

Minutes

Administrative Services Committee

January 13, 2020, 5:00 pm, Room 331

Gerace Office Building, Mayville, NY

Members Present: Scudder, Vanstrom, Muldowney, Starks, Davis

Others: Tampio, Ames, Wisniewski, Walsh, Dennison, Caflisch, Hemmer, Chagnon, Abdella, Bentley, Nazzaro

Chairman Scudder called the meeting to order at 5:33 p.m.

Approval of Minutes (12/9/19)

MOVED by Legislator Starks, SECONDED by Legislator Vanstrom.

*Unanimously Carried*

Privilege of the Floor

*No one chose to speak at this time.*

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Proposed Resolution – Setting Salary for Wastewater Maintenance Mechanic III

Ms. Wisniewski: Mr. Walsh called the HR Department to look at the line of progression within the Wastewater Maintenance Mechanic positions. Currently he has three. A Wastewater Maintenance Mechanic, Grade 9 and then there is a Wastewater Maintenance Mechanic II, Grade 14, and then a Wastewater Maintenance Mechanic Supervisor, Grade 18. He would like to include a Wastewater Maintenance Mechanic III, Grade 16 in between the II and the Supervisor. We did a review of the positions and have created a draft job description for the III in our office. It does make sense, there are reasons, as he stated in the last committee, of retention and keeping an employee that is currently a 14 to a 16, so we are here asking you to include this title within just the South County Sewer Districts job descriptions.

Chairman Scudder: Any questions?

Legislator Starks: No, thank you for moving it up because I think we were all here listening to this before.

Mrs. Dennison: If I could just add a comment that the 2020 budget does reflect the Mechanic III position, so this change would be accommodating within their budget.

Mr. Walsh: We were very optimistic.

Ms. Wisniewski: Right, with anticipation of you approving but not for sure, right?

Chairman Scudder: All in favor?

*Unanimously Carried*

Proposed Resolution - Confirm Re-Appointments - Chautauqua County Ethics Board

Chairman Scudder: We have David Rowe and Rose Sebouhian. I can speak for Rose, she does a great job. David, I'm not familiar with, not saying he is not going a great job because I'm not familiar with him. I just don't know but if they were proposed to us, to appoint, I am sure they are qualified for the position.

Legislator Vanstrom: David Rowe has been Code Enforcement Office for the Town of Ellicott for several years and does an excellent job and he's of great integrity. So, I would support this appointment.

Chairman Scudder: Alright, sounds like we have two winners here. Any other comments?

*Unanimously Carried*

Proposed Resolution – Quit Claim Deed

Mr. Caflisch: This is a property which is now a vacant lot. The adjoining property owner has made an offer for the property and he will merge that into his other property.

Legislator Muldowney: Is it a home owner or commercial?

Mr. Caflisch: It's just a landlord.

Legislator Vanstrom: A landlord that owns a lot of property.

Mr. Caflisch: Right, it wouldn't be my first choice, I guess, but I have to get it on the tax roll.

Chairman Scudder: The word merge is very exciting. Over the years I have been doing this and seeing a vacant property become a part of another property is very exciting to me.

Legislator Starks: Can I ask a question because I really don't know. When it's merged, it's now one lot so that he can't build on top of that, so it just becomes one bigger lot? Or can he still build something on that lot?

Mr. Caflisch: It would depend on local code enforcement but the lot that he's going to merge is a smaller lot. It was just basically a driveway lot is what it was. It wouldn't be big enough to build a home. He could probably build a garage on it. But merging it in will hopefully avoid a foreclosure in the future of two separate properties.

Legislator Starks: Thank you. I just don't hear merge too often.

Chairman Scudder: Worst/best case is, if it did go to foreclose again, it's a more attractive foreclosure, if you know what I mean.

Chairman Chagnon: I have a question that perhaps Mr. Caflisch can answers for us. The assessment on this property has been \$10,000 for many years and in 2020 it drops to \$1,500 and I was wondering why?

Mr. Caflisch: It's because there was a demolition on the lot of some form. I didn't keep track of it but there is some removal of some inventory.

Chairman Chagnon: They finally caught up with it.

Mr. Caflisch: Yes.

Chairman Scudder: It should have been here 10 years ago. Anything else on this?

*Unanimously Carried*

Other

Proposed Resolution – Authorize Transfer of Tax Foreclosure Property to Chautauqua County Land Bank Corporation

Mr. Caflisch: What happened on this property is, there is a house in the Village of Silver Creek, the Land Bank ended up with the property and the property next door was a foreclosed property where finally a demolition occurred and the purchaser of the property next door wanted to include the property. So this will be another merge to the homeowner. It's going to be a house with a merged lot next to it. So, we thought it was best to give it to someone who we know is going to rehabilitate the property and do something with it rather than let this property just stick out there.

Chairman Scudder: Has it been demoed or is going to be demoed?

Mr. Caflisch: It's been demoed.

Chairman Scudder: O.k., any questions?

*Unanimously Carried*

Chairman Scudder: Does anyone have anything for under “other”?

Discussion – 5 Cent carry out reduction fee or it’s the 5 cent paper bag carry out reduction fee.

County Attorney Abdella: We need a motion to go into Executive Session to discuss pending litigation.

