in the D Fund, CHIPS expenditures for large equipment are recorded in the capital fund (H Fund), and CHIPS revenue is recorded in the D Fund, transfers of funds may be needed to appropriately match expenditures and associated revenues; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

D.9901.9030.9	Interfund Transfers—Transfer to Other Funds, Transfer (D-A)	\$2,033,531
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ESTABLISH AND INCREASE REVENUE ACCOUNT:

A.9901.9000.R503.1000	Interfund Transfers—Interfund Transfer	\$2,033,531
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB 2/5/20
KMD 02/11/20
KMW 2.7.20
SMA 2/7/20
KLC 2/7/20
PMW 2/12/20

TITLE: Amend 2019 Budget for Year End Reconciliations – Public Facilities

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Department of Public Facilities expenses have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, Public Facilities has received revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1440.----.1	Personal Services - Engineers	\$26,582
A.1620.5070.4	Contractual - Buildings & Grounds, Mayville Municipal Bldg	\$19,632
A.1620.6050.4	Contractual - Buildings & Grounds, DMV-Dunkirk	\$1,122
A.1620.6080.4	Contractual - Buildings & Grounds, North Co Office Bldg	\$68
A.1620.7010.4	Contractual - Buildings & Grounds, South Co Office Bldg	\$4,089
A.5610.5610.1	Personal Services - Chautauqua County Airport, Jamestown Airport	\$4,992
A.5610.5612.4	Contractual - Chautauqua County Airport, Dunkirk Airport	\$11,497
A.5630.5625.1	Personal Services – Bus Operations, CARTS	\$33,722
A.5630.5631.4	Contractual – Bus Operations, SUNY	\$26,062
A.7110.----.1	Personal Services - Parks	\$2,639
A.7110.----.4	Contractual - Parks	\$2,101
A.7110.----.8	Employee Benefits - Parks	\$1,348
A.8730.----.4	Contractual - Forestry	<u>\$5,039</u>
	Total	\$138,893

DECREASE APPROPRIATION ACCOUNTS:

A.1440.----.8	Employee Benefits - Engineers	\$19,571
A.1620.----.1	Personal Services - Buildings and Grounds	\$3,645
A.1620.----.8	Employee Benefits - Buildings and Grounds	\$2,866
A.5610.5610.8	Employee Benefits - Chautauqua County Airport, Jamestown Airport	\$27,979
A.5610.5612.8	Employee Benefits - Chautauqua County Airport, Dunkirk Airport	\$10,431
A.5630.5625.4	Contractual – Bus Operations, CARTS	\$12,006
A.5630.5625.8	Employee Benefits – Bus Operations, CARTS	<u>\$33,089</u>
	Total	\$109,587

INCREASE REVENUE ACCOUNTS:

A.5630.5631.R178.9000	Departmental Income-OTH Transportation Income	\$115
A.5630.5631.R358.9000	New York State Aid-Transportation	\$25,947
A.8730.----.R245.0000	Use of Money & Property-Commissions	<u>\$3,244</u>
	Total	\$29,306

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date