

Agenda

Planning & Economic Development Committee

February 20, 2019, 6:00 pm, Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (01/16/19)
- C. Privilege of the Floor
 - 1. Proposed Resolution- Confirm Appointments - Chautauqua County Land Bank Board of Directors
 - 2. Proposed Resolution- Confirm Re-Appointments – Chautauqua County Planning Board
 - 3. Proposed Resolution- Increase the Membership of the Chautauqua County Sewer Agency Pursuant to Article 5-A of the County Law
 - 4. Proposed Resolution- Authorize Chautauqua County to Enter into an Agreement with the Town of Chautauqua to Operate Lake Maintenance Equipment
 - 5. Proposed Resolution- Modify the Department of Planning and Development's 2019 Budget to Accommodate the Barcelona to Chautauqua Institution (B2CI) Trail Easement Grant
 - 6. Proposed Resolution- Authorize Use of 3% Occupancy Tax Monies to Repair Decaying Roof on the Sheridan Historical Society Building
 - 7. Discussion- Hops Co-Op Strategy- County Executive Borrello, Chris Lacorata, Mark Geise
 - 8. Other-

GMB 1/16/19

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Confirm Appointments - Chautauqua County Land Bank Board of Directors

BY: Planning & Economic Development Committee:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, County Executive, George M. Borrello has submitted the following appointments to the Chautauqua County Legislature for action; now therefore be it

RESOLVED, That the Chautauqua County Legislature hereby confirms the following appointments to the Chautauqua County Land Bank Board of Directors.

New Appointments:

Charles Cornell
4393 Mahanna Rd.
Bemus Point, N.Y. 14712
Term Expires: 3/31/20

Rebecca Meeder
4811 Route 76
Ripley, NY 14775
Term Expires: 3/31/20

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GMB 2/14/19

TITLE: Confirm Re-Appointments – Chautauqua County Planning Board

BY: Planning & Economic Development Committee:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, County Executive George M. Borrello, has submitted the following re-appointments for action by the Chautauqua County Legislature, therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following re-appointments to the Chautauqua County Planning Board:

John Frey II
477 Orchard Rd.
Jamestown, N.Y. 14701
Term Expires: 12/31/21

John Penhollow
5575 Fenner Rd.
Sinclairville, N.Y. 14782
Term Expires: 12/31/21

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWM 1-23-19
ABC 1/28/19
SMA 1/28/19
KD 1/28/19
KLC 1/30/19
GMB 2/1/19

TITLE: Increase the Membership of the Chautauqua County Sewer Agency Pursuant to Article 5-A of the County Law

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, pursuant to Resolution No. 288-18, the Chautauqua County Legislature established the seven (7) member Chautauqua County Sewer Agency pursuant to Article 5-A of the County Law to evaluate sewer infrastructure needs, prepare maps and plans, and recommend to the County Legislature the creation of a Sewer District in the Towns of Mina, Sherman, the Village of Sherman and the hamlet of Findley Lake; and

WHEREAS, additional economic developments may be encouraged in the Town of French Creek and at the Peek & Peak Resort if a County Sewer District was available to serve these areas; therefore be it

RESOLVED, That the Chautauqua County Sewer Agency shall be increased from seven (7) members to eight (8) members to include a representative from the Town of French Creek who shall serve without compensation, as follows:

1. Two (2) County Legislators appointed by the Chairman of the County Legislature;
2. Four (4) elected officials representing the municipalities proposed to be included in areas that will be upgraded with sewer infrastructure, to include the Supervisors of the Town of Sherman, Town of Mina, and Town of French Creek and the Mayor of the Village of Sherman, and their successors in office; and
3. Two (2) members appointed by the County Executive.

; and be it further

RESOLVED, That it is the intent of the Chautauqua County Legislature to review the makeup of the membership of the Chautauqua County Sewer Agency as later phases of the County's future sewer projects are developed.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. ____**

DWM-1-29-19
ABC 1/30/19
SMA 1/30/19
KMD 1/31/19
KLC 2/4/19
GMB 2/13/19

TITLE: Authorize Chautauqua County to Enter into an Agreement with the Town of Chautauqua to Operate Lake Maintenance Equipment

BY: Planning & Economic Development Committee:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, Chautauqua Lake is an invaluable resource to Chautauqua County and New York State; and

WHEREAS, the environmental health of Chautauqua Lake is threatened by excessive weed and algae growth which can result in unhealthy shoreline conditions; and

WHEREAS, pursuant to Resolution 193-17, Chautauqua County accepted grant funding from New York State for the purchase of lake maintenance equipment to assist with the collection and removal of near-shore floating vegetation on Chautauqua Lake, which will help mitigate unhealthy shoreline conditions; and

WHEREAS, Chautauqua County desires to enter into an agreement with the Town of Chautauqua to operate the lake maintenance equipment; and

WHEREAS, in return for the opportunity to improve the environmental health of Chautauqua Lake, the Town of Chautauqua has agreed to operate the lake maintenance equipment at no cost to Chautauqua County for the term of the agreement; therefore, be it