Legislator Muldowney: So moved.

Legislator Starks: Second.

*Unanimously Carried (5:46 p.m.)*

Legislator Starks : Moved to come out of executive session.

Legislator Muldowney: Second.

*Unanimously Carried (5:55 p.m.)*

Chairman Scudder: Anybody else have anything for the good of the committee?

Legislator Starks: I have one that I hope you are in favor of my sharing regarding Fredonia and the Small Business Revolution which hopefully, at 6:45 tomorrow morning, the Deluxe Corporation and Small Business Revolution will choose Fredonia as one of their top five towns nationally to move forward in their competition. The group, which I’m part of, is pretty confident that they will be part of the top five. So, come tomorrow. When you start to see all sorts of annoying emails from myself and hopefully Mr. Scudder, you vote once a day from each device that you can.

Legislator Vanstrom: Do we have to sign up with the Chamber of Commerce to do that?

Legislator Starks: It’s a link off of their website, yes.

Legislator Vanstrom: I couldn’t figure out how to vote.

Legislator Starks: You can’t vote until we are in the top five which is tomorrow. So come the start of business tomorrow, hopefully everybody tomorrow (*cross talk*)....

Legislator Vanstrom: What time?

Legislator Starks: The announcement is at 6:45 in the morning.

Legislator Vanstrom: That’s when I start voting on every device I have?

Legislator Starks: By 8:00 a.m., the website will be live. Keep our fingers crossed.

Chairman Scudder: Thank you.

Legislator Hemmer: Do you want to discuss with your committee anything about changing committee times at all or anything along those lines since –

Chairman Scudder: Well, we've talked about this before and I don't even remember how it ended up other than I was in favor of Public Facilities starting sooner, not us starting later.

Legislator Vanstrom: Why don't they start at 5:00.

Legislator Davis: Because we're all working.

Legislator Hemmer: That's what I thought. Just swap meetings. You guys come at 4:00 and we can go to 5:00.

Chairman Scudder: Would you be able to get here at 3:30 for Public Facilities?

Legislator Davis: I would have to clear it with my administration.

Chairman Scudder: What time are you allowed to exit the building?

Legislator Davis: Three twenty but –

Chairman Scudder: No, I understand that. That's a starting point.

Legislator Davis: The difficulty that I have is that I only have "x" number of personal days that they will allow me. And they don't allow me to break it up into an hour here or an hour there. Having said that, if I, (*inaudible*), you're the administrator, tell me what will happen.

(*cross talk*).....

Legislator Vanstrom: How many times does it run over?

Chairman Scudder: Not every time. Probably half of the time we run over.

Legislator Hemmer: I would say half the time. We have run over. Generally when we have some airport discussion.

Legislator Vanstrom: I think you need to make phone calls ahead of time. That's my game plan is to communicate on some of these tougher questions.

Legislator Muldowney (*inaudible*)

Legislator Vanstrom: You can speak but once you do your research then you can come out and not ask the question like it was brand new.

Chairman Scudder: The airport is an interesting – one question brings on another and the discussions tend to –

Legislator Hemmer: I don't want to cut anybody short. I think the information (*cross talk*).....

Chairman Scudder: I will tell you what. Why don't we move forward the way it is and let's see if the next time it becomes a problem. Does that work?

Legislator Hemmer: Can we find out how many times in a year have we gone over, if we look back and see.

Legislator Muldowney: It doesn't sound like you are going to be able to start too much earlier because John can't be there anyway.

Chairman Scudder: We used to start Administrative Services, I'm going to say, back when I started, at 5:30.

Legislator Starks: We start planning at 6:00 so as long as we are not starting past 6:00, I'm not going to cry.

Chairman Scudder: To be a little selfish about it, is when you get here for Public Facilities and it is a 10 minute meeting and then it's like – why don't we continue forward where it's at and see if this happens again or when this happens again.

Legislator Vanstrom: I just have to be in Falconer at 7:00, I'm cool.

Legislator Starks: Also if we know that their agenda is longer than usual, that we can put us back by half an hour. Because then that makes it so I'm not feeling that I have to drive fast.

Legislator Vanstrom: You don't have to drive fast. If you're late, you're late.

Chairman Scudder: I knew when I saw the minutes that we're going to go past 5:00 p.m.

(*cross talk*)....

Legislator Vanstrom: The rule is you can't start early but you can start late. That's the law.

Chairman Chagnon: I think that last suggestion is a good one. If you see that Public Facilities is a long agenda or there some really tough topics, just let the Administrative Services committee know that (*cross talk*)....

Chairman Scudder: Here's the beauty, it's 5 to 5:00 and we're done, ladies and gentleman, we're going to be starting at 5:15. We can do it. Like you said, we can do it later, we

just can't do it sooner. I have the advantage of talking to Lisa today so I told her, just a heads up, we're not going to be starting at 5:00.

Chairman Chagnon: Let the rest of your committee know.

Chairman Scudder: Right. Anything else?

Legislator Vanstrom: Move to adjourn.

Legislator Davis: Second.

*Unanimously Carried (6:01 p.m.)*

Respectfully submitted and Transcribed,  
Olivia Ames, Deputy Clerk/Lori J. Foster, Sr. Stenographer