

## Agenda

Administrative Services Committee

**May 13, 2019, 5:00 p.m., Room 331**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (04/15/19)
- C. Privilege of the Floor
  - 1. Proposed Resolution – Support of Vehicle Leasing and Fleet Management Service Agreements
  - 2. Proposed Resolution – Authorize Transfer of Tax Foreclosure Properties to Jamestown Urban Renewal Agency (JURA)
  - 3. Proposed Resolution – Authorize Transfer of Tax Foreclosure Property in the Village of Westfield
  - 4. Proposed Resolution – Distribution of Mortgage Taxes
  - 5. Discussion - Amend Letter – Administrative Code – “Capital Project”
  - 6. Discussion - Amend Letter – Administrative Code – “Board of Health”
  - 7. Other

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**SMA 5/2/19  
KD 5/3/19  
KLC 5/3/19  
GMB 5-3-19**

**TITLE:** Support of Vehicle Leasing and Fleet Management Service Agreements

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello, Legislator Pierre Chagnon,  
and Legislator Charles Nazzaro

WHEREAS, the County owns many vehicles in its inventory ranging greatly in size, frequency of usage, type, and purpose; and

WHEREAS, it is the charge and responsibility of every department in County government to constantly pursue methods that reduce costs while providing safe and reliable services to our constituents and customers, both internal and external; and

WHEREAS, the County issued a request for proposals for vehicle leasing and fleet management services to afford County departments the alternative of leasing vehicles when most beneficial to the County, and to provide ongoing management of the County's vehicle inventory based on usage and market conditions; now therefore be it

RESOLVED, That within authorized budget appropriations, the County Legislature supports County government departments and agencies utilizing vehicle leasing and fleet management services to optimize the County's vehicle inventory for the benefit of the County.

\_\_\_\_\_  
**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>SMA 5/2/19 KD 5/3/19 KLC 5/3/19 GMB 5-3-19</b>
---

**TITLE:** Authorize Transfer of Tax Foreclosure Properties to Jamestown Urban Renewal Agency (JURA)

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello:

WHEREAS, pursuant to Resolution 110-17 that adopted the County's Tax Foreclosure Policy, upon receipt of a request from the County of Chautauqua Industrial Development Agency (CCIDA) or other local development organization received by the County on or before the last day for redemption, the County shall transfer property acquired through tax foreclosure to the CCIDA or a local development organization, subject to terms and conditions approved by the County Legislature; and

WHEREAS, the County has acquired through tax foreclosure proceedings two adjoining parcels in the City of Jamestown located on Winsor Street and Crescent Street; and

WHEREAS, the Jamestown Urban Renewal Agency (JURA) has conducted a demolition on one of the two parcels at a cost of \$33,862.75, and will be completing a demolition on the second parcel upon completion of asbestos abatement; and

WHEREAS, JURA has requested that the County convey both parcels to JURA for future development; therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute all necessary documents to transfer the following tax foreclosure properties to JURA for \$1.00 each, with JURA responsible for all applicable real estate taxes and assessments commencing with the 2019-20 school taxes:

387.08-2-40	222 Winsor Street
387.08-2-37	108 Crescent Street

\_\_\_\_\_  
**APPROVED**  
\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>JEC 4/29/19</b> <b>SMA 4/29/19</b> <b>KMD 4/30/19</b> <b>GMB 5-1-19</b>
---

**TITLE:** Distribution of Mortgage Taxes

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive George M. Borrello:

RESOLVED, That the Clerk of the County Legislature of Chautauqua County be and hereby is authorized and directed to compute the amount of Mortgage Tax monies due the various municipalities under Section 261 of the Tax Law and to draw the warrant or order on the Director of Finance for the distribution to said municipalities of all monies due pursuant to said act and to do all things required to be done by the Board of Legislators as required by Law:

**October 1, 2018 through March 31, 2019**

	<b>TOWNS</b>		<b>CITIES</b>
Arkwright	5,403.56	Dunkirk	22,210.25
Busti	35,291.76	Jamestown	81,498.69
Carroll	10,512.80		
Charlotte	4,208.32	<b>TOTAL</b>	<b>\$103,708.94</b>
Chautauqua	51,884.87		
Cherry Creek	1,161.37		
Clymer	6,388.03		
Dunkirk	11,533.27		
Ellery	35,827.25	Bemus Point	2,402.36
Ellicott	51,680.03	Brocton	1,446.75
Ellington	10,519.34	Cassadaga	1,108.19
French Creek	10,152.44	Celoron	3,409.02
Gerry	9,652.26	Falconer	6,013.04
Hanover	29,330.18	Fredonia	21,096.76
Harmony	8,295.87	Lakewood	10,568.50
Kiantone	13,966.73	Mayville	4,070.90
Mina	16,041.61	Panama	987.74
North Harmony	24,335.24	Sherman	875.70
Poland	10,179.88	Silver Creek	3,391.07
Pomfret	41,014.44	Sinclairville	899.12
Portland	15,806.71	Westfield	11,032.91
Ripley	5,225.22		
Sheridan	14,678.76		
Sherman	4,921.35		
Stockton	6,135.43	<b>TOTAL</b>	<b>\$67,302.06</b>
Villanova	4,879.72		
Westfield	29,808.90		
<b>TOTAL</b>	<b>\$468,835.34</b>		
 <b>GRAND TOTAL</b>		<b>\$639,846.34</b>	

\_\_\_\_\_  
**APPROVED**  
 \_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**