RESOLVED, That the County Executive is hereby authorized to enter into an agreement with the Town of Chautauqua to operate lake maintenance equipment.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWM 1-25-19
SMA 2-5-19
KMD 2/5/19
KLC 2/5/19
GMB 2/13/19

TITLE: Modify the Department of Planning and Development's 2019 Budget to Accommodate the Barcelona to Chautauqua Institution (B2CI) Trail Easement Grant

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, Article 6 of the Chautauqua County Administrative Code was amended in April of 2018 to allow for the reorganization of the existing Department of Planning and Economic Development; and

WHEREAS, the newly formed Department of Planning and Development (DPD) consists of the Division of Economic Development and the Division of Planning and Community Development; and

WHEREAS, pursuant to Resolution 51-18, funds for the Barcelona to Chautauqua Institution (B2CI) Trail Easement Grant were appropriated in the 2018 budget for the Division of Economic Development, but the project was not undertaken in 2018 so no funds were expended and no revenue was earned; and

WHEREAS, the Division of Planning and Community Development now has responsibility for, and has been actively working to complete and implement, the B2CI Trail Easement Grant; and

WHEREAS, the total cost of the project is estimated to be \$144,861, and it will be funded by the following sources: a grant of \$92,511 from the New York State Office of Parks, Recreation and Historic Preservation Environmental Protection Fund Grant Program; an in-kind match of \$14,578; and a cash match of \$37,772 from the Reserve for Occupancy Tax unspent funds designated for trail establishment and development; now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.883.0000 Fund Balance—Reserve for Occupancy Tax \$ 37,772

; and be it further

RESOLVED, That the Director of Finance is instructed to make the following changes to the 2019 Budget;

INCREASE REVENUE ACCOUNT:

A.8020.----.R371.5000 NYS Aid—Tourism Promotion \$ 92,511

INCREASE APPROPRIATION ACCOUNT:

A.8020.----.4 Contractual--Planning \$130,283

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

MRG 2-4-19
SMA 2-4-19
KMD 2/4/19
KLC 2/5/19
GMB 2/6/19

TITLE: Authorize Use of 3% Occupancy Tax Monies to Repair Decaying Roof on the Sheridan Historical Society Building

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello and
County Legislator Terry Niebel:

WHEREAS, Chautauqua County's historic sites and assets are invaluable assets for Chautauqua County that preserve historic artifacts and assets, provide educational and tourism opportunities, and enhance the quality of life; and

WHEREAS, the Sheridan Historical Society sponsors interpretive exhibits, public programs and related outreach projects, and advocates for the preservation and marking of historic sites and structures located in Sheridan; and

WHEREAS, the Sheridan Historical Society's building, located in what was the original Odd Fellow's Hall built in 1927, houses many historic artifacts, books, papers, photographs and other records and materials, and has served town residents for decades as the site of countless community events; and

WHEREAS, the decaying and leaky roof has caused significant water damage to the ceiling and walls on the upper floor, thereby threatening not only the structure of the building, but also the artifacts within; and

WHEREAS, the Sheridan Historical Society has embarked on an urgent capital campaign to replace the roofing in an effort to preserve the building and its irreplaceable contents, and has secured a \$7,312 grant from the Northern Chautauqua Community Foundation toward the \$14,700 project; and

WHEREAS, the fund balance in the 3% Occupancy Tax Tourism Promotion Fund is \$10,758.00; therefore be it

RESOLVED, That the County Legislature hereby authorizes the use of the 3% Occupancy Tax Reserve to assist the Sheridan Historical Society in replacing the roof on its building located at 2702 Route 20 in Sheridan; and be it further

RESOLVED, That the County Executive is authorized to establish accounts and enter into contracts necessary to implement the terms of this resolution; and be it further

RESOLVED, That A Fund Balance be appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----- 883.0000 Fund Bal, Rsvd Fund Bal-Reserve for Occupancy Tax \$5,200

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2019 Budget:

INCREASE APPROPRIATION ACCOUNT:

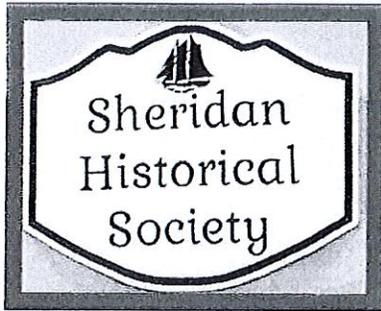
A.6420.TOUR.4 Contractual – Promotion of Industry, Tourism \$5,200

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date



Sheridan Historical Society
2702 Route 20, Box 95
Sheridan, NY 14135

January 9, 2019

Terry Niebel, Chautauqua County Legislator, District 5
3199 East Main Road
Dunkirk, New York 14048

Dear Legislator Niebel,

The Sheridan Historical Society is an active group of community minded individuals working to promote a greater knowledge of and appreciation for the history of Sheridan, NY. Chartered by New York State Board of Regents in 2000 and obtaining its Absolute Charter in 2011, the Sheridan Historical Society is a non-profit educational corporation.

The Society endeavors to cultivate a greater understanding of Sheridan's past, from the earliest history of the land and its first inhabitants to the evolving history of the modern town and its people. In keeping with this mission, the society:

- encourages original historical research;
- gathers, preserves, displays and makes available for study various historical artifacts, books, papers, photographs and other records and materials;
- sponsors interpretive exhibits, public programs and related outreach projects;
- advocates the preservation and marking of historic sites and structures located in Sheridan.

Approximately three years ago, the Historical Society acquired its permanent home in the original Odd Fellows' Hall built in 1927. Located in the heart of Sheridan, this two-story structure has served town residents for decades as the site of countless community events and, until 2010, as the Sheridan Town Hall. The building's exterior remains much as it was in the 1920's, but leaks in the roof caused significant water damage to the ceiling and walls on the upper floor.

The Sheridan Historical Society has embarked on a capital campaign to replace the roofing in an effort to preserve the building and its irreplaceable contents. Several quotes have been obtained which range from \$12,900.00 to \$32,500.00, which are well beyond our operating budget and resources. We have received a grant from the Northern Chautauqua Community Foundation for \$7,312.00 toward the roof replacement. We have solicited project funding from community members and businesses, while sponsoring many events including a three day Memorial Day weekend with community band concert and World War I exhibit. Our foot traffic continues to grow as we had 150+ visitors to the museum this past year and over 50 inquires. We have a Facebook presence as well as a page on the Town of Sheridan website. We have regular open hours during Spring, Summer and Fall and are also open by appointment when visitors call.

We are grateful to the Chautauqua County Legislature for your kind consideration in directing us to any source of funding to help with our capital project. Thank you for your efforts on our behalf.

Sincerely,

Virginia T. Becker, Capital Campaign Chair
Sheridan Historical Society

Chautauqua County
Occupancy Tax Funding Application, 2019
Tourism Product Development Version—Due October 15, 2018

Purpose--to increase tourism and related business revenues in Chautauqua County [please refer to attached Application Guidelines]

- 1. ORGANIZATION/AGENCY: Sheridan Historical Society

- 2. ADDRESS: 2702 Route 20, Box 95, Sheridan, New York 14135
PHONE: 716 673-1822

- 3. PROJECT DIRECTOR: Virginia Becker EMAIL: sheridanhistorical@gmail.com

- 4. PROJECT NAME: Sheridan Historical Society Roof Replacement

- 5. PROJECT TIMETABLE: Spring 2019

- 6. TOTAL PROJECT BUDGET: \$14,700.00

- A. Amount of occupancy tax funding requested: \$ 5,200.00
- B. Funds to be provided by Applicant: \$ 2,188.00

- C. Other Funding Sources: \$ 7,312.00 (NCCF grant)

- D. Expense Itemization—Please specifically identify which expense item(s) the requested occupancy tax funds will be allocated to [attach additional page if necessary]:
- Old roof replaced with Metal roof
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____

Please attach an overall financial plan including means for making the project self-sustaining.

7. DESCRIPTION OF PROJECT: [please attach additional page if necessary]

The Sheridan Historical Society has embarked on a capital campaign to replace the roofing on our building in an effort to preserve the building and its irreplaceable contents. Approximately three years ago, the Historical Society acquired its permanent home in the original Odd Fellows' Hall built in 1927. Located in the heart of Sheridan, this two-story structure has served town residents for decades as the site of countless community events and until 2010, as the Sheridan Town Hall. The building's exterior remains much as it was in the 1920's, although the roof has been replaced and patched several times and the wooden shingles are in great need of paint.

In 2018, leaks in the roof caused significant water damage to the ceiling and walls on the upper floor of our historical building. Without enough funds to replace the roof, a temporary patch repair was done, with the full knowledge that the roof had to be fully replaced as soon as possible.

With this urgency in mind, we embarked on a Capital Campaign to replace the roof. We applied for a grant from the Northern Chautauqua Community Foundation and received \$7,312.00 toward our urgently needed roof replacement. Although our quotes range from \$14,700.00 to \$32,500.00, we hope to move forward with this urgent replacement with the least expensive option.

We have solicited project funding from community members and businesses, while sponsoring many events including a three day Memorial Day weekend with community band concert and World War I exhibit.

8. DESCRIBE HOW THE PROJECT WILL BENEFIT THE AREA—include responses to Application Ranking Criteria listed in application guidelines, as they apply to your project: [please attach additional page if necessary]

The Sheridan Historical Society building at 2702 Route 20 in Sheridan houses priceless historical artifacts, books, papers, photographs and other records and materials. The Sheridan Historical Society endeavors to cultivate a greater understanding of Sheridan's past, from the earliest history of the land and its first inhabitants to the evolving history of the modern town and its people. We sponsor interpretive exhibits, public programs and related outreach projects and advocate the preservation and marking of historic sites and structures located in Sheridan.

Our foot traffic continues to grow as we had 150+ visitors to the museum this past year and over 50 inquires. We have regular open hours during the Spring, Summer and Fall and are also open by appointment when visitors call.

